



TOWN OF MONTGOMERY
PO BOX 356
MONTGOMERY CENTER VT 05471
Voice: 802-326-4719 /Fax: 802-326-5053

Erin Kopacz, Municipal Treasurer
Elizabeth Reighley, Municipal Clerk / Asst. Treasurer
Genevieve Lodal-Guild, assistant clerk

Appointment Request Form

Name: _____

Company: _____

Address: _____

Contact number: _____ Email address: _____

*Estimated Time for search _____

Client Information/or Property Address

Property Owner: _____

Address: _____

Appointments will be made according to the order in which they are received by our offices. We reserve the right to designate specific days for searches based on the number of personnel present in the building.

***Providing us with an estimate helps us to ensure there is enough time in between appointments to sanitize the area you are using and account for extra spacing in case you run over time or arrive late.**

Please remember to bring your own mask, pens, and notepads for your search. Fresh gloves will be provided to you for handling the Land Record Volumes.