



MONTGOMERY
FOUNDED 1780
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<http://www.montgomeryvt.us>

REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Town Office, Monday, December 7, 2015, 6:30PM
UNAPPROVED

Selectboard Members present: Scott Perry-Chairman, Wendy Howard-Vice Chair, Susan Regan, Mark Brouillette, and Tom Stanley.

Selectboard Clerk: Renée Patterson

Visitors: Justice Dematos-Boy Scout, Michael Snider-Public Works Director, Aline Baker, Deanna Robitaille-Town Clerk, and Zach Scheffler-Webmaster.

Scott Perry called the meeting to order @ 6:37 pm.

1. Review and make changes to the agenda. Add "Permit to Operate" under #7 Water Commission Issues.
2. Minutes
 - a. Review and approve minutes of November 16, 2015. Wendy Howard made a motion to accept the minutes as written and Mark seconded. Passed unanimously.
 - b. Review and approve minutes of November 20, 2015. Wendy Howard made a motion to accept the minutes as written and Mark seconded. Passed unanimously.

Without objection Scott moved to skip over item 3 until Public Works Director arrived.

3. Public Works
 - a. Flags/Wreaths/Snow plowing – Wreaths look great. Thanks to the group of individuals that prepared and repaired them.
 - b. Longley Bridge Update – Nothing new, TAC meeting on Thursday @ 6:30 in St Albans, Mark will try to get information then.
 - c. Equipment & Personnel – Truck #1 dump body will need repairing/replacing after this year depending on what to do with 1 ton, Mike will look at all options and bring recommendations to the Board.
 - Plan to use baily bridge now at Longley Bridge after completion to place on Brady Road until permanent solution can be made.
 - Discussed paving status for Rt 58, Hill West, and West Hill.
 - Discussed scheduling/leave concerns, Mike to set up employee reviews and budget items for Budget committee meetings.
 - d. Town Hall – Winterization is complete.
 - e. Sign for Public Works Building - clean, paint and use of old V-plow.

4. Visitors:

- a. Justice Dematos here to observe and report to his Boy Scout troop to earn Citizenship badge.
 - b. Aline Baker here to request removal of street light near her home on West Hill Road. It has been recently repaired after more than a year out. Mike will request VT Electric move the light to the pole near the intersection with Route 118.
5. New Website review – www.montgomeryvt.us is operational. Scott gave a demonstration of the new site, reviewed its options. Zach Scheffler explained some new content and features such as the ability of those interested to get email notifications of new items posted dependent on areas of interest. Looks great.
6. Response on Stanion Fence – Determine documents for road specifications, Mark will contact individuals to help get what we need for this. Tom questioned the intended purpose of the fence and will contact the installer.
7. Water Commission issues:
- a. The new meter reader system should arrive next week for install and use.
 - b. The Permit to Operate seemed to have missed the deadline for renewal, Mark indicated that it had been done previously and will get a copy for verification and resubmission if necessary. Mark made a motion to have Scott Perry complete and submit “Water System Officials contact form and was 2nd by Sue. Passed unanimously.
 - c. Mark indicated that 3 hydrants have been repaired today.
8. Old Business
- a. Hectorville –Engineers have inspected the bridge last week.
 - b. New Town office – No new info, carry over.
 - c. Dog impound procedures – Wendy distributed copies of amendments of the Dog Ordinance and forms “Release of Impoundment” and “Transfer of Ownership” for review. The Dog Officer has reviewed changes and has approved use of these forms.
 - d. Review Facility Rental Policy – carry over.
9. New Business: Already discussed these items previously in this meeting.
10. Open Mail / Sign Orders / Administrative Matters
- a. Post Office Real Estate Conflict of Interest Certification, Wendy made a motion to have Scott Perry sign and submit this form, Sue 2nd the motion. Passed unanimously.
 - b. Board of Abatement hearing scheduled for Monday December 21, 2015 @ 5:30pm
 - c. Rescue’s renewal contract with Richford Ambulance shows an increase from current year.
 - d. Franklin County budget meeting was today.
 - e. Budget Committee – 1st meeting scheduled for tomorrow, December 8, 2015 @ 5:00pm to elect officers and set schedule for subsequent meetings.
 - f. Selectboard Clerk will draft 2016 Warning for review by Sue and Wendy.
 - g. Holiday gathering set for Friday, December 18th @ Noon at the Town office. Office holiday closing Thursday and Friday, December 24th and 25th, water bills need to go out on December 31st so office will be open at least for part of the day, and closed Friday, January 1, 2016. Sue will be away for January and February.
 - h. Passed orders for review and signature and reviewed the mail.
11. Wendy made a motion to adjourn @ 8:50, Sue seconded. Passed unanimously.

Respectfully Submitted,
Renée J Patterson