



**MONTGOMERY**  
FOUNDED 1788

**Town of Montgomery - P.O. Box 356  
Montgomery Center, VT 05471  
802-326-4719  
www.montgomeryvt.us**

**REGULAR MEETING OF THE  
SELECTBOARD & WATER COMMISSION**  
Temporary Town Office (86 Mountain Road)  
Monday, September 23<sup>rd</sup> 2019  
6:30pm

Select Board Members: Charlie Hancock, Darren Drevik, Leanne Barnard, and Mark Brouillette (arrived 6:40PM)

Clerk: Suzanne Dollois

Visitors: Sue Wilson, Merle VanGeisen, Amy Rifenberg, Wendy Howard, Alyssa Hardy

Charlie called the meeting to order at 6:35PM.

1. Review and make any changes to the agenda—no changes or additions
2. Review/approve minutes of the September 9<sup>th</sup> meeting  
→ Darren made a motion to approve the minutes as written; seconded by Leanne. Passed unanimous, 3-0.
3. Public Works
  - a. Roads and Bridges
    - i. Grants (*status updates*) → No updates at this time. Carry over.
    - ii. Brady Road → Work completed.
    - iii. Update on Creamery Bridge clean-up → Work completed. Pothole repair pending.
    - iv. Fixed radar speed signs—request for installation to Vtrans (*update*); product quote selection and order (*board action*) → Two estimates received from All Traffic Solutions and Traffic Logics. Board reviewed quotes. Mark made a motion to authorize the expenditure of no more than \$13,000 for four radar speed feedback signs (RSFS) from All Traffic Solutions (with \$3k coming with VCRD NBRC grant); seconded by Leanne. Passed unanimous, 4-0. Noted this item was approved by voters at Town Meeting 2019/FY19 budget.
    - v. Driveway Permit (*board action*) → 50 Deuso Road wants to put a Driveway on the front side of the house in order to get parking off the street. Mark made a motion to approve the Driveway permit for Philip Snyder, 50 Deuso Road; seconded by Leanne. Passed unanimous, 4-0.

- b. Buildings and Grounds → Northing at this time; carry over.
- 4. Visitors
  - Amy R: Filed a grievance on her tax bill; still awaiting letter in response. Discussion ensued. Board will follow up with listers. Also concerned about bike traffic leaving behind waste on her property. Draws comparison to ATV traffic dispute. Also questions former bridge right of way status, posting of access by abutting owner. Charlie will look into the ownership of that right of way.
  - Merle: Interested in regard to work on West Hill Road. Discussion ensued re: information regarding State regulations and enforcement for specific locations to be improved with grant money to avoid runoff and erosion high-priority spots. Inquired re: potential Sheriff's contract. Charlie elaborated on current engagement and inquiry as to prospective options. Board will continue to evaluate and how to move forward with this possibility.
  - Sue: Local cornhole group would like permission to use the Grange twice a month for two hours at a time on Wednesdays, November 13 through April 22 with the acknowledgement that there is no heat or bathrooms, and that access snow shoveling would be their responsibility. Reference building use policy.
  - Wendy: Selectboard had previously agreed that Town would pay for mowing of Community Gardens, but this season the Community Garden had paid for it and would like to be reimbursed. Board will follow up with Treasurer.
- 5. Water Commission Issues
  - Shut off notices were sent out, date set for Friday. Four days from September 27th to pay.
- 6. Old Business
  - a. Grant Updates
    - i. Electric Vehicle Charging Station Grant (VEC)
      - Project Review Sheet received and forward to Granters for review. Final grant agreement should be composed presently.
    - ii. USDA Community Facilities Direct Loan and Grant Program
      - Meeting scheduled to meet with Rebecca Shrader of USDA and Misty Sinsigalli of Rural Development Center for October 4th with Charlie and Suzanne.
  - b. Draft Contract Police Services (*discussion re: template provided, no planned board action*)
    - Charlie met with Roger Longevin regarding contract details. Discussion ensued. Noted Sheriff Dept is now doing ATV enforcement, which may be useful to the Town re: AT debate. Charlie acknowledged that he feels optimistic contractual agreement focused on meeting narrowly defined town needs is possible, but Board will host open conversation for community input on October 7th meeting.
  - c. Montgomery Thrives Committees (*update*)
    - Starting to write Municipal Planning Grant application for streetscape, meeting on Thursday. Grant could be for concept plan OR concept plan and scoping/engineering study to combine the two approaches and complete simultaneously (higher bid request).

