



MONTGOMERY
FOUNDED 1780

Town of Montgomery - P.O. Box 356
Montgomery Center, VT 05471
802-326-4719
www.montgomeryvt.us

REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Temporary Town Office (86 Mountain Road)
Monday, August 7th 2017, 6:30pm
Unapproved

Selectboard members: Charlie Hancock-chair, Darren Drevik-vice chair, Mark Brouillette, Colin Sorensen (absent), Jacob Racusin (arrived at 6:40)

Visitors: Sue Wilson, Michael Snider, Larry Letourneau, Anita Woodward, Luke Godfrey, Amy Rifenburg, Doug Kopacz, Charlie Merriman (via conference call)

Charlie called the meeting to order at 6:35, Charlie did note for the board that Colin called in to the meeting, however the line had already been reserved prior to the meeting for the conference call with the town's attorney Charlie Merriman.

1. Review and make any changes to the agenda. None

2. Review/approve minutes of the July 17th meeting. Board reviewed, Darren motioned to approve as written, seconded by Mark and passed 3-0.

3. Public Works

a) Roads and Bridges

a. Grants: Status Updates:

- i. Amended Paving Grant.** Mark stated that payment will be submitted upon completion of the project. Mark will call Pike to ensure the payment schedule/time frame works for them as well.
- ii. Structures Grant for Route 58.** Mark and Michael have not heard anything new from Bethany Remmers regarding the Structures Grant.
- iii. Better Back Roads Bridge and Culvert Grant .**
- iv. USFS Culvert Grant for AOP design.** Carry over
- v. Other:** Michael has the approved permits for the removal of gravel of West Hill Brook, and stream alterations t for work on Cote Road and/or Brady Road after the October 1st deadline.

b. Longley Bridge Update

- i. **Easement.** The draft of the easement has been submitted to the board for review from Charlie Merriman.
 - c. **Fuller Bridge**
 - i. **Monitoring.** Board members agreed that it is best to establish the ordinance and fine structures before purchasing any monitoring systems for the covered bridges. Charlie stated that he and Mr. Merriman had discussed a potential ordinance, pending discussion with the whole board.
 - ii. **Define Fine Structure for Damage—Ordinance Review.** Charlie Merriman, presented to the board via conference call, discussed with the board the establishment of an ordinance and what the town is looking to have enforced; he noted that truck damage due to negligent drivers and vandalism are two very different issues and should be dealt with separately. Vandalism is considered a property crime and as such it may not benefit the town to try and include this in an ordinance. The negligence of drivers ignoring signage and weight limits, thus causing structural damage, can absolutely be enforced by an ordinance and follow a fine structure set by the town.
 - d. **Brady Road; Cote Road bridge/culvert needs.** Carry over.
 - e. **Insurance for Covered Bridges.** Sue Wilson will reach out again to try and talk with VTrans regarding insurance questions.

Michael stated he has reached out to another supplier based out of New York to service the town roads' chloride needs as the Gorman Group, present supplier for the town, cannot keep up with the demand. The switch over from Liberty Propane/Blue Flame Gas to Blouin Brother has been completed, Michael stated that they will need keys to the gate so they can deliver to the pump station at the school drive. Michael noted that Tim Murphy is on point to start repairs on the fuller bridge.

b) Buildings and Grounds

- a. **Generators.** Doug Kopacz will be scheduling the transfer switch service, he provided the board with a quote for the maintenance by ASCO for \$2126.64; Charlie motioned to authorize Darren to sign the Service Agreement Form away from the table and have Doug execute the forms to ASCO for the service, repair, and installation on the generator transfer switch at the elementary school at a cost not to exceed \$2500.00 from Emergency Management, Mark seconded the motion and this passed 4-0. Charlie motioned to authorize Doug to make the determination for the additional expenditure of no more than \$1500.00 for a new control panel in the transfer switch should it appear upon inspection that the panel has incurred damage, seconded by Jacob, and the motion passed 4-0.
- b. **Monitoring Contract.** Doug, doing business as Summer Electric, submitted a contract proposal to takeover all the town building monitoring from Sunray Fire & Security and J&S Electric. Doug is fully licensed, insured, and authorized to run current monitoring systems for the PSB and would also like to pursue monitoring the garage as well. The board will review Sunray Fire & Security's

current contract and the proposal from Doug. Charlie will follow up with the school in case Doug wants to take that on as well.

- c. **ATM lease.** Charlie stated that TD Bank is willing to engage the town in another one year extension at the main street location for ATM usage. Mark made a motion to sign a one year extension at the same lease rate with TD Bank for the ATM space, Jacob seconded and the motion passed 4-0.
- d. **Grange Hall and PSB Bldg.** The roof work is complete at the old town office, R&A Roofing did need to replace some rotten plywood in some areas, and they also repaired the boot on the grange. Abe noted to Charlie that there are issues on the backside of the Grange that will need to be looked into. Michael will get in touch with Abe to discuss repairs.

