



REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Temporary Town Office (86 Mountain Road)
Monday, December 5th 2016, 6:30pm
UNAPPROVED

Selectboard members present: Charlie Hancock-chairman, Scott Perry-vice chair, Sarah Silva, Mark Brouillette (arrived at 6:45pm)

Visitors: Sue Wilson, Karie Quintin, Parma Jewett, Lynda Cluba, Michael Snider, Brent Godin, Peter Locher, Darren Drevik, Barry Kade

Clerk: Elizabeth Reighley

Charlie called the meeting to order at 6:35 p.m.

1. Review and make any changes to the agenda. Add 'Route 58 pump site checks' to item #6.

2. Review/approve minutes of the November 7th meeting. Board members reviewed previous minutes. Scott motioned to approve the meeting minutes of November 21st noting that prior changes from November 7th be reflected in the minutes, seconded by Sarah; approved 3-0 with the following amendments:

Nov 7th-

Item 3a, ¶ 2 **Structures Grant for Route 58:** Study is in and Michael Snider, Public Works Director, needs to review the study to ensure proper *hydraulic* requirements are met and whether the town will need any box culverts. He will follow up with the board.

Item 3a, line 9: Deletion of '*Gravel Removal West Hill Brook*'

Item 3b, ¶ 1 **PSB Alarm System; additional needs:** Charlie noted that Doug Kopacz stated that during the walk through with the state *fire* inspectors they indicated that all of the heat sensors will need to be replaced by smoke detectors.

Item 4, ¶ 1 **Visitors:** Wayne and/or Hoyt Hurtubise. Charlie introduced the Hurtubise family and opened up the discussion regarding the *town owned land, roughly twenty-three acres, currently being leased* to the Hurtubise.

Item 6, ¶ 2 **Water Commission Issues:** Scott presented the board with a *draft water policy* proposal for those still experiencing trouble with their wells and need water from the town. The policy would allow town residents to buy water from the town and pay only the base rate, \$55.00, *per quarter*.

Nov 21st- Item 5, ¶ 2 **Visitors:** Discussion was had regarding *road plowing and treatment*, it was suggested that the road crew give extra consideration to roads on which EMS volunteers live on in order to ensure that should an emergency happen they would have an easier time responding to accidents.

3. Lister- Errors and Omissions. Lynda Cluba and Parma Jewett presented the board with their Errors and Omissions certificate for approval. Pursuant to chapter 32 V.S.A 4261 "When real or personal estate is omitted from the grand list by mistake, or an obvious error is found, the listers, with the approval of the selectboard, before December 31st, may supply such omissions or correct such errors and make a certificate thereon of the fact; provided, however, the listers may make a correction resulting from the filing or rescission of a homestead declaration without approval of the selectboard." Scott motioned to accept the following changes as filed by the listers:

1 Name change from AL St Onge Contr to Deuso, Alan & Sandra under parcel ID 00043.004X.

2 Change in Value of Dennis, Justin & Joanne parcel Id 00242.115X: from homestead \$123,900; housesite \$104, 400 to homestead \$117, 800; housesite \$98, 300. Total reduction in value \$6,100
Seconded by Sarah, this passed 3-0.

4. Public Works

a. Roads & Bridges. Michael updated the board on the status of the beaver dam, it has since let go due to the weather, and there has been no reported damage or flooding to occur. The Fuller Bridge has sustained damage due to one of the town trucks passing through it and accidentally hitting some of the beams. Michael is obtaining quote to get this fixed as soon as possible. (Mark entered meeting at this time)

Grant Status Updates:

Amended Paving Grant. Completed.

Structures Grant for Route 58. Deanna is submitting the insurance information.

Better Back Roads Bridge & Culvert Grant. Submit for 2017

USFS Culvert Grant for AOP design. Waiting for response from Northwest Regional Planning, Mark will reach out to Bethany for an update.

Longley Bridge Update. Charlie will reach out for a status report.

Brady Road Update. Carry over.

