



MONTGOMERY
FOUNDED 1788

**Town of Montgomery - P.O. Box 356
Montgomery Center, VT 05471
802-326-4719
www.montgomeryvt.us**

**REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION**

Monday, November 2nd 2020

6:30pm

Unapproved Minutes

Full Copy of the Minutes Can be Found Here:

https://us02web.zoom.us/rec/share/hzDViiQcl6YduP8G7dw_FfpRhgEpbfSn4vRQkA3P5LmgfUtG5fDn_VVFsi48B_PEr.S30mF7RwzeRVKHXF Passcode: =A=0szsx

Attendees: Charlie Hancock, Leanne Barnard, Mark Brouillette, Suzanne Dollois, Jacob Racusin
Clerk: Genevieve Lodal-Guild
Visitors: NWATV, Barry Kade

Charlie called the meeting to order at 6:35pm.

1. Review and make any changes to the agenda

Under Public Works, Charlie added: Estimate for Paving PSB Parking Lot and Request for Work on Dreamers Road

2. Review/approve minutes of October 19th meeting

Mark made a motion to approve the minutes of October 19th, Jacob seconded. Vote: 5-0, Aye. Motion passed.

3. Public Works

a. Roads and Bridges

i. Grant updates - none at this time

Charlie reported on an email from Bethany, which explained funding changes with the State/VTrans and indicated how the funds will be allocated this year.

ii. Erosion Control Inventory (due 12/31/20)

Charlie reported that this inventory is due at the year end; Mark said that it's done and that the paperwork just needs to be submitted.

iii. Paving Estimate for PSB Parking Lot

The Town received an estimate from Pike for paving the Public Safety Building parking lot for budgeting purposes, at a price of \$61,000. Mark suggested we obtain more quotes, and Charlie reminded everyone that this is a fact-finding mission for budget season and Town Meeting. Jacob said that construction materials costs have skyrocketed this year.

iv. Dreamers Road Work Request

Some of the residents on Dreamers Road are concerned about a curve in the road that has a steep drop-off, especially during the winter months. They are asking if they can install a guardrail on that section of road. Michael questioned what the Town's liability would be in this situation. VLCT said we should have a Class 4 road maintenance policy and have some language around indemnification in the permit approval to protect the Town around any work done. They offered some specific wording to add to the Class 4 Road policy to strengthen it: "All work within the highway right of way shall be in conformance with current town highway specifications, and the highway shall be left in as good or better condition than once permission was granted." Charlie asked the Board if we should adopt this change in language to the policy. Mark said, as Road Commissioner, yes that would be good to add. Charlie asked about the specific request for this guardrail. Mark responded that we should do a site visit before and after. Charlie will draft a clean copy of the amended policy and send an application to the landowner to approve/not approve at the next meeting.

b. Buildings and Grounds

i. 98 Main Street (*update—discussion re: USPS, TDBank ATM renewal*)
No update at this time.

ii. PSB/Town Office Renovation/RFP (*continued discussion/updates*)
Jacob and Charlie will meet in early November to look at air flow patterns and potential changes to the PSB.

c. FEMA (*update*)

Charlie reported that we are still cranking out the project workbooks. Erin and Michael have been continuing to fill out and file the paperwork. We are still waiting on reimbursements.

4. Visitors

5. Water Commission Issues

a. Delinquencies Review

The list of delinquencies was emailed out earlier in the day. The report shows accounts that will need shut-off notices, which are now allowed to be sent out. Suzanne asked about any lien on a house under auction. Discussion ensued.

6. Old Business

a. COVID-19 and Municipal/Local Response (*updates/discussion*)

For Town Meeting, Charlie reported that the legislature has offered guidance. The Town would waive the petition required to get one's name on a ballot, but the legislature did not give details on how to move forward with moving from floor vote to all Australian ballot. The Board should probably make a decision around mid-December as to whether

we meet in person for Town Meeting. Jacob mentioned his renewed interest in making sure municipal buildings have good air quality.

b. Electric Vehicle Charging Stations (*update*)

Suzanne reported that she's trying to nail down a schedule to get this done before the ground freezes. The grant funds must be used before April, 2021.

c. Wastewater and Streetscape Projects (*updates/board action*)

i. Status updates—WW flow design dialogue w/ANR

The work around the WW project has been paused while we wait for the next engineering planning advance to be finalized by the State. In working with Hoyle Tanner, we have not wanted to continue to this next phase of flow design, preliminary engineering, etc. until we have the EPA loan in hand. We are paused until we get that loan secured so we don't open ourselves up to exposure.

ii. Timeline—Action Items/Next Steps

iii. TA Grant Application for Streetscapes work

We have been chasing down other funding avenues to support this work. By Nov 23, we should have a grant to go into the State through the Transportation Alternatives Program for \$300k to support the next phases of engineering work. This amount would be one more chip off of the overall project budget; we would have to come up with matching funds. The match could come from the final funding, so this is one more step in locking funds to help us get to the end.

Suzanne asked if this money would go against the USDA funding that was offered to us; Charlie responded that no, there is no conflict between this funding and either USDA funding offer.

Charlie moved that the Board approve the submission of the Fall 2020 TAP grant application in the amount of \$300,000 to support the Streetscape work associated with the Montgomery Thrives initiative, Jacob seconded. Vote: 5-0, Aye. Motion passed.

d. Communications Union District Update

Charlie reported that the NWCUD budget has been drafted and a hearing scheduled for November 10. The Town is still working on putting in new wifi hotspots at the Grange and Pratt Hall.

7. New Business

a. Town of Enosburg Ambulance Discussion

Charlie asked Billie Jo (Enosburg Town Clerk) if there were minutes taken from the meeting. Financially, the ambulance service needs help. By law, The Town has to have a contracted ambulance service. We'll see what the minutes say and revisit this.

b. Health Officer Recommendation (*potential board action*)

Charlie reported that the 2 people who have expressed interest in this position are Colin Sorenson and Sue Wilson. Jacob nominated Sue Wilson to serve as the Health Officer.

The Selectboard will forward the nomination to the Department of Health. Mark said we need to look at the reimbursement amount when it comes to budget time.

c. Zoning Administrator review

Barry Kade sent this in before the meeting, and the Board should look at it to discuss at the next meeting.

d. Overweight Truck Permits

e. Liquor/Tobacco Licenses

8. Open Mail / Sign Orders / Administrative Matters

9. Review Action Items for Board Members

10. Adjourn

Suzanne made a motion to adjourn, Leanne seconded. Vote: 5-0, Aye. Motion passed.

The meeting adjourned at 7:25pm.

Respectfully submitted,

Genevieve Lodal-Guild