



MONTGOMERY
FOUNDED 1788

**Town of Montgomery - P.O. Box 356
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MINUTES of the
REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Monday, April 6th 2020
6:30pm

Zoom Link to Join: <https://zoom.us/j/411960821?pwd=N0FxYzdIR0JtU0k2bi9yOWdkTVpNdz09>

Meeting ID: 411 960 821

Password: 616079

Call-in #: (646) 558-8656

Please note, all those wishing to participate must join by either of the above means as, per recent amendments to Vermont's open meeting law, there will be no physical location.

Link to recording:

https://zoom.us/rec/share/6P5NJK3K_GFLHJ3kq3OBd44dLI3Kaaa8hydMq6ZYnRws0zNNLgmDO8pnY2p5-yeA

Select Board Members present: Charlie Hancock, Jacob Racusin, Mark Brouillette, Suzanne Dollois
Clerk: Suzanne Dollois

Visitors: Larry Letourneau, Michael Snider, Sue Wilson, Barry Kade, Tim Smith—Executive Director
Franklin County Industrial Development Corporation

Charlie called the meeting to order at 6:35PM.

1. Review and make any changes to the agenda
→Roger Lagevin will not be able to participated this evening, item 6.b. will be carried over.
2. Review/approve minutes of the March 16th meeting
→Mark made a motion to approve the minutes of March 16th; seconded by Suzanne. Suzanne, Charlie, Mark—yea; Jacob—abstained (not present at meeting). Minutes approved
3. Conflict of Interest Policy (*board action*)
→ Mark moved to approve the Conflict of Interest Policy; seconded by Jacob.
Unanimous, 4-0.
4. Appointments (*board action*)
 - a. Water Commission—term of 3 years
→ Mark nominated Suzanne. 3-0, Suzanne abstained.

- b. Water Commission—term of 2 years
→ Mark nominates Leanne. 4-0.
- c. Development Review Board—term of 4 years
→ Mark nominates Sue Wilson. Unanimous, 4-0.
- d. Development Review Board—term of 4 years
→ Mark nominates Wendy Howard. Unanimous, 4-0.
- e. Agent to Convey Real Estate—term of 1 year
→ Mark nominates Barry Kade. Unanimous, 4-0.
- f. Budget Committee—term of 1 year (*appoint 5 members*)
→ Mark nominates the slate of the former budget committee. Unanimous, 4-0.
- g. Director of Disaster and Emergency Prep—term of 1 year
→ Suzanne nominates Doug Kopatz. Unanimous, 4-0.
- h. Deputy Director of Disaster and Emergency Prep—term of 1 year
→ Mark nominates Brent Godin. Unanimous, 4-0.
- i. Fence Viewers—term of 1 year (*appoint 3 members*)
→ Mark nominates the listers. Unanimous, 4-0.
- j. NW Regional Planning Rep—term of 3 years (*appoint 2 reps*)
→ Suzanne nominates Mark and Jacob. Jacob declines. Jacob nominates Leanne.
Unanimous, 4-0.
- k. Animal Control Officer—term of 1 year
→ Mark nominates Keith Samieptro. Unanimous, 4-0.
- l. Road Commissioner—term of 2 years
→ Suzanne nominates Mark. Unanimous, 4-0.
- m. NW Solid Waste District Rep—term of 3 years
→ Mark nominates Barry Kade. Unanimous, 4-0.
- n. Transportation Advisory Committee—term of 1 year (*appoint primary and alternate*)
→ Suzanne nominates Mark and Michael Snider. Unanimous, 4-0.
- o. Recreation Board—term of 1 year
→ Mark nominates Marshia Philips. Unanimous, 4-0.
- p. MRBA Wild and Scenic Reps—term of 1 year (*appoint 2 reps*)
→ Mark nominates Misty McCartney and Carissa Stein. Unanimous, 4-0.
- q. Community Garden Board—term of 1 year (*appoint 7 members*)
→ Jacob nominates the slate of existing board members. Unanimous, 4-0.
- r. Conservation Commission—term of 4 years
→ Suzanne nominates Joan Hildreth. Unanimous, 4-0.
- s. Conservation Commission—fill remainder of 4 year term, expiring 2022
→ Mark nominates Lynn Locher. Unanimous, 4-0.
- t. Town Newsletter Editor—term of 1 year
→ Mark nominates Suzanne. Unanimous, 4-0.
- u. Inspector of Lumber, Shingles, and Wood—term of 1 year
→ Mark nominates Wendy Howard. Unanimous, 4-0.
- v. Tree Warden—term of 1 year
→ Mark nominates Charlie Hancock. Unanimous, 4-0.
- w. Weigher of Coal—term of 1 year
→ Mark nominates Jacob Racusin. Unanimous, 4-0.

