



SPECIAL MEETING OF THE
SELECTBOARD & WATER COMMISSION
Public Service Building
Wednesday, June 15, 6:00pm
UNAPPROVED

Selectboard members present: Charlie Hancock-vice chair, Colin Sorenson, Sara Silva

Visitors: Sue Wilson, Deana Robitaille

Meeting called to order at 6:03pm

1. **Review and make and changes to the agenda.** Add to new business approval and submission of the [Longley Bridge] Scoping Study Certification of Acceptance Letter. Board members reviewed the letter. Colin motioned to allow Charlie to complete and sign the letter away from the table, Seconded by Sara; the motion passed unanimously.
2. **Discussion of present Town Office needs and recommendation for temporary re-location.** Deanna let the board on a short tour of the facility and proposed plan for use of the office space by the clerk, listers and zoning administrator. Deanna then lead the board though an estimate of the associated costs of the move, including having Rail City move the network and re-wire the office (quoted at \$1,500). Other costs would be associated with re-keying doors, cleaning the office, cleaning all items to be moved from existing location, transporting all items, creating appropriate shelves. Discussion ensued. Sara made a motion to authorize Deanna to spend up to \$3,000 on costs associated with temporary re-locating the clerk's office to the PSB, seconded by Colin; the motion passed unanimously.

The board discussed the need to contact the Postal Service in regards to this move. It was agreed that the board should contact the appropriate regional manager to schedule a meeting or conference call to discuss both the short term needs of the PO and long term options for the build and town. Charlie will make contact as soon as possible.

3. Colin made a motion to adjourn the meeting at 6:40, seconded by Sara; the motion passes unanimously.