4. Visitors

- a. **Grateful Treads.** Doug, on behalf of grateful treads, presented a proposal to install and maintain a Pump Track at the recreation center at the site of the old town well and pump house; the Recreation Board has been approached by Grateful Treads and they are voting on this proposal at their meeting. The club wants to create a track that is child friendly for beginner mountain bikers and for training purposes for experienced bikers. Doug stated that The Grateful Treads take responsibility for financing and maintenance of this project. Darren motioned that the selectboard lend their support in favor of the pump track project contingent upon approval by the Recreation board, Mark seconded the motion and this passed 4-0.
- b. **Amy Godfrey.** Amy and Luke came to speak to the board in regards to the complaint that was submitted on July 11th. Discussion took place regarding conflicting information given on leash laws. They were given verbal warning from the Dog Officer that there had been a complaint lodged against their dogs however, they did not receive written notice nor were they told whom made the complaint which, according to the Dog Ordinance, must be disclosed as it is public record. Amy submitted documentation of a no trespass order to the board as a point of information. Charlie directed Amy to follow the guidelines for submitting a written complaint regarding a town official as outlined in the *Policy on Complaints* on the town website and then the board can move forward with resolving issues as a result of a written complaint. Charlie also clarified that the board has no authority to issue or enforce a no trespass order outside of direction given to the dog officer.
- c. Sue Wilson requested that the Grange be reserved during November 7th-9th for a fundraiser to benefit the Fire and Rescue department. There will be a Barn Quilt paint n' sip that will take place at the grange, those interested in signing up for the event should contact Sue Wilson for further details and to reserve a seat.

5. Water Commission Issues

- a. **Ordinance Review and Amendments.** Carry over.
- b. **Fire Hydrant Replacement.** Kirk and Ross after the hydrant flushing have bagged 4 hydrants which need to be replaced and two more require some repairs. The Water Department may be looking at roughly \$1400 to replace the hydrants; \$650 is the cost per hydrant for raising them up higher. Mark stated one of the two hydrants needing repairs may need to be raised. Jacob

motioned to replace and service the fire hydrants at a cost not to exceed \$2000.00, Mark seconded and the motion passed by 4-0.

6. Old Business

a. Town Office Needs

i. **Additional Fire Proof Safe Needs at Mountain Road Office.** The town office will need one to two more fireproof safes in order to contain the land records, mylars, and vital records currently being housed in the PSB in order to remain compliant with state statute. Discussion took place. Jacob motioned to spend up to \$4000.00 to acquire two more fireproof safes, seconded by Mark and the motion passed 4-0. The board discussed the status old town office. Jacob queried the requirements the town has if any remediation that took place such as gutting the building or removing materials opened up to further issues. What legally is the town obligated to do to maintain the building. Jacob can commit to background and fact finding to answer these questions.

ii. **Next steps at Main Street Location.** Carry over

b. **VCRD Community Visits Program (pending announcement Fall 2017) / Economic Development—Future Efforts.** Jacob reached out to Jenna again to discuss how the town could begin with next steps towards development and has not heard back yet but will keep the board informed on what he finds out.

c. **Stanion Court Case Status.** The board discussed the court decision to remand to the DRB with Mr. Merriman and reviewed the potential next steps. The board will be reaching out to Mr. Merriman with preferred alternative directed as reaching a settlement before directing the case back to the DRB for additional review.

d. **Sorensen Insurance Claim.** Carry over.

e. **Vacant Building Ordinance proposal.** Based on Mr. Merriman's review of the VBO he stated that the town may not need to create this ordinance by the fact that the town should already have the ability to take care of these buildings based on whether they are hazardous to public health and safety. Discussion took place.

f. **Zoning Administrator compensation.** The board discussed the request to make an amendment to a previous motion, to authorize the pay increase from \$15.00 to \$18.00, as retroactive to the Zoning Administrator's start date. Discussion was had. No motion was made.

7. New Business

a. **Dog Census.** Keith, Town Dog officer, submitted a request to conduct the annual dog census and also hire an assistant, Lori Sampietro, to help with the sensus. Discussion took place. Charlie will follow up to find out what was paid out last year on the dog survey and also reach out to Lynda who did the previous census to see if she has any interest in helping as well.

b. Overweight Truck Permits. None

c. Liquor/Tobacco Licenses. None

8. Open Mail / Sign Orders / Administrative Matters. All Orders signed at this time

Mark motioned to end the meeting seconded by Darren and the board adjourned 9:01pm

Respectfully submitted,

Elizabeth Reighley