



SPECIAL MEETING OF THE BUDGET COMMITTEE (BC)

January 2, 2020

Town Office/PSB Conference Room

Unapproved Minutes

Members present: Charlie Hancock (SB and BC), Sue Wilson (BC), Scott Perry (BC), Erin Kopacz (BC), Mark Brouillette (SB and BC)

The meeting was called to order at 5:00 p.m. by Charlie Hancock.

1. Review Agenda: No changes were made to the agenda.

2. Election of Officers:

Sue Wilson nominated Charlie Hancock as Chairman and he was elected by a unanimous vote.

Sue Wilson nominated Scott Perry as Clerk and he was elected by a unanimous vote.

3. Dates for future meetings were confirmed as warned.

4. Charlie reported tasking letters have been sent to all Town departments. Deadline for their draft budgets is January 21st.

5. The Committee reviewed a new budget format based on the NEMRC software which should speed the process.

6. Charlie discussed in general terms the transition from a calendar fiscal year to a July to June fiscal year. This transitional budget will be to fund Town operations for the 18 months from January 2020 to the end of June 2021.

7. The meeting was adjourned at 5:45 on a motion by Sue, seconded by Scott that passed unanimously.

Respectfully submitted,

Scott Perry, Clerk, Budget Committee