

Town of Montgomery - P.O. Box 356 Montgomery Center, VT 05471 802-326-4719

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MINUTES of the REGULAR MEETING OF THE SELECTBOARD & WATER COMMISSION

Monday March 17th 2025 6:30pm Town Office (86 Mountain Road) View Zoom Recording:

https://us02web.zoom.us/rec/share/2XZgiPwTQQx3dTml8hvq-otWiJjRRwbCicbFUE1p4yMVicnTs6JAuJdBBHOY2zwL.OG9Ol7pMvlGeBjf2

Passcode: c+F2ASH*

Or view recording via NWATV: https://www.youtube.com/channel/UCwC GZzdvf5lXG0Rg5Djx-w

Present: Charlie Hancock, Leanne Barnard, Suzanne Dollois, Daniel Kahn, Mark Brouillete (arrived at 6:40PM)

Visitors: Tosca Smith, Theresa Almay, Roberta Baker, Amy Rifenburg, Gaby Lumbra (zoom), Merle VanGiesen (zoom)

- 1. Review and make any changes to the agenda none made
- 2. Board Organization
 - a. Oaths of Office Charlie and Dan have completed/signed Oaths w/ Liz
 - b. Election of Officers
 - a. Leanne nominates Charlie to serve as chair. Elected 4-0.
 - b. Suzanne nominates Leanne to serve as vice-chair. Elected 4-0.
 - c. Leanne nominates Suzanne to serve as Secretary. Elected 4-0.
 - c. Designation of Regular Meeting Schedule/Newspaper of Record/Posting Locations
 - a. Currently regular meetings are 1st & 3rd Monday of the month at 6:30PM; newspaper is St. Albans Messenger; posting locations at bulletins boards of PSB, Village Post Office, and Stewarts (formerly Jolly). Suzanne made a motion to maintain the designations as is; Leanne seconded. Passed 5-0.
 - d. Review Internal Board Procedures & Vermont Open Meeting Laws
 - a. Agenda item requests should be submitted by Thursday evening prior to a Select Board meeting for warned posting.
 - e. Review/Establish areas of Responsibility discussion ensued
 - f. Review Conflict of Interest Policy discussion ensued; board members will review hardcopies provided. Members are bound by this as a previously adopted policy of the board.
- 3. Review/approve minutes of the March 3rd regular meeting
 - a. Mark made a motion to approve the March 3rd minutes as written; Leanne seconded. Approved 4-0-1 (Daniel abstaining)

- 4. Appointments see attached for terms expiring 2025 and appointments to be made
 - a. Water Commission: Leanne nominates Charlie Hancock (3 year term), Daniel Kahn (2 year term). 5-0.
 - b. DRB (3 x 4 year terms; 1 x alternate): Mary Garceau, Barry Kade, John Kuryloski, Charles Snedicor (alternate). Mark nominates the slate. 5-0.
 - c. Agent to Convey Real Estate (1 year term): Suzanne nominates Barry Kade. 5-0
 - d. Budget Committee (1 year term): Leanne nominates Leanne Barnard, Mark Brouillette, Erin Walsh, Charlie Hancock, Tosca Smith. 5-0.
 - e. Director of Disaster and Emergency Management and Deputy of Disaster and Emergency Management (1 year term). Mark nominates Greg Lucas (Director) and Doug Kopaz (Deputy). 5-0.
 - f. Fence viewers (3 x 1 year term). Mark nominates the Listers. 5-0.
 - g. NWRP Representatives (2 x 3 year term). Daniel nominates Mark and Leanne. 5-0
 - h. Animal Control Officer (1 year term). Mark nominates Lynda Cluba. 5-0.
 - i. Transportation Advisory Rep and Alternate. Leanne nominates Mark Brouillete and Scott Ovitt respectively. 5-0.
 - j. Recreation Board (3 x 3 year terms). Leanne nominates Journey Johnston, Tiffany Jones, and Brendan OShea. 5-0.
 - k. MRBA Wild and Scenic Representative (1 x 1 year term). Mark nominates Cynthia Scott. 5-0.
 - 1. Consolidated Union District (seat carried forward pending confirmation from tentative rep
 - m. Community Garden Board (5 x 1 year term) Leanne nominates Hannah Sorenson, Remy Gratton, Genevieve Lodal, Parma Jewitt, Wendy Howard. 5-0.
 - n. Conservation Commission (3x 4 year term). Leanne nominates Pat Calecus, Marielle Ambroch, Kip Potter. 5-0.
 - o. Town Hall Committee (2 year term). Mark nominates Abe Barnard, Claudia Stauber, Nicole Woodworth. 5-0.
 - p. Town Newsletter Editor (1 year term). Mark nominates Suzanne Dollois. 5-0.
 - q. Inspector of Lumber Shingles and Wood (1 year term). Mark nominates Charlie Hancock. 5-0.
 - r. Tree Warden (1 year term). Mark nominates Charlie Hancock. 5-0.
 - s. Weigher of Coal (1 year term). Mark nominates Emily Kimball. 5-0.

