

# REGULAR MEETING OF THE SELECTBOARD & WATER COMMISSION Town Office Monday, May 16, 2016, 6:30 p.m. UNAPPROVED

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Selectboard Members present: Scott Perry-chair, Charlie Hancock-vice chair, Mark Brouilette, Sarah Silva, Colin Sorenson

Visitors: Becca Cummins, Sharon Perry, Darren Drevik, Lynda Cluba, Sue Wilson, Johnny Betts, Doug Kopacz, Larry Letourneau, Wendy Howard, Cheryl Wisell, Michael Snider, Jacob Racusin, Marijke Dollois, Lieutenant Maurice Lamothe, Sarita Khan, Jade Kelly Dixson-Boles, Pat Farmer, Carol Farmer, Everett McGinley, Sue McGinley, Brent Godin, Peter Locher, Alice Peters, Michael Peters, Sabra Massey, Lynn Locher, Patty Perl, Paul Patnode, Diane Betts, Marsha Philips

Clerk: Elizabeth Reighley

Scott called the meeting to order at 6:30pm

- 1. Review and make any changes to the agenda. No change.
- **2. Review/approve minutes of May 2<sup>nd</sup> and May 9<sup>th</sup>, 2016.** Mark motioned to accept the meeting minutes of May 2<sup>nd</sup> with the following edits, seconded by Charlie, passed by a vote of 5-0:

<u>Paragraph 3, Item D:</u> "Mark Sargent has been notified of the towns' decision not to keep the pieces.

<u>Paragraph 3, Item E</u>: The probationary period was reduced from 90 days to 45 days.

<u>Paragraph 3, Item G</u>: Scott indicated the roof needs replacing and suggested using corrugated tin.

Paragraph 4: Remove last sentence "...board write a letter to VT State Police to garner support to increase the amount of enforcement in town in order to keep ATV's off the main road."

<u>Paragraph 9, Item A</u>: Remove "...the board to expedite."

<u>Paragraph 9, Item B:</u> Mark indicated he needed to add another site to his Coliform Sampling Plan for remittance before final approval on the permit to operate.

<u>Paragraph 9, Item C</u>: The Black lantern has requested a quote on installing a hook-up to a sprinkler system.

Charlie motioned to accept the minutes of May 9<sup>th</sup> as written, seconded by Colin, and passed by a vote of 5-0.

## 3. Public Works (Roads and Bridges, Buildings and Grounds).

## a. New Town Office / Town Office Renovation and Repair / Associated Finances.

Scott briefly reviewed the status of the current town office and the most recent failed bond vote for members of the public. Board members discussed the ideas surrounding the need to present a bond vote either for a new office again or to renovate the current town office. Charlie updated the board on the legal opinions he sought out for the questions regarding the legality of presenting another bond to the voters in November. Deanna made a statement about the present and growing needs for space both in the vault and the office. She indicated that day by day she is running out of room to properly house town documents; while there are also health issues arising, due to the state of the current town office, she urged the board and townspeople to remember that the original intention of constructing a new town office was to meet the needs of office space. Open discussion between board members and residents was had regarding the need for space and growing concerns about the health of the building and wellness of employees. Sarah indicated that before a bond vote is to be decided they need to review the written legal opinions that Charlie obtained in order to make an informed decision about moving forward. Charlie asked the board members whether they were all in agreement about reviewing the legal opinions first and that the next step will be to decide on what bond article to present to the voters. Members of the board affirmed that statement.

- **b. Buildings & Personnel.** Michael updated the board on the new hire; he stated that Ethan Marcy will not be joining the road crew as he declined working for the town to remain at his current job. Michael has been in contact with another resident of the town who has shown interest and will get an application to the board for review at the next meeting. The board agreed to run another ad in the paper for a week to advertise the position once again and hold interviews thereafter. Michael has two quotes so far, and is waiting on a third, for the carpeting in the current town office; he will also have quotes from three contractors for the roofing for discussion at the next meeting.
- **4. 7:00 Visitors:** Wendy asked for permission to put leftover pea stone on a section of Demar Road and the board agreed this was permissible. Lieutenant Maurice Lamothe, Commander of the VSP St. Albans barracks, introduced himself at this time. He indicated he was visiting towns in the Franklin County areas now under his jurisdiction. He answered several questions regarding the ATV's driving illegally and how the VSP could help; the lieutenant noted that while Troopers on duty will still pull over ATV riders who are not legal they must ensure they can do so safely, which precludes them from turning around and trying to chase down ATV's on the road as it could pose a danger to other drivers on the road.

Doug Kopacz has looked at the alarm system panel at the PSB after reports of alarms going off and he noted that in order to fix the problem the whole unit needs to be replaced as the old model was discontinued several years ago. He obtained a quote from Firelight for a new unit plus the cost of his labor to install. Mark motioned to authorize Doug to order the new panel alarm system and install it at a cost not to exceed \$1400.00 to be paid from the Building/Capital improvement fund. The motion was seconded by Colin and passed by a vote of 5-0.

**5. Appointments: Dir.EmergencyManagement/Disaster Prep/Local Plan.** Colin nominated Gregory Lucas for the position of Director of Emergency Management/Disaster Prep. Lucas was elected by a vote of 5-0. Colin asked other members for input or suggestions for a Town Shelter Director; he will reach out to residents, and bring a nomination back to the board.

#### 6. Water Commission Issues:

- a. Review Shutoff list. Carry over.
- **b. Permit to Operate Update.** Mark noted that the lead/copper sampling plan needed to be included with the Coliform Sampling Plan for the permit to operate. Mark motioned to authorize Scott to sign the Lead/Copper Sampling Plan, this was seconded by Sarah, and passed by a vote of 5-0. Mark also met with Allstates Asphalt and they have purchased a unit that will

not allow backflow when they use town water for the paving project which will ensure no contaminants get into the water system.

**c.** Consumer Confidence Report. The board reviewed the draft of the consumer confidence report. Scott suggested they use the State template to draft the confidence report noting that it is well prepared and simpler than the SOS report they have used in the past.

## 7. Old Business:

- a. Hectorville Bridge Project update. Carry Over
- b. **Stanion Fence Court Case Status.** Charlie Merriman is drafting a response to give to Stanions Lawyer to indicate the board disagrees with her position on the fence and that she is still in violation of Zoning regulations; the board will follow to discuss going to court.

#### 8. New Business:

- a. Overweight Truck Permits: A&D Excavating, Cardinal Logistics Mgt Co., Kennedy Excavation. Sarah motioned to sign the overweight permit for A&D Excavating, Colin seconded, and this passed by a vote of 3-0-2 recusals. Mark motioned to sign the permit for Cardinal Logistics, seconded by Charlie and passed by a vote of 5-0. Charlie motioned to sign the permit for Kennedy Excavation, seconded by Mark, and passed by a vote of 5-0.
  - b. Liquor/Tobacco License. None

## Open Mail / Sign Orders / Administrative Matters (e.g. Next meeting agenda)

All orders and warrants were signed at this time. Colin will look into recommendations from VLCT for attorneys that specialize in bond votes, as the board will need an attorney to review the drafted resolution of need for a bond vote. Scott indicated this would need to be submitted for review by the bond attorney by August should they present a bond for the November vote.

Charlie motioned to end the meeting, this was seconded by Mark and the board adjourned at 9:10p.m.

Respectfully Submitted,

Elizabeth Reighley