



REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Temporary Town Office (86 Mountain Road)
Monday, April 1st 2019
6:30pm

Selectboard : Charlie Hancock, Leanne Barnard, Mark Brouillette

Clerk : Suzanne Dollois

Visitors : Sue Wilson, Wendy Howard, Michael Snyder, Merle VanGeison, Sue Hogan, Robert Peters,
Larry Letourneau, Anita Woodward

Charlie called the meeting to order at 6:34PM.

1. Review and make any changes to the agenda

Public Works (add): “Time Management System” for Town Garage to Public Works

Buildings & Grounds (add): Washing Machine in Rescue Bay

(add)

2. Review/approve minutes of the March 18th meeting

Mark moved to approve the minutes of March 18th as written, seconded by Leanne. Unanimous 3-0.

3. Officer Appointments

a. Town Clerk / Town Treasurer appointment—update on application submissions

→Resumes still being submitted. Appointment will be made no later than April 19th (with potential Action at April 15th Regular Meeting)

b. All other Officers

Appointed officers:

Development Review Board, 4-year term(s)

Charlie nominated Mark Brouillette; unanimous 3-0.

Mark nominated Parma Jewett; unanimous 3-0.

Agent to Convey Real Estate, 1-year term expiring.

Mark nominated Barry Kade; unanimous 3-0.

Budget Committee, 1-year term.

Mark nominated Scott Perry, unanimous 3-0.

Charlie nominated Mark Brouillette, unanimous 3-0.

Mark nominated Sue Wilson, unanimous 3-0.

Mark nominated Erin Kopasz, unanimous 3-0.
Mark nominated Charlie Hancock, unanimous 3-0.

Disaster Preparedness Director & Deputy, 1-year term
Leanne nominated Greg Lucas for Director of Disaster Preparedness, unanimous 3-0.
Mark nominates Brent Godin for Deputy Director, unanimous 3-0.

Fence viewers, 1-year term
Mark nominated Listers collectively, unanimous 3-0.

Inspector of Lumber, Shingles, and Wood, 1-year term
Mark nominated Wendy Howard, unanimous 3-0.

Animal Control Officer, 1-year term
Leanne nominated Keith Sampietro, unanimous 3-0.

Transportation Advisory Committee; 1-year term(s)
Leanne nominated Mark Brouillette and Michael Snyder, unanimous 3-0.

Clean Water Advisory Committee; 1-year term(s)
Leanne nominated Mark Brouillette and Michael Snyder, unanimous 3-0.

Tree Warden; 1-year term
Mark nominated Charlie Hancock, unanimous 3-0.

Recreation Board; 3-year terms
Mark nominated Journey Johnston, Corbin Erwin, Brendan O'Shea, unanimous 3-0.

Weigher of Coal; 1-year term
Mark nominated Jacob Racusin, unanimous 3-0.

Rep to MRBA/Wild & Scenic; 1-year term
Mark nominated Michelle McCartney and Darren Drevik, unanimous 3-0.

Community Garden Board; 1-year term
Mark nominated the existing board to be re-appointed, unanimous 3-0.
(Parma Jewett, Melissa Haberman, Remi Gratton, Wendy Howard, Mary Temple, Leanne Barnard, George Hambleton).

Conservation Commission, 4-year term
Mark nominated Charlie Hancock, unanimous 3-0.

Town Newsletter Editor, 1-year term
Mark nominated Suzanne Dollois, unanimous 3-0.

Other appointments:

Listers, 3-year term

Charlie nominated Wendy Howard to fill vacancy created by Ron Barnard Resignation; Charlie nominated Sue Reagan to additional seat, unanimous 3-0 (3-year terms, to be voted on at Town Meeting 2020).

4. Public Works

a) Roads and Bridges

a. Grants—Status Updates

→ Federal Transportation Alternatives Grant awarded to Montgomery for Longley Bridge road restoration (guarding against encroachment by Trout River and potential road loss), \$300,000; town matching funds \$75,000 (to be budgeted for FY20)

Mark met with John Little (from Wild and Scenic, and National Parks rep.) to apply for further grants to supplement the town share of grant match amount

b. Brady Road

→carry over.

c. VTrans correspondence re: Rt. 118

→ Town contacted re: VASA request to open part of Rt. 118 to ATV traffic. Issue will be tabled until April 15th Ordinance discussion

d. Time Management System

→ Charlie spoke with Erin re: installation of a mechanical ‘punch-clock’ system to automate the time management system for the Treasurer; elimination of need for time sheets; accommodate changes to weekly pay period; etc. Charlie moved to allow Erin to authorize no more than \$600 to order a Time Management System for the Town Garage, seconded by Mark, unanimous 3-0.

