



MONTGOMERY
FOUNDED 1789

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REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Temporary Town Office (86 Mountain Road)
Monday, April 16th 2018 6:30pm
Unapproved

Selectboard members: Charlie Hancock-chair, Darren Drevik-vice chair, Mark Brouillette, Jacob Racusin, Leanne Barnard (absent)

Visitors: Brent Godin, Sue Wilson, Alissa Hardy, Barry Kade, Kirk Patch, Eric Law, Marijke Dollois

Clerk: Elizabeth Reighley

6:32 Charlie called the meeting to order

1. Review and make any changes to the agenda. Add under new business the appointment to Conservation Commission; under old business add Assistant to the Selectboard applicant. Add under visitors: Ethan Dull, Grateful Treads.

2. Review/approve minutes of the Monday April 2nd 2018 meeting. Mark motioned to approve as written, seconded by Darren, and passed unanimously.

3. Public Works

a) Roads and Bridges

- a. **Grants: Status Updates:** Carry over
 - i. Structures Grant for Route 58
 - ii. Better [Back] Roads Bridge and Culvert Grant
 - iii. USFS Culvert Grant for AOP design
 - iv. Municipal Grants in Aid Pilot Project
 - v. SFY Transportation Alternatives
- b. **Brady Road.** Carry over

- c. **Road Crew Training.** Shane Reed has offered, after speaking with the road commissioner, to come help with some of the Grader Training for Mark and Larry while the road crew is waiting for the state held classes. Board members discussed the logistics behind this regarding hours, rate of pay, insurance needs etc. Mark will connect with Deanna regarding insurance and paperwork.
- d. **Bridge Inspection Report (follow-up re: Creamery Bridge).** After reviewing the state bridge report, which indicated that repairs will need to be done to Creamery Bridge due to rot and structural damage in the timbers, Charlie reached out to the state to question this report. Alpine Construction was the company that did the previous reconstruction repairs. Charlie has been in touch with Jeff Cota and will follow up once he has additional information.
- e. **Clark's Truck Center trade-in offer 2009 International.** Clarks came back with the buy back offer regarding the 09 Truck. Charlie noted that from their recollection the expectation at the original meeting with Dan was an estimated trade in value of 40,000 or thereabouts, the proposal that came back was \$27,000 which included an estimated \$18,000 in repairs. Charlie, Mark, and Michael had a meeting with Dan at the garage to discuss this proposal and the original discussions with the trade in values buy back. After the meeting Clark's agreed to add another \$5,000 to the trade in price bringing up the final value to \$32000 and upon the re-sale of the truck Clarks will cut a check to the town for 25% of the total profit of the sale. As part of this subsequent discussion the board expects a full report of the proposed numbers and sale transaction for this agreement. Jacob asked Charlie to clarify with Clarks how they will calculate profit, will this include commissions, overhead, delivery costs, or other other add ons as part of the deal with the buyer? Charlie will get further clarification to bring back to the board before approval.

b) Buildings and Grounds

- a. Generators: Training. Carry over

4. Visitors @ 7:00pm

- a. **Eric Law, USDA Rural Development**—Eric met with SOS to check out the water treatment facility and the running of the water system. Everything looked great and passed inspection. Eric discussed funding options for the town for centralized wastewater system as this topic will most likely come up during the VCRD process. Eric indicated there was a USDA report done for the town in 2000, one recommendation was a centralized septic system to ensure keeping

wastewater out of the rivers while servicing those in the center and the village. Discussion took place. Eric noted that should the town pursue this process that, along with VCRD, one of his colleagues from USDA will be involved in that process to help facilitate the planning and funding of projects such as this.

- b. **Barry Kade**—town office copy fees for public documents. Carry over.
- c. **Planning Commission** see under visitors*
- d. **Recreation Trail.** Ethan Dull came before the board on behalf of the Grateful Treads Mountain Bike club to discuss the input of a trail from the Recreation center up to the elementary school. The bike club has gotten approval from school board and recreation board in regards to the trail and they also have received grant monies from Rise VT to complete the work. Board members reviewed maps with Ethan regarding the trail areas in conjunction with town property and necessary landowner permissions. Charlie motioned to approve the trail installation funded by the Grateful Treads beginning at the Recreation center and ending at the school, seconded by Mark and passed unanimously. Darren motioned to approve the construction of the recreation trail seconded by Mark and passed by the Water Commission.

