



Town of Montgomery - P.O. Box 356
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REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Temporary Town Office (86 Mountain Road)
Monday, April 2nd 2018 6:30pm
Unapproved

Selectboard members: Charlie Hancock-chair, Darren Drevik-vice chair, Mark Brouillette, Jacob Racusin, Leanne Barnard

Visitors: Sue Wilson, Merle VanGiesen, Michael Snider
Clerk: Elizabeth Reighley

Charlie called the meeting to order at 6:34pm

1. Review and make any changes to the agenda. Under old business: vacant building ordinance

2. Review/approve minutes of the Monday March 19th 2018 meeting. Darren motioned to approve as written, seconded by Leanne, and approved 4-0-1 abstention

4. Public Works

a) Roads and Bridges

- a. **Grants: Status Updates:** Michael and Mark will connect with Bethany in regards to any new grant funding that could apply to various projects in town, they will report back to the board to ensure we meet application deadlines. A quote was sent to the Town from Pike Industries soliciting their interest in conducting work should the town pursue a paving project on West Hill. Discussion took place. Michael will reach out to let Pike know the town has other road priority projects that need to occur first before committing to any new project ideas.
 - i. **Structures Grant for Route 58.** carry over
 - ii. **Better [Back] Roads Bridge and Culvert Grant.** carry over
 - iii. **USFS Culvert Grant for AOP design.** carry over

- iv. **Municipal Grants in Aid Pilot Project.** North Hill project will begin in May/or early June once mud season is over and the roads have had time to dry out.
- v. **SFY Transportation Alternatives.** carry over.
- b. **Brady Road.** carry over
- c. **Road Crew Training.** carry over
- d. **Bridge Inspection Report.** Michael brought two bridge inspection reports from the State, one for Creamery Bridge and one for Black Falls; Black Falls needs re-decking and Creamery Bridge according to the state has rot issues with the roof infrastructure, the state report claims the rot issue stems from the roof replacement that occurred four or five years ago. Charlie will try to find the paperwork regarding the Creamery bridge to follow up with the state about why this issue occurred when it was up to the engineers and the state to properly assess and oversee this last project to begin with. Michael noted there is potential for another structures grant that the town could potentially apply for in order to do the decking repairs needed for Black Falls.
- e. **Gravel Issues:** Michael stated we may not have access from the Berkshire site for even this summer through Leach's. It was brought to question whether the town could buy raw materials from elsewhere however Michael cited that the town currently does not have the setup to process raw materials. Jacob suggested expediting the need to find a site for stockpiling material in the event that our access to Berkshire through Leach's is completely cut off even before the expected road access is closed off for mud season. Michael also noted that the town may need to look into signage for the garage stating to individuals who occasionally stop to take sand from the pile that they may continue to do so but it is 'at their own risk'. Recently several towns and VLCT have been experiencing troubles with accidents happening when people have gotten themselves or their vehicles buried under sand piles due to the shifting of the sand as they are filling their buckets or trucks.

b) Buildings and Grounds

- a. **Generators:** Training to occur once school gets out. Carry over

5. Visitors @ 7:00pm. Merle offered, if the board was interested, to make a presentation for the BCA members for training on appeals. He also questioned the current role of the third highway position and whether the board should revisit the cost analysis and assessment of the third position, looking at the difference between contracting out versus full employment to see which is cheaper. Mark stated this assessment was initially done several years ago when the town first hired on a third person. Mark cited that when only two people served on the highway crew the town still had to contract out snow plowing and road services which prompted the first review of

taking on a third highway member. Discussion took place. Jacob asked Merle to clarify that his request of the board is to review this cost comparison again now that it has been a few years with three crew members.

6. **Water Commission Issues:**

a. Meter reading policy/procedure for non-usage/anomalies in reading. SOS is able to print the non usage report and compile the information to ensure this does not happen again with errors with meter reads at zero when they shouldn't be.

7. **Old Business**

- a. **Town Office Needs.** Per the last meeting discussions regarding a RFP Charlie presented a rough draft proposal request for an engineering service to provide preliminary architectural analysis and feasibility of a retrofit to the Public Safety Building. Charlie asked all members to review and construct additional language that may be necessary. After much discussion all members agreed that the purpose of this draft, as an internal working document at this time, will serve as a means of seeking information without a hard lined project in mind so as the VCRD topics get underway whether townspeople want to explore a subtle retrofit for just the town office needs or look at a more broadly ranged project to include other departments or pinpointed needs in town the board could provide preliminary estimates and facts specific to the public safety building. Charlie asked Jacob to draft a memo to the board to summarize what the previous new town office committee worked on and how it relates to the current status within the scope of town office needs and VCRD.
- b. **Stanion Court Case Status—Settlement Discussions.** Charlie did get a response from Elle and who has officially accepted the offer of settlement. Charlie will plan to get together with the Stanions this month to settle the terms, he will work in conjunction with Charlie Merriman to ensure legally enforcement of settlement discussions.
- c. **Proposed Amendments to Zoning Bylaws & Enhanced Energy Plan.** Planning Commission, scheduled for April 16th meeting, carry over.
- d. **Amendments to Covered Bridge Ordinance.** Darren motioned to adopt the ordinance with the change made replacing the word (under section 4) “minimum” with the word “maximum”, Jacob seconded and motion passed unanimously. Charlie will repost the amended ordinance and this will be effective June 1st.

- e. **Dreamers Road (TH.13) request for partial discontinuance.** Charlie stated the need to set an inspection time/date and they will send out letters notifying adjoining landowners of the official request. The board set the inspection date to occur prior to the May selectboard meeting to take place at the site of Dreamers Road on Monday May 7th at 5:30pm.

- f. **Employment Policy discussion, continued (*executive session*).** Mark motioned to go into executive session seconded by Darren, passed unanimously at 8:23pm. Mark motioned to come out of session, seconded by Darren, and the board exited executive discussion at 8:36pm

- g. **Vacant Building Ordinance.** Changes/edits have been incorporated in from town meeting suggestions and board members suggestions. Members reviewed the additions. The board will gather more public feedback and comments to be discussed at a subsequent meeting then move to adopt the ordinance by early May.

8. New Business

- a. **Overweight Truck Permits.** Mark motioned to approve all of the following overweight truck permits, seconded by Jacob, and passed unanimously:
 - i. GW Tatro Construction
 - ii. Sticks & Stuff
 - iii. Harrison Redi-Mix Corp/Harrison Concrete
 - iv. Camp Precast Concrete Inc
 - v. Norman Snider
 - vi. Bourne's Energy
 - vii. Beacon Roofing Supply
 - viii. Drummac Septic Service

- b. **Liquor/Tobacco Licenses.** Motion to approve and sign made by Mark seconded by Leanne for the Black Lantern Inn and passed 3-0-2

9. Open Mail / Sign Orders / Administrative Matters. All orders signed at this time.

Darren motioned to end the meeting seconded by Mark and the board adjourned at 8:51pm

Respectfully submitted,
Elizabeth Reighley