

## MONTGOMERY TOWN LIBRARY UNOFFICIAL MINUTES

July 13, 2020

Present – Marijke Dollois, Rita Kalsmith, Claire Draper, Jane Pressler, Cheryl Wisell

Friends of the Library – Patrick Farmer

Marijke called the meeting to order at 6:05pm

Changes to the agenda – None

Circulate warrants for signatures and financial report for review

June 8, 2020 minutes – motion to approve made by Claire and seconded by Cheryl – all ayes

Library Director's report – No Library Director's report this month, will catch up next month.

Re-opening of the Library – So far, the pickup process is doing well. To ready for the next phase of 're-opening', the Library Director will be looking into dividers to place between the computers and at the checkout desk. In addition, she will need to gauge volunteer comfort levels of coming back. A sign in log will need to be created and rules established for the number of patrons allowed in at one time. The Library Director will also look into providing education to patrons on how to 'browse the stack's on-line, using the Library website and social media as necessary to provide this education. Lastly, for a future phase of re-opening further discussion will need to occur on how/if patrons would be allowed to physically 'browse the stacks', and what would be required for that to happen.

Review of the Silent Auction – The Silent Auction went very well, considering we had to re-create how to make this event happen in the time of COVID19. A large thank you to all who supported the Library! Feedback for next year: 1) If we need to resort to this same type of auction event, 1 day would suffice. 2) We will forgo the advertising in the ST. Albans Messenger, as we don't believe this gained us any extra traffic to the auction. 3) Discussion on whether we should buy our own 'Sandwich Board' to allow the Library to advertise events. 4) Raffle - we will continue this until 8/1/20 and then have the drawing. Marijke will follow up with M. Phillips to see if she can assist in setting up an account to accept the \$ for the raffle tickets. Jane will send an e-mail out to patrons to remind them they can still buy tickets and that the drawing will be on 8/1/20.

Friends of the Library – No new updates at this time.

New business – None

Adjourn – 6:55 pm motion made to adjourn by Jane and seconded by Claire – all ayes

Respectfully submitted,

Cheryl Wisell