



SPECIAL MEETING OF THE BUDGET COMMITTEE (BC)

January 7, 2020

Town Office/PSB Conference Room

**Unapproved Minutes**

Members present: Charlie Hancock (SB and BC), Sue Wilson (BC), Scott Perry (BC), Erin Kopacz (BC), Leanne Barnard (SB)

The meeting was called to order at 5:00 p.m. by Charlie Hancock.

1. Review Agenda: No changes were made to the agenda.
2. Minutes for Jan 2 were unanimously approved as presented on a motion by Sue, seconded by Charlie.
3. The Committee reviewed updated expense figures presented by Erin.
4. The remainder of the meeting consisted of estimating expenses for all expense categories other than Public Works, Town Departments, and Assessments. The committee used historic data and in general increased expense estimates by 50 percent to cover the additional 6 months needed to cover the transition to a new July to June fiscal year. The exception was for expenses known to be paid in FY 2022 (July 2021 –Jun 2022), e.g. heating bills and some bond payments. Public Works will be done at the Jan 21 meeting. Assessments and Revenues will be addressed at the Jan 9 meeting.
5. The meeting was adjourned at 7:00 on a motion by Sue, seconded by Scott that passed unanimously.

Respectfully submitted,

Scott Perry, Clerk, Budget Committee