

REGULAR MEETING OF THE SELECTBOARD & WATER COMMISSION Temporary Town Office (86 Mountain Road) Monday, February 19th 2018, 6:30pm Unapproved

Selectboard members: Charlie Hancock-chair, Darren Drevik-vice chair, Mark Brouillette, Leanne Barnard Visitors: Sue Wilson, Alissa Hardy Clerk: Elizabeth Reighley

Charlie called the meeting to order at 6:38 p.m

1. Review and make any changes to the agenda. New Business: tax sale

2. Review/approve minutes of the February 5th 2018 meeting. Darren motioned to approve as written, seconded by Leanne, Jacob offered an amendment under 5B to include that the board resolved to look into creating/reviewing current and future job descriptions. Motion passed 5-0

4. Public Works

a) Roads and Bridges

- a. Grants: Status Updates:
 - i. **Amended Paving Grant**. Email from Roxanne regarding a signature page for the amendments to the paving grant that needs to be signed and submitted, Mark will sign as Road Commissioner.
 - ii. Structures Grant for Route 58. Carry over
 - iii. Better [Back] Roads Bridge and Culvert Grant. Carry over
 - iv. USFS Culvert Grant for AOP design. Carry over
 - v. Municipal Grants in Aid Pilot Project. Carry over
 - vi. SFY Transportation Alternatives. Carry over
- b. Brady Road. Carry over
- c. **Road Crew Training**. Charlie and Mark will reset a date for discussion with Michael about upcoming training for spring.
- d. **Gravel (future needs, sourcing)**. Mark noted that during the Orange Book discussions with Jim Cota that the state is also looking into sourcing needs.

e. Regarding the complaint on Hill West. Mark suggested writing a letter from the selectboard explaining the road maintenance and right of ways of the town trucks needing to maintain the main roads in order to do their job. Discussion ensued.

b) Buildings and Grounds

- a. Generators: Training. Carry over
- b. Additional Service Quotes/Finalize and Adopt Service Contract. Charlie has been in touch with Milton-Cat and is waiting on a response with further details. Jacob suggested if they haven't gotten back by the next meeting that they vote on the contract from Brookefield

5. Visitors @ 7:00pm: *see 8a

6. Water Commission Issues. Carry Over

7. Old Business

- a. **Town Office Needs**. After town meeting the board discussed investigating the options for the PSB to try and coincide with the VCRD visit.
- b. **Stanion Court Case Status**. Hearing has been postponed, Charlie will be reaching out to Elle to discuss the pursuance of the settlement.
- c. Fire/EMS radios. Jacob will make inquiries about the radios.
- d. **Proposed Amendments to Zoning Bylaws.** Charlie asked Alissa extend the invite from the SB to the PC to have a meeting to discuss zoning bylaws
- e. Amendments to Covered Bridge Ordinance. Will amend the clerical error after town meeting.

8. New Business

- a. **Town Meeting Day—logistics, pot-luck proposal.** Charlie will email the rest of the BCA to gather their feelings to ensure they are on board with the breakfast idea. The plan would be to set up a table near the entrance with coffee, tea, and several locals/businesses have donated breakfast items such as fruit platters, donuts, muffins etc...
- b. **Tax Sale**. Anita sent an email to the board regarding the upcoming tax sale stating that if the town chose they can bid on property but they must follow certain protocol were they interested.
- c. Overweight Truck Permits. None

d. Liquor/Tobacco Licenses. None

9. Open Mail / Sign Orders / Administrative Matters. All orders signed at this time.

Jacob motioned to end the meeting, seconded by Leanne and the board adjourned at 7:50pm

Respectfully submitted,

Elizabeth Reighley