

MINUTES OF THE MONTGOMERY PLANNING COMMISSION  
MEETING HELD AT TOWN PUBLIC SERVICE BLDG.  
JUNE 14, 2017

Present: Roberta Baker Alissa Hardy and Barry Kade. Joe Sherman [in attendance at 6:30]  
Member of Public: Merle Van Gieson,

Roberta called the meeting to order at 6:05

Agenda

Roberta moved to confirm the minutes of May 9, 2017, noting that that meeting had not been properly warned. The only binding action that had occurred at that meeting was the nomination for ZA. Previous minutes were also approved.

Barry seconded.

Vote: 3-0 May 9 minutes confirmed.

Minutes for May 25, 2017. Roberta moved to approve as written. Alissa seconded. Approved 3-0

Vacancy on Planning Commission: Charlie requested we suggest a replacement for Abe Barnard who has resigned.

Zoning Regulation proposed changes.

All initials will be in a glossary, e.g. PC = Planning Commission

First use will be spelled out with initials in parenthesis

Except for first use of an abbreviated term, the abbreviation will be used and not the full term.

“If an action is ruled to be invalid by the Development Review Board [DRB], the DRB shall provide new posting and notice, hold a new hearing and take a new action. 5/25.

Several other clerical and/or stylistic corrections were also noted and approved.

P.6 line 45 does not address requirement [Title 24 V.S.A. § 4464(b)(1)] that findings of fact and conclusions of law be separately stated. Correct.

The Village 1 District is used for mixed use development consistent with the village character . . .  
.10/36

At 7:03 Alissa moved to table the remainder of this agenda item until the next meeting. All agreed.

Ann Lavery's Complaint re the way the Commission handled the Nomination for Zoning Administrator

Joe moved and Alissa seconded going into executive session to discuss this as a personnel matter. Vote 4-0. Went into executive at 7:35 to discuss personnel matters. Left executive session at 8:50

Barry asked if any commission members were interested in revisiting our nomination for ZA. The consensus is we are not.

A letter was drafted to send to current ZA responding to her complaint. The Commission has agreed to draft a job description and yearly review process to address potential deficiencies in the performance of the zoning administrator in the future.

Next month's agenda. Approve the minutes and actions taken at this meeting.  
Continue with zoning  
job description and evaluation process for ZA

Alissa moved to adjourn at 8:40. Joe seconded All voted in favor. Adjourned at 8:40.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Barry Kade', with a stylized, flowing script.

Barry Kade,  
Secretary, Montgomery Planning Commission