Second approach will cost the Town significantly more from their 10% of grant, as well as the factor that the sewer committee still needs to have their engineering plan completed which should be in cooperation.

→ Darren made a motion to submit application with agreement to pay a 10% match for Municipal Planning Grant to develop a concept plan for Center and Village Streetscapes not to exceed \$2000. Seconded by Mark. Unanimous, 4-0.

- d. Welcome to Montgomery Signs (*update*)  
→ Charlie drove around with JD and Michael to preview locations. Several locations may need shifting: Route 242, Route 58, and 118 South. Pending installment this week or next.
- e. Demar Road boundary line adjustment (*finalize transfer—board action*)  
→ Charlie made a motion to adopt a resolution to authorize the Town Agent to Convey Real Property to execute the deeds as presented to the Board; seconded by Darren. Passed unanimous, 4-0. Copy of deeds to be recorded with these minutes.
- f. Sale of Ambulance (*update*)  
Carry over.
- g. Short Term Rentals (*continued discussion, no planned board action*)  
→ Alyssa interested in seeing about updates from the Board side with regards to the ordinance. Bylaws currently require conditional use permit, yet does short-term-rental qualify by that standard or not? Discussion ensued. Zoning bylaw aspect requires further clarity. Charlie will seek legal opinion from VLCT.  
→ Re: previous Board discussion. What is the Town's obligation? Responsibility for ensuring public safety, but general patron enjoyment not our obligation. Primary issues: parking as it impacts traffic and neighborhood conditions, insurance to protect renters and property owners, building safety question, local entity respondent, noise concerns. Additionally, philosophical concern about housing stock in Montgomery for current or prospective community members. Discussion ensued. Board will continue to draft potential ordinance for public comment.
- h. Local Option Tax (*continued discussion, no planned board action*)  
→ Carry over.
- i. Vacant Building Complaint (*update*)  
→ Nominations opened for a vacant Buildings Safety Officer. Charlie nominated Doug Kopatz. Nominations closed. Doug appointed unanimous, 4-0.
- j. Town Employee Health Insurance (*continued discussion, likely board action; possibility for Executive Session*)

→Board reiterated approval for domestic partnership eligibility, given discussed parameters of cohabitation. Charlie will draft a policy write up.

7. New Business

a. Grand List Errors and Omissions (*board action*)

→ Three properties listed: a.) Changed acreage per survey. Ryland Purrier bought property where survey and tax map differed. b.) Land category change. Clerical error where Hazens Notch Woodlands Inc data total was listed under “acreage” rather than “other” which changed the value. Miscategorized. c.) Corrected clerical error for current use excluded acreage. Herchebees property.

→ Clarification needed. Carry over.

b. Policy on Use of Municipal Buildings and Facilities (*board action*)

→ Main change on Fee Schedule to consolidate fees into one payment.

→ Darren made a motion to adopt the amended Policy on Use of Municipal Buildings and Facilities; seconded by Leanne. Passed unanimous, 4-0.

c. Overweight Truck Permits

→Mark made a motion to approve the permits for Rob Spaulding and Hood Distributing; seconded by Leanne. Passed unanimous, 4-0.

d. Liquor/Tobacco Licenses

8. Open Mail / Sign Orders / Administrative Matters

9. Review Action Items for Board Members

10. Adjourn

Mark made a motion to adjourn the meeting at 8:40PM; seconded by Leanne. Unanimous, 4-0.