5. **Water Commission Issues.** None

6. **Old Business**

- a. **Town Office Needs.** At the last meeting the board talked about potentially putting out an RFP for the public safety building, however after discussion, they came to the decision that it would be best not to pursue this quite yet having not begun with VCRD first. Jacob presented a memo to the board regarding the history of the new town office committee and research on what has been done thus far, and how this will relate to moving forward with ideas surrounding the topic of town office needs. Some items will need to be revisited to ensure up to date needs and relevance to the present situation and the VCRD process. Board members discussed whether to gather concrete answers regarding the structural needs of the old office building such as costs associated with gutting some of the interior. Jacob will reach out and do some information gathering.

- b. **Stanion Settlement.** Charlie has a meeting set with Elle Stanion on Friday afternoon to sign the settlement agreement. Charlie is working with Charlie Merriman to iron out the details of the language included in the agreement.

- c. **Proposed Amendments to Zoning Bylaws & Enhanced Energy Plan.** Alissa handed out the proposed changes for the town plan and zoning bylaw changes. Regional planning has been in touch and emailed information about dates, warnings, and notices for the timeframe surrounding the election process and getting these items on the ballot. Alissa clarified some basic changes, such as road frontage changes and corner lots/setback requirements. Discussion took place. The Planning Commission will be holding a special meeting to create a timeline for the completion of this process with the goal being that they can present these changes for the August primaries. Barry noted there is a ‘Zoning enforcement policy’ which is a new addition to the bylaws. Charlie suggested that selectboard members read the new policy, familiarize themselves with it, and table for further discussion at the next meeting.

- d. **Dreamers Road (TH.13) request for partial discontinuance**—site visit scheduled for May 7th at 5:30pm. Letters have gone out to abutting landowners and legal notice has gone into the papers.

- e. **Vacant Building Ordinance.** Edits were made to the VBO from the last meeting. After further commentary and additional edits/feedback for the working document Darren will incorporate all the changes discussed and send out a fresh copy for all board members.

- f. **Employment Policy discussion/adoption, continued (*executive session*).** Jacob motioned to go into executive session, to discuss an amendment and adopt changes to an employee contract, at 8:40pm seconded by Mark. Darren motioned to end the executive session seconded by Jacob and the board came out at 8:45. Darren motioned to adopt the amendments to the employee contract to take effect as of January, 1 2018, Mark seconded and the motion passed

- g. **SB Assistant position-** Charlie stated there is one interested party, he will invite the applicant to attend the next meeting for an interview.

7. New Business

- a. **Welcome to Montgomery signs.** Charlie will draft an RFP, working alongside Sue Wilson, to solicit bids for new “Welcome to Montgomery” signs.
- b. **Overweight Truck Permits.** Mark motioned to sign all of the following overweight truck permits, seconded by Darren and motion passed.
 - i. Andre & Nancy Leduc
 - ii. Dave Gaudette
 - iii. Barrett Trucking
 - iv. Ernest Krusch.
- c. **Liquor/Tobacco Licenses.** Mark motioned to sign all of the following liquor licenses, seconded by Jacob, and motion passed 3-0-1
 - i. Blue Bike Cafe LLC
 - ii. The Inn
- d. **Conservation Commission.** The commission currently has six members, Monica Hill has expressed interest in joining, which would bring the commission up to seven members. Darren motioned to appoint Monica Hill to a three year term, seconded by Jacob, and the motion passed unanimously.

8. Open Mail / Sign Orders / Administrative Matters. All orders signed at this time.

Mark motioned to end the meeting Jacob seconded and the board adjourned at 9:00 p.m.

Respectfully submitted,
Elizabeth Reighley