



SPECIAL MEETING OF THE BUDGET COMMITTEE (BC) AND SELECTBOARD (SB)

January 21, 2020

Town Office/PSB Conference Room

Unapproved Minutes

Members present: Charlie Hancock (SB and BC), Sue Wilson (BC), Scott Perry (BC), Erin Kopacz (BC), Leanne Barnard (SB), Sue Wilson (BC) and Mark Brouillette (SB and BC).

Visitors: Lynda Cluba and Wendy Howard (Listers) Doug Kopacz (Fire Department), Michael Snider (Public Works Director).

The meeting was called to order at 5:15 p.m. by Charlie Hancock.

1. Review Agenda: No changes were made to the agenda.
2. Minutes for Jan 13 were unanimously approved as presented on a motion by Sue, seconded by Scott.
3. The Committee reviewed the proposed budgets from the Listers, Library, Fire Department, Conservation Commission, Recreation Department, and Public Works. Erin will need to track down several assessments (e.g. County Tax, VLCT annual dues, and NWSWD) since we have no requests for these must pay bills at this point.
4. The Committee then updated the estimated Expenses related to all remaining expense areas including EMS and Sheriff services. The Committee decided to mitigate the impact of the increases from the 18 month transition period by reducing several of the annual reserve fund appropriations. It also briefly discussed the new budget format and changes required for the 2020 warning.
5. The next meeting the Committee hopes to complete the draft proposed 18 month FY21 budget to include an estimated municipal tax rate (less local share) for consideration by the Selectboard.
6. The meeting was adjourned at 8:10 on a motion by Mark, seconded by Erin that passed unanimously.

Respectfully submitted,
Scott Perry, Clerk, Budget Committee