5. Public Works

a. Roads and Bridges

i. Grant updated → Some VTrans grants being suspended for non-essential work. Will likely affect Hill West ditch work associated with Better Back Roads Grant.

ii.

iii. Fixed Radar Speed Signs

→ Application was submitted to VTrans for approval. Processing. Michael will check in with Lafayette for installation late May/early June

→ Jacob inquired about culvert on Black Falls; Michael acknowledges issue, but states that repairs will be delayed unless emergency as priority elsewhere. 13 culverts on Village end of town set for replacement this spring/summer.

b. Buildings and Grounds

i. 98 Main Street (*update—discussion under USPS, Old Business*)—no update; no response from USPS at this time

c. Transportation Alternatives Program (TAP) update re: Longley Bridge Road project (*update*)

→ Dubois King selected and affirmed as at-the-ready selection the Engineering Firm. TAP project still projected to continue with partial suspension (see above). Michael noted that that current distance is 23 feet from river bank to road.

d. FEMA (*update*)

→ Scoping meeting with FEMA team scheduled for April 20th.

6. Visitors (7pm)

a. Tim Smith, Franklin County Industrial Development Corporation

→ Tim reviewed work being done by FCIDC, reviewed resources available to businesses

→ Tim available for any businesses or individuals needing information

b. Roger Langevin, Franklin County Sheriff

→ Carry over

7. Water Commission Issues

→ Consumer confidence report received. Postcard to be included with next round of bills sent out by July 1st (deadline for CCR certification).

8. Old Business

COVID-19 and Municipal/Local Response (*updated/discussion*)

→ A group of volunteers coordinating support for elderly/highest risk community members.

→ Jay Peak offering supplies to food pantries.

→ Rec board advised to close Rec Center to public use; keep nets down, post signage, etc. Rec Board planning for summer camp, hoping to be ready pending developments and state recommendations

→ Town Office staff has been working remotely for two weeks. Not ideal given internet access constraints. Requests returning to the work space as a closed facility so they can access necessary internet, municipal resources, etc.

- a. Electric Vehicle Charging Stations (*update*)—discussion ensued around planned installation; will continue as planned
- b. Wastewater and Streetscape Projects
 - i. Review/Discussion of 85% deliverable
→Charlie reviewed Preliminary Engineering report and Alternative Selection(s)
 - ii. Discussion ensued
Funding opportunities reviewed; next steps and timeline reviewed
- c. 98 Main Street—update on discussions with USPS (*update and potential board action*)
→Carry over (see Buildings and Grounds)
- d. Sale of Ambulance (*update*)
→Coordinating with new buyer, sale pending
- e. Municipal Tax due date(s) (*discussion*)
→Second due date for portion of municipal taxes. Charlie proposes vote for same time as proposed bond vote re: Wastewater System; bills must be sent least one month before first due date. Charlie will draft plan with Erin for board review. Pending.

9. New Business

- a. Road Crew/Public Works Hire; Contracts (*board action*)
→ Mark made a motion to go into executive session at 8:45; seconded by Jacob. Unanimous, 4-0. Board entered into executive session at 8:45PM.
→ Mark made a motion to exit executive session at 8:53; seconded by Jacob. Unanimous, 4-0.

→ Charlie moved to increase Michael’s salary to \$55,182 from \$54,100 (pegged to CPI); seconded by Mark. Unanimous, 4-0.
→ Charlie moved to adjust Mark Guillmette’s hourly rate from \$19.40 to \$21 per hour; seconded by Mark. Unanimous, 4-0.
→ Charlie moved to hire Blaine Kittell for the road crew position at a pay rate of \$20 per hour; 2 week vacation, one week sick time; seconded by Mark. Unanimous, 4-0.
- b. Overweight Truck Permits
→Mark made a motion to approve the overweight truck permits from G.W. Tatro Construction; seconded by Jacob. Unanimous, 4-0.

c. Liquor/Tobacco Licenses—none at this time

10. Open Mail / Sign Orders / Administrative Matters

11. Review Action Items for Board Members

12. Adjourn

→Mark made a motion to adjourn; seconded by Jacob. Unanimous, 4-0. Meeting adjourned at 9PM.