



Montgomery Town Library

Librarian's Report for December 2020
Submitted to Board of Trustees January 11th, 2021
Marlene S. Hambleton

- The month of ***December*** resulted in 37 patron visits.
- Total of 279 Circulation Transactions took place, 5 DVDs, 75 Adult Books, 55 Children's Books, 3 YA and Juvenile books. 23 E-books and 91 Audiobooks were checked out through OverDrive. There were 12 movies streamed through Kanopy.
- Donations Y-D is \$ 5,135
- Books, DVDS & Subscription Y-D is 6,155.13
- Programming Y-D is \$203.73
- During the month of November the library did not host any programs or meetings.

News and Activities

Library Re-opening by Appointment:

The library is set to re-open! We have received all our personal protective gear; masks, hand sanitizer, disinfectant wipes, keyboard covers, sneeze screens, and one air filtration system that will clean and disinfect air particles every 15 minutes. * The re-opening plan, regarding safety measures and how the process will be implemented has been included in the last two Librarian Reports and can be referred if needed.

Curbside Pickup:

Curbside pickup has been a popular and well used service. Many days we have to use both shelves of the book cart to accommodate patron requests. We will not discontinue this service with the re-opening of the Access by Appointment service. The library has delivered 22 books/DVDs to patrons who prefer no contact delivery to their homes in this month.

Coronavirus-19 Closing:

On *March 13th, 2020* we had to temporarily shut our doors to employees, volunteers and patrons, due to the novel Coronavirus – 19. We had intended to re-open in April, however, the Stay At Home, Stay Safe orders given by Governor Scott needed to be extended. We were closed to the public for 99 days, there were zero items circulated in that time, other than E-Books, Audio-Books and Kanopy Streaming movies. The library re-opened for Curbside Pickup on *June 22nd*. We have been open for Curbside Pickup for 192 days. The library remains closed to the public because the COVID-19 State of

Emergency order that has been extended to *January 15, 2021*. In total, the library stacks have been closed to in-person usage for 291 days. We were open to the public, pre-pandemic, 74 days. I have included in this report, the circulation stats for 2020, as well as 2019. Given how many days we have been closed, and then had to switch to Curbside Pickup Only, we had a very good year for circulating material to our public. We would have easily circulated more materials in 2020 than we did in 2019.

Library Circulation totals for 2020:

Adult Books = 903
Children's Books = 759
Young Adult/ Juvenile = 377
DVDs = 727
E-Books = 347
Audio Books = 889
Kanopy Movie Streaming = 199

Total Circulation = 4,201

Library Circulation totals for 2019:

Adult Books = 2,302
Children's Books = 1012
Young Adult/ Juvenile = 613
DVDs = 1,769
E-Books = 439
Audio Books = 1001
Kanopy Movie Streaming = 219

Total Circulation = 7,355

- *Days Open pre-pandemic = 74***
- * Days Closed = 99***
- *Days of Curbside Pickup = 192***
- *Total days Closed for In-Person Usage: 291***

Respectfully submitted,
Marlene S. Hambleton