



REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Town Office
Monday, February 1st, 2016
UNAPPROVED

Select board Members present: Scott Perry-Chairman, Sue Regan, Mark Brouillette, Wendy Howard, & Tom Stanley

Visitors: Michael Snider-Public Works, Merle Van Giesen

Clerk: Elizabeth Reighley

Scott Perry called meeting to order at 6:30pm

1. **Review and make changes to the agenda.** Add item 8c – office building health inspection.
2. **Review/approve minutes of Jan 18th & 25th 2015.** Wendy made a motion to approve the Special and Regular Meeting Minutes of January 18th, this was seconded by Mark, motion carried unanimously. Wendy made the motion to accept the Special Meeting Minutes of January 25th, Sue seconded, motion passed by a vote of 4-0-1.
3. **Public Works (Roads and Bridges, Buildings and Grounds)**
 - a. **Longley bridge project update.** No new information to date
 - b. **Equipment and personnel.** Michael Snider summarized for the board the costs associated with buying/replacing trucks. He reviewed the options for commercial vehicles in our area.
 - c. **Buildings / grounds report. Town hall kitchen.** Scott addressed the needs to have the Town Hall opened up for the upcoming informational meetings taking place on February 25th & 27th.
 - d. **Annual Financial Plan for State Aid.** Scott informed the board about the forms necessary for state standards and deadlines for town highway in order to qualify

for any financial aid from the state level. Scott and Mark will prepare necessary information to bring before the board at the next meeting.

4. **Visitors:** Merle voiced some questions about the new zoning bylaws. Scott outlined what will be discussed at the hearing for February 4th it was agreed that more in depth details will be provided at that scheduled time.
5. **Planning commission: Revise Zoning bylaws hearing preview.** Scott gave a brief overview of what to expect at the hearing on Thursday.
6. **Water commission Issues:**
 - a. **Meter reader system update.** New system has been installed.
 - b. **Sanitary inspection report.** Mark will obtain correspondence regarding the status of the inspection report.
 - c. **Permit to operate.** Carry over
 - d. **New total coliform testing plan.** As required by the State, Mark created a new testing system for the coliform levels during routine water tests; he summarized for the board how the testing will change and what the new protocol will be based on the results. Mark brought forth a motion to approve and sign the Revised Total Coliform Sampling Plan, Sue seconded, motion passed unanimously.
7. **Old Business**
 - a. **Hectorville bridge project update.** Discussion took place about the State meeting that took place recently about covered bridges. Further updates about the progress of the project will be carried over.
 - b. **Town Office, state of Town, town Report.** Scott went over the Town Report details for town meeting day for the new town office. Structural changes were discussed for renovations to the current town office versus building a new office. Cost estimates were reviewed for both scenarios as well as tax impact on the town. Wendy moved to approve/sign the revised report to include the new town office in the Town Report, Sue seconded, motion carried by a vote of 4-1. State of the Town, which includes what is in the works for 2016, was presented before the board. Mark moved to approve/sign the State of the Town, Sue seconded, motion passed by vote of 4-1.
 - c. **Dog impoundment ordinance amendment/revision.** Wendy gave a brief review about changes to the ordinance. Further discussion to be carried over.
 - d. **Stanion Fence court case status.** No new information to date.
8. **New business**
 - a. **Overweight truck permits: Barrett Trucking, Gosselin Water Wells Inc. R,G. Gosselin Inc, Newport Sand and Gravel/Carroll concrete Inc.** Mark moved to approve/sign permits, Tom seconded, motion passed unanimously.

- b. Liquor Licenses: Sticks Country Store, Phinneas Swan B&B, & Sylvesters Market.** Mark moved to approve/sign the liquor licenses, Tom seconded, motion passed unanimously.
 - c. Office Building Health Inspection.** As Health Officer, Sue discussed the action taken for obtaining building air samples and a walk through health inspection for the Town Office. Board discussed the need to pursue the building inspection. Wendy made a motion to approve the VOSHA inspection for the town office, Sue seconded, item passed unanimously.
- 9. Open mail, sign orders, administrative matters.** Mark made a motion to accept the Auditor Report, Wendy seconded, and motion was carried unanimously.
- 10. Adjourn.** Mark motioned to end meeting, seconded by Tom, board adjourned at 8:40pm

Respectfully Submitted,

Elizabeth Reighley