



**MONTGOMERY**  
FOUNDED 1789

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REGULAR MEETING OF THE  
SELECTBOARD & WATER COMMISSION  
Temporary Town Office (86 Mountain Road)  
Monday, April 17<sup>th</sup> 2017, 6:30pm  
UNAPPROVED

Selectboard members present: Charlie Hancock-chair, Darren Drevik (via conference call, Mark Brouillette, Jacob Racusin

Visitors: Sue Wilson, Michael Snider, Lieutenant Maurice Lamothe, Suzanne Dollois, Linda Corwell, Robin Pelkey

Clerk: Elizabeth Reighley

Charlie called the meeting to order at 6:36pm

1. **Review and make any changes to the agenda.** Add in minute retention. 5b source water protection plan

2. **Review/approve minutes of the April 3<sup>rd</sup> meeting.** Mark motioned to approve as written seconded by Jacob, motion passed 4-0. Darren motioned to have the initial rough draft minutes retained only until final minutes are approved at a subsequent meeting, mark seconded the motion and it passed 4-0.

3. **Public Works**

a) **Roads and Bridges**

- a. Grants: Status Updates: Board discussed condition of current parking lot but determined that it would not make sense to pave the lot at this time considering the uncertainty around potential construction.
  - i. **Amended Paving Grant.** Carry over
  - ii. **Structures Grant for Route 58.** Carry over
  - iii. **Better Back Roads Bridge and Culvert Grant.** Carry over
  - iv. **USFS Culvert Grant for AOP design.** Carry over

b. **Longley Bridge Update**

- i. **Easement.** Charlie sat down with Stanley and Lucinda and they are all set with giving the town the easement. There will be a revised mylar

drafted for recording with the town offices. Charlie will get back to the board once he has further information regarding easement paperwork that will need to be drafted by the town's attorney

- c. **Fuller Bridge Repairs.** Fuller bridge was hit again by accident, Michael has already repaired the minor defects. Michael is getting an estimate from Tim Murphy for repairing the more heavily damaged areas. If it continues to be an issue with trucks crossing the bridge and hitting the beams the town may need to look into solutions to prevent further damage.
- d. **Brady Road.** Michael is continuing to monitor the road.
- e. **Insurance for Covered Bridges.** Carry over
- f. **Town Road Policy.** Class 4 roads are maintained once a year, Class 3 is maintained year round; Class 4 roads policy is that the road must pass an inspection and deemed passable once a year. If the town has already done the yearly inspection and it is deemed passable after that point it is up to all of the residents residing on the Class 4 road to maintain. Landowners could bring a Class 4 up to specification Class 3 standards and petition the town to maintain the road as a Class 3. This has been brought up before but there are some residents who do not want a Class 4 road upgraded to a class 3 because of the potential for increased traffic. The board discussed sending written notification to landowners on class 4 roads outlining the pre-existing policy that is state mandated on how Class 4 roads are taken care of and what the responsibilities of the residents' are.

**b) Buildings and Grounds**

- a. **Generators.** Board discussed generators/clarification on the repair needs. Charlie will clarify and get back with Michael for scheduling shutdown and testing after school is done for the year. The board discussed the idea of creating a policy for manually switching the generator to prevent any overpowering or electrical failure; Jacob suggested looking into installing an emergency sub panel which could mitigate potential problems.
- c) **Transition to Blouin Contract.** Charlie has been in touch with Blouins and the contract is ready to move forward
- d) **Grange Hall.** Michael discovered a roof leak. Elevator inspection is complete, fireprotec has been to all the buildings as well, so all annual inspections are up to date. The garage septic system froze and they had to have it pumped. The snow guard at the garage was damaged so it has been repaired. Grading School is coming up, however there is a course from Osha that is a prerequisite, Michael would like to send Larry and Mark to these trainings.

4. Visitors (7:00pm). Lt Lamothe, introduced himself to the board and stated he was checking in on the town and also on 242 and 118 roads for any large paving projects they need to be aware of. Route 58 is officially closed, there has been issue with people driving up and ignoring the closed signs and then getting stuck, Michael has been called to get people out, it is state mandated to fine people on those roads. Lt Lamothe stated he will look into it and will follow up.

Robin Pelkey/Linda Corwell- Tory Tatro's dog has not been kenneled properly with the dog in it.

Neighbors have witnessed the dog being off leash. Charlie asked that they submit their complaint in writing stating what they have witnessed and submit the complaint to the clerk's office; the board and dog officer, Keith Sampietro, will then follow up pursuant to the dog ordinance.