5. Public Works

- a. 2025 Work Plan (discussion) Charlie and Mark will work with crew to develop FY26 Work Plan with Road Crew public reference re: regular maintenance and special projects. Plan will be posted to website for public review and comment.
- b. TA-60 Annual Financial Highway Budget (board action)
 - To be filed with the State annually; \$300/mile for each square mile of Town Road: total State Aide \$90,000. Daniel made a motion to adopt the TA-60 Annual Financial Plan for Town Highways. Leanne seconded. Approved 5-0.
- c. Municipal Wastewater Project Updates (discussion)
 - i. The indirect discharge program permit program (through DEC) variance requirements may not provide a blanket variance for the project but may instead

- require individual parcel variance requests. Proposal has been submitted to map all variance and approve in real-time during construction; pending State response.
- ii. Crossover point in legislature relevant to Local Option Tax (H.397) that may reduce the percentage rate retained by the State to 80-20% versus the current 70-30%.
- d. Streetscape Project Update (discussion) none
- e. General Updates (discussion)

6. Visitors

- → Roberta: Will Public Works punch list include regular maintenance e.g. mowing, ditch clearing, etc? *Mark responds affirmative*. Concern about weekend activity by the road crew considering time-and-a-half OT. *Mark reminds of snow removal overtime as needed during snow removal. Time management will be addressed at the Road Crew meeting on 3/18.*
- → Amy: 686 Deep Gibou zoning application inquiry (Bushey/Randall/Kelly: denied 5/30/24) questions reason for denial. DRB approved a building permit on 10/_/24). Concern about legality of permit approval given the results from the zoning application. *Charlie will look into the process surrounding this parcel*.

7. Old Business

a. Hazard Mitigation Plan (update/discussion) – no update

8. New Business

- a. Town Hall Committee Building Repairs (discussion/board action)
 - → Safety issue repairs needed: back staircases need repair/rebuild; front staircase current and needed railings. Ask for \$15,000 from the Building Capital Improvement Reserve Fund to address these issues. Committee will come back with written estimates
- b. NW Communications Union rep (under appointments) tabled
- c. Liquor/Tobacco Licenses (board action) none
- d. Fleet Permits (board action)
 - i. GW Tatro Construction
 - ii. Onsite Septic Solutions LLC
 - iii. Working Dog Septic Inc
 - iv. Chevalier Drilling
 - v. Dead River DBA Bournes Energy
 - vi. SD Ireland
 - vii. VT Outdoor Services
 - viii. Wind River Environmental
 - ix. Pike Industries
 - x. NA Manosh Inc.
 - 1. Mark made a motion to approve the Permits as a slate. Leanne seconded. Approved 5-0.
- 9. Open Mail / Sign Orders / Administrative Matters 10. Review Action Items for Board Members 11. Adjourn

Mark made a motion to adjourn. Daniel seconded. Approved 5-0. Meeting adjourned at 7:55 PM.