On Command Connection. Michael updated the board on the information about the On Command Connection. Scott motioned to authorize the Road Commissioner and Public Works Director to install the On Command system into two town highway trucks, seconded by Sarah. Motion passed 4-0

b. Buildings & Grounds

PSB Alarm System; additional needs update. Carry over.

Generator at Elementary School (water plant etc) Mark stated that on Thursday at 9:00 am they will be testing the generators at the water plant and the town garage as well as the school. Discussion ensued. Michael noted that the Grange has been winterized and shut down. Scott mentioned that the work trailer left over from the paving project earlier this summer has remained at the PSB site, he will be reaching out to the manager that was overseeing the project to find out when they will be taking the trailer. Michael stated shoveling for the buildings for winter will be done by Todd Pennell and he is all set to begin as needed.

5. Visitors. Parma Jewett told board members that she had recently visited the Fletcher Town Clerk's new office building. She indicated that the building had an excellent layout, much like what we need, and that the selectboard members from the town would be more than happy to meet with Montgomery board members to discuss details about their process in obtaining contracting, layout, and funds for their new office. Charlie is planning to schedule a meeting with the Fletcher selectboard chair for more information.

6. Water Commission Issues

Material & Equipment needs. Solar batteries are on the way.

Hydrant on Hill West. The hydrant has been fixed with the repair kit.

Green's Account. The board discussed the Green's account and Kirk's request to be placed on the town account to purchase items as needed for the water plant. Charlie motioned to authorize Kirk to be on the town account, stipulating that all orders be reviewed on a monthly basis and, should there be any discrepancies, payment for Simon Operations be withheld. Scott seconded and the motion passed 4-0

Route 58 Site Checks. Kirk will be monitoring the site weekly.

7. Emergency Management: Hazard Mitigation Plan progress report (draft review) Charlie spoke with Shaun Coleman and there has been no draft yet for the plan. Based on the priority of the Hazard Mitigation Plan being completed, so that in the case of emergency the town would qualify for FEMA funding, the board agreed that they may need to call a special meeting with other town crew, EMS/Fire to have a sit down and go through the plan to ensure all details are ironed out.

8. Budget Committee. The budget committee will hold its' first official meeting on Monday December 12th at 5:00pm. The board took this time to make changes. Scott Perry will be resigning from the committee and nominated Charlie Hancock, as chairman of the selectboard, to the Budget Committee. With no other nomination presented the board appointed Charlie Hancock to serve on the Budget Committee for a one year term by a vote of 4-0.

9. Town Office Needs; Main Street Office Repairs; Next Steps. Charlie reviewed the follow up items

decided upon at the last meeting regarding looking into fireproof storage pods, reaching out to Rescue to discuss rearrangement in vehicle bays, and quotes for engineering cost estimates. He indicated that Deanna is still waiting on another quote for the fireproof pods that would fit the allotted space; he also noted that in talking with both Rescue/Fire squads they are okay with rearranging vehicles to allow for the pod to be stored in one of the bays in order to safeguard the town records. Charlie is working on obtaining estimates from Cross Engineering on what the costs would be if they were to conduct studies for an addition to the PSB site or renovating the old town office site. Air testing is taking place at the old site by VOSHA on December 13th to see if any of the remediating to the basement conducted by Servepro has made any impact on air quality since vacating the space. The board discussed the town office needs and possibility of reaching out to other firms besides Cross Engineering. They also set dates for public meetings to garner more public interest and feedback about the town office needs. These meetings will take place January 11th at 7pm and January 14th at 10am. Both will be held in the PSB Conference Room. Discussion about building an addition at the PSB versus renovation to the old site was had at length.

10. Old Business

a. Stanion Court Case Status. A teleconference has been scheduled in January.

b. Town Land Lease Agreement Renewal. The board agreed to make a decision regarding the lease agreement during the regular meeting on January 2nd 2017.

11. New Business

a. Overweight Truck Permits. None

b. Liquor/Tobacco Licenses. None

All orders were signed at this time.

Board adjourned at 7:45 pm

Respectfully submitted,

Elizabeth Reighley