



MONTGOMERY
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REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Temporary Town Office (86 Mountain Road)
Monday, February 6th 2017, 6:30pm

Selectboard members present: Charlie Hancock-chairman, Scott Perry-vice chair, Mark Brouillette (arrived at 6:50pm), Sarah Silva

Visitors: Michael Snider, Sue Wilson

Clerk: Elizabeth Reighley

Charlie called the meeting to order at 6:30 p.m.

1. Review and make any changes to the agenda. Add to agenda the approval of special meeting minutes from January 31st & February 2nd.

2. Review/approve minutes of the January 16th, January 31st, & February 2nd meetings. Scott motioned to approve the minutes of January 16th seconded by Sarah and the motion passed 3-0 with the following amendments:

Paragraph 2: Remove the words 'discussion was had' to read: "Colin motioned to not renew the lease and place a one year moratorium on the land following a plan for new usage" the motion was not seconded. Sarah seconded Scott's motion to amend the minutes and it passed 4-0.

Paragraph 3a Longley Bridge: "The State awarded the bid to Alpine Construction and the project is moving forward."

Paragraph 5b Water Rate Policy: remove the second half of the first sentence to now read, "Board members discussed the water delinquencies and whether to consider making changes to the water usage rates. Members agreed they need more time to look at the water budget and the current bond/usage rates in order to determine what to do..."

Paragraph 7b Recap public forum: "They established that as a unified board they will move forward with looking into having an engineering company conduct a feasibility study on the PSB to determine whether to build an addition or revisit construction cost estimates on a separate building at the PSB site in order to reach a preferred alternative to suit the towns' need for increased office and vault space"

Paragraph 8 Town Meeting: "The Annual Town Report should be ready by the second week of February and Charlie noted they will need to have the notice of availability postcards ready to mail out by February 3rd."

Scott motioned to approve the Special meeting minutes of January 31st seconded by Sarah and passed by 3-0 with the following amendment:

Paragraph 4 Review & Approve proposed 2017 Town of Montgomery Water Department Budget: "Scott presented the board with a draft proposal of water rates that would help bring the rates up enough to cover the increased operating costs and maintenance of the facility while still keeping them at a reasonable cost per quarter."

Scott motioned to approve the Special meeting minutes of February 2nd as written seconded by Sarah and passed 3-0.

***Mark arrived at this time.** Charlie noted that Keith has given board his updated report on the status of the impounded dog and that the owners have one week left to pay the fines and put up an enclosure before the dog can be returned to them. He stated the town has received two other dog complaints in town, the board will wait to receive further information from Keith on the status of these complaints. Carry over to next meeting.

3. Public Works

a. Roads and Bridges

Grants:

Status Updates

Amended Paving Grant Carry over

Structures Grant for Route 58. Carry over

Better Back Roads Bridge and Culvert Grant. Mark made a motion to authorize Michael and himself to fill out and sign away from the table the grant application for Better Back Roads/Culvert Inventory, including the erosion inventory that is required. Scott seconded the motion and it passed 4-0.

USFS Culvert Grant for AOP design. Carry over.

Longley Bridge Update. Due to the design of the bridge and layout of the road Michael stated they will need to talk to Stanley Longley about the possibility of agreeing on an easement. Mark and Michael will follow up with the board.

Fuller Bridge Repairs. Carry over

Brady Road update. Carry over

Insurance for Covered Bridges. Carry over

Michael noted to the board that they may need to look at his contract and discuss any changes necessary as he has accrued almost two hundred hours of overtime, however as he is salaried there is no precedent set for how to compensate for such time. Board agreed they will need to discuss further after looking at the contract and the breakdown of his accrued time. Michael will have the Town Hall ready to be opened up for Town Meeting and he stated that the two new tracking systems for the trucks have been installed.

b. Buildings and Grounds

PSB Alarm System; additional needs; update. Carry over

Generators. Brookefield will be servicing the generators, Kirk Patch will be scheduling with them to have the Water Plant serviced.

