



MONTGOMERY  
FOUNDED 1789

**Town of Montgomery - P.O. Box 356**  
**Montgomery Center, VT 05471**  
**802-326-4719**  
**[www.montgomeryvt.us](http://www.montgomeryvt.us)**

REGULAR MEETING OF THE  
SELECTBOARD & WATER COMMISSION  
Temporary Town Office (86 Mountain Road)  
Monday, January 22<sup>nd</sup> 2018, 6:30pm  
Unapproved

Selectboard members: Charlie Hancock-chair, Darren Drevik-vice chair, Jacob Racusin, Leanne Barnard, Mark Brouillette (absent)

Visitors: Sue Wilson, Lt. Maurice Lamothe, Lynn and Peter Locher  
Clerk: Elizabeth Reighley

Charlie called the meeting to order at 6:37p.m.

**1. Review and make any changes to the agenda.** Add under New Business: Enosburg Ambulance Service Quote; Overweight Truck Permit: Newport Sand/Carroll Concrete; Streetscape Downtown

**2. Review/approve minutes of the January 8<sup>th</sup> 2018.** Darren motioned to approve as amended, seconded by Leanne and passed 4-0

**4. Public Works**

**a) Roads and Bridges**

- a. **Grants: Status Updates:** Carry over\*
  - i. Amended Paving Grant\*
  - ii. Structures Grant for Route 58 \*
  - iii. Better [Back] Roads Bridge and Culvert Grant\*
  - iv. USFS Culvert Grant for AOP design\*
  - v. Municipal Grants in Aid Pilot Project\*
  - vi. SFY Transportation Alternatives\*
- b. **Brady Road.** Carry over
- c. **Road Crew Training.** Carry over
- d. **Gravel (future needs, sourcing).** Carry over

- e. **Certificate of Highway Mileage.** Charlie will get in touch with Mark to make the amendments to the road mileage and submit the paperwork.

**b) Buildings and Grounds**

- a. **Generators: Service Contract; Training.** Charlie noted that the training will most likely take place during a school vacation after town meeting once appointments have been made.
- b. **Additional Service Quotes/Finalize and Adopt Service Contract.** Currently waiting for a quote from Milton-CAT for servicing.

5. **Visitors @ 7:00pm.** Lt. Lamothe was in attendance to check in with the state of the town and the selectboard, he has also been in touch with Sandy at the school for a routine check in.

6. **Water Commission Issues**

- a. **Approve FY18 Budget for Water Department.** Charlie reviewed the proposed budget numbers. Charlie will look into the rules regarding delinquent water collection. Jacob suggested looking into a strategy for long term budget solvency for water reserve funds. Jacob also queried whether the board could set aside time for quarterly/or semi annual reviews on the water budget in addition to regular budget review. Jacob motioned to approve the 2018 proposed water budget, Leanne seconded and the motion passed unanimously.
- b. **Water Meter Issues.** Two meters on the system did not show readings this last quarter due to a malfunction with the meters. The board will reach out to Kirk and Ross of Simon Operations to address this. Darren suggested having the operators generate a report showing users with any zero usage readings to double check whether they are correct based on known shut-offs, seasonal residences, or owners who may be on vacation.

1. 7. **Old Business**

- a. **Enosburg Bid for Coverage.** Board members discussed the current bid and the some of the details they would like to see drafted into a final contract. Jacob motioned to accept the bid for Enosburg Ambulance Services starting at an annual cost of \$28,799.98, for a term of 5yrs locked in at a 2% annual rate increase, with 24/hour coverage seconded by Leanne and passed unanimously.
- b. **Town Office Needs (pending FY18 municipal budget projections).** Carry over
- c. **Stanion Court Case Status.** DRB has scheduled a hearing for February 6th at 6:30 for further fact finding and analysis, this was part of the process with this case being remanded back to the DRB; however Charlie will be in touch with Mr. Merriman to clarify the pursuit of the settlement in conjunction with this hearing.
- d. **Locher Court Case Status.** Town filed a motion in response to the original filing, Paul Gilles has also filed their response on behalf of the Lochers, and both documents are now with the judge.

- e. **Vacant Building Ordinance proposal (finalize for warning/town report).** The board discussed the current draft. Jacob stated he is inclined to bring the draft before the voters at town meeting to bring in more input and clarity on what this ordinance is about to ensure complete understanding and correct information. Board members agreed that a non-binding recommendation from the voters to direct the selectboard whether to adopt this or not would be the best route. Charlie will also put a brief statement about the ordinance in the ‘State of the Town’, before adoption folks will have a chance to add further input before adoption at a subsequent meeting.
- f. **Fire/EMS radios.** Lt Lamothe suggested reaching out to Richford Border Patrol as they have done extensive research on the topic of Radios for Fire and Ambulance services.
- g. **Proposed Amendments to Zoning Bylaws.** Charlie suggested inviting someone from Planning Commission to come discuss the amendments and provide status updates on when they hope to bring these changes before the voters.

## 8. New Business

- a. **FY18 Municipal Budget review (and potential approval).** Board members reviewed the budget committee memo to the town and the proposed municipal budget line items at length.
- b. **Town Meeting Warning review (and potential approval).** Review of the draft warning took place.
- c. **Town Report.** Charlie noted they will need to start putting materials together for the upcoming town report.
- d. **Amendments to Covered Bridge Ordinance.** Carry over
- e. **Streetscape Downtown.** Darren spoke with VHB, a civic engineering company, that did the streetscape project in St Albans to gather ideas and perspectives for Montgomery should the town decide that downtown revitalization is of interest. Darren suggested reaching out to all those that would be directly impacted by a streetscape corridor (property owners living on Main street in the center) to discuss the initial idea and ensure that the town would not be taking over any land or right-of-ways from the owners. During his meeting with VHB their recommendation was to put in sidewalks on one side of the street and designated parallel parking spots on the other side, this would require the town to bury utility lines, but it could be done without encroaching on property owner rights. Darren indicated there are planning grants that exist for these kinds of projects.

Discussion took place. Board members agreed this would be a good topic to bring to the townwide discussion with VCRD.

- f. **Overweight Truck Permits.** Darren motioned to approve the overweight truck permit for Carroll Concrete/Newport Sand & Gravel seconded by Leanne and this passed unanimously.
  
- g. **Liquor/Tobacco Licenses.** None

**9. Open Mail / Sign Orders / Administrative Matters—Personnel Discussion (*Executive Session*).** All orders signed at this time. Darren motioned to enter into executive session at 8:50pm. Charlie motioned to exit session at 9:11

Jacob motioned to end the meeting seconded by Leanne and the board adjourned at 9:06 p.m.

Respectfully submitted,

Elizabeth Reighley