e. Mark moved to approve the Town and Road Bridge Standards for the Town of Montgomery, seconded Leanne; unanimous 3-0.

f. Mark moved to approve the Certificate of Compliance for Town Road and Bridge Standards, and Network Inventory for the Town of Montgomery, seconded by Leanne seconds, unanimous 3-0.

g. Charlie moves to allow Mark to sign the annual Financial Plan for Town Highways in representation of the Montgomery Selectboard away from the Table, Leanne seconds, 3-0.

b) Buildings and Grounds

a. Center Post Office repairs

→ carry over.

b. Washing Machine in Rescue Bay

→ Charlie seeks permission to sell the old top-loader washing machine.

Mark moved to authorize Charlie to sell the washing machine in the Rescue Bay, seconded by Leanne, unanimous 3-0.

5. Visitors

→ Sue Hogan and Robert Peters re: Donna Tatro property. Attending to clarify the conveyance of a pending property acquisition/boundary line adjustment from a previously granted parcel to the town. Charlie will follow up in conjunction with Demar discussion re: line adjustment

→ Michael Snyder: draw board attention bill introduced in House Transportation which would limit/cap allowable rate assessed by tow companies (per new ordinance enforcement). Charlie will reach out to representative.

→ Merle concerned about prospective grants, infrastructure projects, afraid the amount of which may be above the purpose of a small town.

6. Water Commission Issues

→ The 34 Sylvester Road property continues to accumulate excessive bills. Erin will follow up with property owners/bank.

7. Old Business

a. Grant Updates:

i. Electric Vehicle Charging Station Grant (VEC)

→ Application opened last week. Suzanne will address the grant.

b. Town Office facility needs—next steps at PSB location

i. USDA Community Facilities Grant

c. Update on DPS Records Request

→ DPS is over 15 days past the 10-day extension requested following submission of Public Records Request. Material town has received (two 1-page .pdfs) are neither complete, nor is the information in the original form as required by statute. Charlie will follow up with Merriman to press DPS for compliance.

d. Road Crew Personnel Contract review (*Executive Session per 1 V.S.A 313 (a)(1)(A) and (B)*); general discussion regarding Town Personnel Policy, Compensation and Benefits

Mark moved to enter into executive session, seconded by Leanne, unanimous 3-0. Board entered into executive session at 7:39PM.

Leanne moved to exit executive session, seconded by Mark, unanimous 3-0. Board exited executive session at 8:01PM

Mark moved to adopt the Montgomery Public Works Payroll Policy as amended, seconded by Leanne, unanimous 3-0.

Mark moved to approve and sign the Road Foreman Contract with Shane Reed, seconded by Leanne, unanimous 3-0.

Mark moved a to approve and sign the Road Maintenance Technician contract with Mark Guilmette, seconded by Leanne, unanimous 3-0.

8. New Business

- a. PACIF Insurance Claim → Two incidents with motor vehicles that triggered insurance actions. Discussion ensued. Regarding incident re: Howard Road claim and PACIF response: Mark moved to support PACIF agency insurance denial and instruct to send letter, seconded by Leanne, unanimous 3-0.
- b. Wild and Scenic River Study Committee Grant Application → Mark is working with John Little on this grant and will follow-up.
- c. Carbonite contract expires June 21st, 2019. “Open Approach” offered an alternate and potentially competitive contract option. Charlie will confirm rate amounts for next meeting.
- d. Overweight Truck Permits
Mark moved to approve permits for Normand Snyder; United Natural Foods, Inc.; Camp Precast Concrete Products, Inc.; SD Ireland Concrete Construction; SD Ireland Bros. Corp; John G. French and Sons Trucking; Pike Industries, Inc.; Arthur Davis, Jr.; Structural Wood Corporation. Seconded by Leanne, unanimous 3-0.
- e. Liquor/Tobacco Licenses
Mark moved to approve the Blue Bike Cafe’s Liquor License, seconded by Leanne, unanimous 3-0. Leanne made a motion to approve Sylvester’s Market Liquor License, seconded by Mark, unanimous 3-0.

9. Open Mail / Sign Orders / Administrative Matters

Leanne moved to approve Emergency Communications and Dispatch Services contract with St. Albans Police Department, seconded by Mark, unanimous 3-0.

10. Review Action Items for Board Members

11. Adjourn

Mark moved to adjourn meeting at 8:30PM, seconded by Leanne, unanimous 3-0.

NOTE: ATV Ordinance will be taken back up at the April 15th meeting

NOTE: Board of Civil Authority will meet April 1st at 5:30pm (re: Al Gratton and Dale Davidson)