



MINUTES of the
REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Temporary Town Office (86 Mountain Road)
Monday, March 18th 2019
6:30pm

Select Board Members: Charlie Hancock, Leanne Barnard, Darren Drevik, Mark Brouillette, Jacob Racusin

Clerk: Suzanne Dollois

Visitors: Karen Stanley, Jamie Edwards, Larry Letourneau, Anita Woodward, Deanna Robitaille, Sue Wilson, Barry Kade, John Little

Charlie called meeting to order at 6:44PM.

1. Review and make any changes to the agenda—correction, review March 4th mins (date change) ; add Commission Organization to 7.

2. Board Organization

- a. Oaths of Office
- b. Election of Officers
 - Mark nominated Charlie Hancock for chair. No other nominations. Unanimous, 5-0.
 - Leanne nominated Darren Drevik for vice chair. No other nominations. Unanimous, 5-0.
- c. Designation of Regular Meeting Schedule/Newspaper of Record/Posting Locations
 - Darren made a motion to hold Regular Meetings of the SB on the First and Third Mondays of the Month at 6:30 PM at the PSB. Unanimous, 5-0.
 - Jacob moved to designate the St. Albans Messenger as the town's Newspaper of Record. Unanimous, 5-0.
 - Darren moved to maintain the current posting locations—Clerks Office/Center Post Office/Village Post Office. Unanimous, 5-0.
- d. Review Internal Board Procedures & Vermont Open Meeting Laws
 - Board expected to continue educating themselves on these procedures and laws.
- e. Review/Establish areas of responsibility
 - Board expected to continue to be informed about their respective areas of responsibility.
- f. Review Conflict of Interest Policy (*previously signed by all members*)
 - Conduct of the Board expected to continue to be informed by the Conflict of Interest Policy

3. Review/approve minutes of the March 4th meeting

Mark made a motion to approve the minutes of March 4th, seconded by Jacob. Unanimous, 5-0.

4. Officer Appointments

a. Town Clerk / Town Treasurer appointment (*announcement posting/timeline*)

Board reviewed drafts for position postings. Discussion ensued. Suggested edits reviewed and made with approval of draft for posting asap.

b. All other Officers

Charlie suggested tabling action on this to the next meeting in order to adequately review existing and prospective Officer positions, finish contacting present office holders and pursue new ones. Consensus from Board.

5. Public Works

a) Roads and Bridges

a. Grants—Status Updates

b. Brady Road

→ Additional discussion ensued re: ice-damming under 118 West Hill Bridge; location of borrowed speed-sign.

b) Buildings and Grounds

a. Center Post Office repairs

→complete estimates received. Charlie will reach out to prospective contractors regarding repairs.

6. Visitors

→ Jaime Edwards expressed concern about the condition of Green Mountain Road. Mark responded that the current grader width doesn't allow passage through the bridge with the wing on, road crew will borrow St. Onge grader in order to get up there in the next day or two to attend the grading repairs.

→ Barry Kade noted that the legal title should be "*Municipal Clerk/Treasurer*" and not "*Town Clerk/Treasurer*". Also mentions that the roadside snowbank should be addressed for visibility for drivers and oncoming traffic at PSB.

→ John Little—MRBA/Wild and Scenic Committee.

Presented intention and purpose of the Committee. Montgomery's Trout River is designated by the Wild and Scenic Partnership as protected and government funded. This year, funds available up to \$100,000 that Montgomery could be eligible to receive (portions, competitive grant process) on behalf of preserving, maintaining, and protecting our river. Discussion ensued.

7. Water Commission Issues

a. Commission Organization:

Darren made a motion to appoint Charlie and Jacob to the Water Commission. Unanimous 5-0.

Darren nominated Mark as Chair. No other nominations. Passed unanimous 5-0

Darren nominated Leanne as Vice Chair. No other nominations. Passed unanimous 5-0

b. Status of Past Due Accounts—discussion

c. Status of Lien on 34 Sylvester Road. → Erin is working on a Lien. Discussion ensued.

8. Old Business

- a. Cemetery Commission Consolidation (*discussion, no action*) → Charlie and Sue will pursue.
- b. Grant Updates:
 - i. Electric Vehicle Charging Station Grant (VEC) → carry over, grant application window not open yet
- c. Town Office facility needs—next steps at PSB location →carry over
 - i. USDA Community Facilities Grant
- d. Ordinance Discussion and Potential Adoption: Parking Ordinance
→Draft ordinance reviewed by the board. Discussion ensued. Mark moved to adopt ordinance, seconded by Darren. Passed unanimous 5-0. Effective date May 17th 2019 pending process.

9. New Business

- a. ADA Compliance on Town Property / Private Businesses in Community
- b. Road Crew Personnel Contract negotiations (*Executive Session per 1 V.S.A 313 (a)(1)(A) and (B)*); general discussion regarding Town Personnel Policy, Compensation and Benefits
→Mark made a motion to move to executive session, seconded by Leanne. Board moved into executive session at 8:25PM. / Mark moved to exit executive session, seconded by Jacob. Board moved out of executive session at 8:41PM.
- c. Overweight Truck Permits
 - i. Mark moved to approve overweight truck permits for: Jack F Course; Beacon Sales Acquisition; Sticks and Stuff; Working Dog Septic Service Inc.; Chevalier Drilling Co. Inc; New England Quality Service Inc. DBA Earth Waste and Metal; seconded by Leanne. Unanimous 5-0
- d. Liquor/Tobacco Licenses
 - i. Mark moved to approve Big Jay Tavern (Cognac) liquor license, seconded by Leanne. Passes 4-0 with one abstention (Darren)

10. Open Mail / Sign Orders / Administrative Matters

11. Review Action Items for Board Members

12. Adjourn

Darren moved to adjourn the meeting at 8:53PM, seconded by Leanne. Unanimous 5-0