VEC Power Monitoring at PSB. Carry over.

4. Visitors (7:00pm). Sue presented the board with a list of companies that offer combined services for oil, diesel, and propane. Currently the town does not use just one company to service the various buildings and tanks for the town, all agreed it would make sense to see if they can pair the services down to one company that would provide all three services for a better price. They will draft letters to these companies requesting cost estimates for combined services for whole town, and provide them with the gallon usages for each building/tanks /or trucks in the hopes of gaining a potential contract.

5. Water Commission Issues

Vote on proposed rate increase. The board agreed to vote again on the proposed rate increase as the agenda item did mention the Water Budget but did not specifically state the water rates as a topic. Scott motioned to increase the base rate per quarter from \$55.00 to \$60.00 and the rate of additional usage from \$5.00 to \$7.00 for every 1000 gallons after the first 4000 effective the 3rd quarter of this year; this was seconded by Mark and passed 4-0. Notice of these changes will be sent out with the next billing cycle.

2017 Budget. The board reviewed the proposed budget including the estimated costs for tools and equipment requested by Kirk for the water plant. Charlie noted that some of the costs will not need to be added into the budget as they are future use and do not necessarily need to be purchased just this year. Mark motioned to accept and approve the 2017 Water Budget, seconded by Scott and passed 4-0.

Water Bond Policy. Board members revisited the discussion about the bond policy and whether residents can be removed from the system after they have already begun paying on the bond. Charlie stated in order to make this change for only the few instances an ordinance change would have to take place and they would have to raise the bond rates for all other users to compensate taking anyone off the system. Scott motioned to leave the bond ordinance in place, Sarah seconded the motion and it passed 4-0.

6. Emergency Management: Hazard Mitigation Plan progress report (draft review). Charlie stated that they will need to go over the drafted Mitigation Plan and that it would make sense to have Greg Lucas, EM Director come to the next meeting and also reach out to Fire/EMS to setup a time to go over the plans.

7. Town Office Needs; Main Street Repairs; Next Steps. Charlie presented the board with the estimates from Cross Engineering for a feasibility study on the PSB, the estimate came in at \$6,900.00; he is still waiting on another estimate from Jessie Robbins who works for Freeman French Freeman Architects. Charlie noted that he has been in contact with the Chris Madden, regional facilities manager for the Post Office, and has related to them that the town will not be moving forward with renovations to the old site. Chris agreed they

could enter into discussions about the possibility of the postal service taking over the whole building, Chris stated they would need a proposal from the town and floor plans of the building for them to review. Charlie will look into finding the schematics of the old town office and work on a draft proposal for the post office.

8. Town Meeting Prep/Annual Report Status. The notice of availability postcards for the town report were mailed out on February 3rd and the town report should be ready to be sent to the printers next week. Charlie will be putting together a cover letter on the state of the town and budget on behalf of the selectboard. Scott motioned to authorize Charlie to put together the state of the town cover letter then send it to the board in an email before final submission and, unless there are any objections, submit the letter directly to Deanna for the Town Report. Mark seconded the motion and it passed 4-0

9. Old Business

a. Stanion Court Case Status. Carry over.

10. New Business

a. Overweight Truck Permits. Newport Sand & Gravel, RG Gosselin Inc, Gosselin Water Wells Inc. Mark motioned to sign and approve all overweight truck permits, seconded by Scott, and passed unanimously.

b. Liquor/Tobacco Licenses: None

Charlie presented the board with a lease agreement from Canon Solutions, they have offered to buy out the lease on the current copier and replace it with a color copier for a five year term. Scott motioned to approve and sign the lease agreement, seconded by Mark, and passed 4-0.

10. Open Mail / Sign Orders / Administrative Matters. All orders were signed at this time.

Scott motioned to end the meeting, seconded by Mark. Board adjourned at 8:05p.m.

Respectfully Submitted,

Elizabeth Reighley