Suzanne Dollois- presented the board with her proposal for a town newsletter. She would volunteer her time each month to put together a short newsletter about various events, basic information, and noteworthy items going on in town. The newsletter could be distributed in the post office hallway, town clerk's office, and perhaps Sylvester's or The Sticks would elect to keep some as well as other various town areas. This could also be posted for easy access on the town website, front porch forum, and shared on social media. Discussion took place. Charlie suggested she put together group of volunteers to serve as an editorial board then the selectboard chair/vice chair could review before publication. If the board elects to post items in the newsletter they would have to work out a policy on their end. Jacob motioned to move forward with a formal town newsletter sponsored by the selectboard, allocating \$300.00 annually to cover the printing cost for publication, with the provision that the chair review for content before publication. Mark seconded the motion and it carried 4-0. Starting date will be around late June, Suzanne will need to work out firm publishing dates. Jacob motioned to establish the position of Town Newsletter Editor for a 1 year appointment, Darren seconded, and this passed unanimously. Jacob nominated Suzanne Dollois and she was appointed to a one year term.

## 5. Water Commission Issues

- a. **Water Plan Automation quote.** The initial quote is just for hardware, Charlie will touch based with Kirk to find out a breakdown of what the annual fees are.
- b. **Source Water Protection Plan.** The source water protection plan for the town needs to be updated. Kirk will get back to the board after he returns from vacation. The board agreed to schedule a meeting at the water plant for May 15th to give new members a tour with Kirk and Ross from SOS.

## 6. Old Business

- a. **Final Appointments**
  - i. **Zoning Administrator.** Carry over
  - ii. **Rep to Wild and Scenic.** Charlie has reached out and hasn't heard back. Carry over.
  - iii. **Fire Warden/Deputy Fire Warden.** Darren nominated William Baker Sr for the position of Fire Warden and he was appointed to a one year term unanimously; Jacob nominated Joseph Zartarian as Deputy Fire Warden and he was appointed to a one year term unanimously.
- b. **Town Office Needs; Main Street Office Repairs; Next Steps**
  - i. **Process.** Jacob spoke with town planner in Essex for info contact, VT Rural development gave some information for the board to review for feedback. Jacob reviewed the key points of the two different groups that he had been in contact with. Jacob stated both programs would serve our purposes it is a matter of deciding our process of how to get there. Board discussed the differences between the Heart & Soul program and the Community Visits program. These programs would bring a lot of resources to the table and would help the town engage with planning commission as well. Community Visits is more honed in with their processes but they are already scheduled 1-2 years out with other towns. Jacob noted that his contact there did say they could squeeze in a visit

with the board for a preliminary discussion and answer questions. Discussion ensued. Jacob will reach out with Community Visits for 1st or 3rd Monday in June or other such scheduled dates; Jacob will also reach out to Jesse from Freeman, French, Freeman.

- ii. **Town Office Roof.** The roof work will commence around the end of June or early July. Board members reviewed open letter to the community to address concerns about the town office roof. The board agreed to have Zach put up a banner on the website with a link to the letter, post the letter around town, and put it in the newsletter for the first publication in June.
- c. **Balloting Initiatives.** Carry over.
- d. **Emergency Management: Hazard Mitigation Plan progress report.** Carry over
- e. **Stanion Court Case Status.** Final briefs have been submitted by both parties and it is now awaiting the ruling from the judge.
- f. **Options for Electronic Participation at Open Meetings.** Carry over
- g. **Posting Locations (Elementary School addition).** Carry over

#### 7. New Business

- a. **Overweight Truck Permits.** Mark motioned to approve and sign the following permits, seconded by Darren and passed 4-0:
  - i. NA Manosh Corp
  - ii. Andre & Nancy Leduc
  - iii. Harrison Redi-Mix/Harrison Concrete Const
  - iv. Camp Precast Concrete Products Inc
  - v. Beacon Sales Acquisitions Inc
- b. **Liquor/Tobacco Licenses.** Mark motioned to approve and sign the following liquor licenses, seconded by Jacob and passed 3-0-1 recusal:
  - i. R&R Tropical Tanning DBA Snow Shoe Lodge & Pub
  - ii. NSR Bridge LLC DBA The Inn
- c. **First Quarter Budget Review.** Carry over
- d. **Economic Development—Future Efforts.** Carry over

#### 8. Open Mail / Sign Orders / Administrative Matters. All orders signed at this time

Jacob motioned to end the meeting, seconded by Mark and the board adjourned at 8:52pm

Respectfully Submitted, Elizabeth Reighley