



REGULAR MEETING OF THE  
SELECTBOARD & WATER COMMISSION  
Temporary Town Office (86 Mountain Road)  
Monday, January 16<sup>th</sup> 2016, 6:30pm

Selectboard members present: Charlie Hancock-chair, Scott Perry-vice chair, Mark Brouillette (arrived at 6:45p.m.), Colin Sorenson, Sarah Silva

Visitors: Sue Wilson

Clerk: Elizabeth Reighley

Charlie called the meeting to order at 6:30p.m

**1. Review and make any changes to the agenda.** No changes made.

**2. Review/approve minutes of the January 2<sup>nd</sup> meeting.** Scott motioned to approve the meeting minutes of January 2<sup>nd</sup> with the following amendment: ¶ 8b “Colin motioned to not renew the lease and place a one year moratorium on the land following a plan for new usage, discussion was had, motion was not seconded”, Sarah seconded the motion and it passed 4-0

**3. Public Works**

**a. Roads and Bridges**

**Grants: Status Updates**

**Amended Paving Grant.** Carry over

**Structures Grant for Route 58.** Carry over

**Better Back Roads Bridge and Culvert Grant.** Carry over

**USFS Culvert Grant for AOP design.** Charlie indicated the board will need to schedule a meeting with Bethany Remmers from Regional Planning to move forward with this grant.

**Longley Bridge Update.** The bid has been accepted by Alpine and the project is moving forward, Charlie noted that the preliminary meeting will be taking place mid-February and he plans to have more information regarding the meeting as we get closer to the date.

**Fuller Bridge Repairs.** Carry over

**Brady Road.** Carry over

**Insurance for Covered Bridges.** Carry over

**Culvert Inventory.** Carry over

**Certificate of Highway Mileage.** The board discussed the Certificate of Highway mileage and the procedure for completing and submitting this. Scott motioned to authorize Mark as the Road Commissioner to sign and submit the 2017 Certificate of Highway Mileage away from the table, seconded by Sarah, and approved 5-0

**b. Buildings and Grounds**

**PSB Alarm System; additional needs; update.** Carry over

**Generator at Elementary School (Water Plant, etc.)** Charlie is waiting on a quote for servicing the generators, once he has the figure he will connect with Michael, Director of Public Works; Colin suggested comparing quote with other companies as well before selecting a service provider.

#### **4. Visitors (7:00pm)**

Town Clerk/Treasurer Deanna Robitaille was present to discuss employee compensation and budget items regarding treasurer salary, assistant clerk rates, water commission and various office projects that will increase time/wages that will need to be taken into account for the upcoming budget. Discussion took place. Deanna requested the Selectboard approve an increase to the assistant clerks' rate of pay and hours. Colin motioned to increase the Assistant Clerk and Selectboard Clerk hourly rate from \$15.00 to \$15.50 per hour and regularly scheduled Assistant Clerk from 24 to 27 hours per week, seconded by Mark and approved 5-0. Deanna also cited that she may have someone interested in working part time at the office to help with projects and as this person has been awarded a grant for work from the State of Vermont it would be at no cost to the town. Deanna indicated that she has compiled information from other towns, though she is still researching, and based on preliminary findings is considering changing the day the office is closed from Wednesdays to Fridays. However, before any change to the schedule is made she will complete her research first and notify the board if and when these changes take effect.

#### **5. Water Commission Issues**

**a. 2017 Budget.** The board will review the budget with our operator Kirk Patch.

**b. Water Bond Policy.** Board members discussed the water delinquencies and whether to consider making changes to the water bond based on usage/rates in conjunction with these delinquencies. Members agreed they need more time to familiarize themselves with the water budget and the current bond policy in order to determine what to do about properties that may have hooked up to the water system at one point in time but now are no longer using water due to removing homes from sites where a curb-stops may still exist. Scott will run some preliminary numbers with the water budget to bring back to the next meeting.

**6. Emergency Management: Hazard Mitigation Plan progress report (draft review)** Charlie is still waiting on Shaun Coleman for the draft of the Mitigation Plan, he will contact Shaun again for updates.

#### **7. Town Office Needs; Main Street Office Repairs; Next Steps**

**a. Network and Server needs.** The server for the town office computer system has been experiencing technical issues. The board discussed the need for upgrading the current system and obtaining a true server that will be more safeguarded against any potential hacking, glitches, or other such malware content that could cause interruptions to daily operations. Discussion regarding looking into quotes for a new server, monitoring from Vermont Electric Company, and private network options was had. The notion of having a network administrator was also discussed as this would be an ongoing cost when obtaining a new server/hardware and the board will need to factor this into the budget as well.

**b. Recap public forum.** Board members all agreed that the public forums went well and that they felt the public input was positive. They established that as a unified board they will move forward with looking into having an engineering company conduct a feasibility study on the Public Safety Building to determine whether the best course of action would be to reconfigure the current space/or build an addition to suit the towns' need for increased office and vault space for the town offices. The board also noted they would like to get a formal quote from Jessie Robbins a local Montgomery resident who works for Freeman French Freeman a planning/architectural design firm based out of Burlington.

**8. Town Meeting.** Colin proposed to other board members the idea of moving town meeting day. The board discussed potential pros and cons of moving Town Meeting day from Tuesday to the Saturday before. Colin suggested that holding the Annual Town Meeting on a Saturday would provide more residents that do not have flexible schedules with the opportunity to attend the meeting. The board agreed that it would be worth looking into this idea if it will increase participation among Montgomery residents. Charlie stated the current town meeting warning needs to be completed by February 5<sup>th</sup> at the latest and suggested they hold a special meeting to approve any necessary budget items and finalize things before town meeting occurs. The board agreed to hold a Special Meeting on Tuesday January 31<sup>st</sup> at 6:30pm. The Annual 2016 Town Report be ready the second week of February and Charlie noted they will need to have the postcards ready to mail out by February 3<sup>rd</sup>.

#### **9. Old Business**

**a. Stanion Court Case Status.** Carry over

**b. Lease Land Income.** Colin stated that he would like to see the income from the leased acreage

to the Hurtubise be kept in an interest bearing account for the next five years and when there is a definitive plan for the land to be used by the community after the lease is up give the monies to the appropriate board or commission. The board discussed this idea at length.

**10. New Business**

**a. Overweight Truck Permits:** None

**b. Liquor/Tobacco Licenses:** None

**11. Open Mail / Sign Orders / Administrative Matters.** All orders were signed at this time. Charlie brought up the cover of the upcoming town report and asked that board members be thinking about what they would like to present on the cover to the residents of the town.

Mark motioned to end the meeting, seconded by Scott, the board adjourned at 8:15p.m

Respectfully submitted,

Elizabeth Reighley