

**Hectorville Bridge Committee**  
**PO Box 442**  
**Montgomery Center, VT 05471**

Meeting of August 15<sup>th</sup>, 2015  
Unapproved minutes

Present Members: Sandy Bowman, Vice Chairman, Merle Van Gieson, Treasurer, Pat Farmer, Joe Sherman, Andre Labier, Melissa Haberman, Lynn Locher, Darren Drevik,  
Visitors: Mark Brouillette- Select Board liaison

Sandy Bowman called the meeting to order at 10:06am.

1. Minutes: Pat Farmer motioned to approve the minutes, Joe Sherman seconded the motion. Motion was approved by unanimous vote.
2. Treasurers Report:
  - Go fund Me now has an additional \$100.00 donation from the CEA evening.
  - \$69.00 was our portion of the CEA evening.
  - \$350.00 was from the sale of tee shirts the evening of CEA.
  - \$30.00 additional was collected for tee shirts.

Joe Sherman made a motion to approve the treasurer's report. Andre Labier seconded it. Unanimous approved.

3. Visitors: Mark Brouillette-Select Board liaison
4. Old Business

a. Communications:

- Picture Portfolio, Melissa Haberman: The lighting and clarity at The Inn was poor the evening of the CEA. Therefore, there is nothing to be added to the video at this time. Future videos will hopefully be done to add to our web site.
- Critique of the CEA: We all were in agreement that our information about the bridge and the project was warmly received. Tee shirts were purchased and the community awareness was positive.
- Letter to County Courier for Bike Challenge: Now that the time and date have been established, Lynn Locher will write and send an article to the County Courier.

b. Select board Liaison: Mark Brouillette will be meeting with Evan Detrick from Dubois/King on Tuesday August 18<sup>th</sup> at 11am at the Rec Center. The new project manager, Phillip will also be there. Mark, Joe and Pat will meet them as well. Joe Sherman will ask at rep from the Rec. Center committee to also be present as we feel they should be kept updated on the project. A rec center rep should be copied on all our minutes. Joe will check with Marsha as to who that person would be.

b. Fund Raising Coordinator/Task Force: Details for Bike Challenge Sept. 26<sup>th</sup> Andre Labier had concerns regarding road safety of during the bike challenge.

- Lynn Locher spoke to Deanna at town hall; she said it would fall under the town's jurisdiction
- Parking can be at the River Walk, School or Rec Center for the bikers. School principal should be notified to ask permission
- It was discussed that we could put up cones on Rt. 118 from Sylvester's to the River Walk. Mark will present our concerns to the select board this Monday evening for the input on matter. Lynn will ask Brent Godin, Constable to present that day for traffic control.

Registration will be at First Trax. Melissa will get the flyers printed up.

We will all distribute them to local businesses once received.

Lynn and Melissa are checking into printing less expensive tee shirts for day. Joe will send Melissa Haberman a black and white picture of the bridge to be copied for a new tee shirt.

It was decided that no raffles for this event. We will also need more volunteers to be at all bridges during the challenge.

We will use the town website to collect monies. As time is tight we will only reach out to Jay Peak for a sponsorship so that we can include them on the tee shirt.

Table at Wild and Scenic River Tour (Oct 4<sup>th</sup>): We will be attending and possibly printing more of the original tee shirts for sale. We will also have the Video that Melissa Haberman put together for the CEA running during the event. Pat Farmer will check with the Historical Society as to how much room we have and tables available.

Elizabeth Von Trapp is now removed from the agenda as her availability is not till well into 2016.

d. RFP and SOW, can now be removed as Dubios/King have been chosen.

In-kind service/labor to be determined.

Champlain Valley Grant needs to be addressed when scoping study is completed.

5. New Business

a. Procedure for handling money received: Give all monies to town clerks and have the receipt stay with any cash or checks collected. Notify Merle by email of 1) source of income 2) date received 3) amount received 4) date given to town clerk

Merle will pick up and note on Treasures report

B. Set date, time and place of next meeting: August 29<sup>th</sup> at 10am at Phineas Swann

6. Adjourn Pat Farmer made the motion and Melissa Haberman seconded it.

Unanimous meeting concluded at 12:06 pm

Respectfully submitted,  
Lynn Locher-Secretary