

Friday 16 October 2026 7:00 PM
Public Safety Building Conference Room
Zoom Meeting:

<https://us06web.zoom.us/j/82810311644?pwd=bfQhA1Sc5Zsu2IUaJrMdnVuKUabVZc.1>

Meeting of the Center Cemetery Commissioners

Agenda

1. Review and make any changes to the agenda
2. Fill commission vacancy(s)
3. Review and approve notes from 3 Sep 2026 meeting
4. Grounds / maintenance
 - Review tree removal quotes
5. Bylaws, Rules & Regulations
 - Review draft and West Hill Bylaws, Rules & Regulations
 - Schedule working meeting to finalize for approval at next meeting
6. Burials
 - Last month's activity
7. Review, update, and add action items

Action Items

Date-#	Action	Responsible	Deadline	Completed?
0702-01	Sign oath of Office	New commissioners: Ryland Purrier	6 Aug 2026	No updates from Ryland. Cindy will contact Ryland.
0702-02	Follow up with Jeff Lawyer re: installation of corner markers that have been purchased			

Date-#	Action	Responsible	Deadline	Completed?
0702-04	Contact Nancy Lumbra to learn what's been done to computerized Center Cemetery records and how to maintain the system & records going forward	Jade Kelly Dixon-Boles, Cindy Gilchrist		In progress. Jade will follow up with Liz to locate the computerized records
0806-01	Draft new rules & bylaws	Cindy Gilchrist	3 Sep 2026	
0806-02	Create a proposal for cemetery expansion, to include an area for green burial.	Group project		
0903-01	Update plot purchase receipt with placeholders for price	Cindy Gilchrist	1 Oct 2026	
0903-02	Contact Champlain Monuments about the cost for corner markers, and other options for corner markers, and do some market research on lot costs.	Jen Wirth		
0903-03	Follow up with Kalsmith about possible lot purchase. Follow up on Martell plot inquiry.	Jade Kelly Dixon-Boles		
0903-04	Survey cemetery and reconcile with cemetery map and spreadsheet.	Jade Kelly Dixon-Boles		
0903-05	Work with Charlie, Liz on the merger process			