



**MONTGOMERY**  
FOUNDED 1788

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Unapproved Minutes of the  
REGULAR MEETING OF THE  
SELECTBOARD & WATER COMMISSION  
Monday, May 3<sup>rd</sup> 2021  
6:30pm

Attendees: Charlie Hancock, Mark Brouillette, Leanne Barnard, Emily Kimball, Suzanne Dollois  
Clerk: Genevieve Lodal-Guild  
Visitors: Howard Kalter, Larry Letourneau, Merle Van Gieson, NWATV (recording), Mary Garceau,  
Brian Breslend (Dubois & King), Sue Wilson, Micky Doheny, Linda Blatsch (NWRPC)

Charlie called the meeting to order at 6:32pm.

1. Review and make any changes to the agenda

Charlie added under Old Business: (1) Quote for Flags on Main Street and (2) Reopening Guidance amendments

2. Review/approve minutes of the April 19<sup>th</sup>, April 21<sup>st</sup>, and April 28<sup>th</sup> meetings (*board action*)

Mark made a motion to approve the minutes of April 19th as written, Leanne seconded. Vote: 5-0, Aye. Motion passed.

Mark made a motion to approve the minutes of April 21st, Emily seconded. Vote: 3-Aye, 2-Abstain. Motion passed.

Mark made a motion to approve the minutes of April 28th, Leanne seconded. Vote: 4-Aye, 1-Abstain. Motion passed.

3. Appointments

a. Center Cemetery Commission (vacancy)

Charlie explained that there is a vacancy on the Commission, which expires in 2022 and was not filled in the last round of appointments. Charlie Purrier on the Commission put forth Lyndol Elkins to serve the remainder of a 5-year seat, expiring in 2022. Vote: 5-0, Aye. Motion passed.

4. Public Works

a. Roads and Bridges

- i. Ratification of Annual Financial Plan and Roads and Bridge Standards acceptance at April 19<sup>th</sup> meeting (*board action*)

Mark made a motion to ratify the approval of the VTRANS Annual Financial Plan and Roads and Bridge Standards, Emily seconded. Vote: 5-0, Aye. Motion passed.

- ii. Update on Road Conditions (*discussion*)  
Mark reported that the roads are improving, and all are currently passable. Billy Baker, Sr. and Mark Guilmette have been working hard, and there is a new hire anticipated shortly.
- iii. Road Crew Hiring Updates/Department Structuring: Compensation discussion (*Executive Session followed by Board Action—see below*)

b. Buildings and Grounds

- i. 98 Main Street (*update*) - no updates at this time
- ii. PSB/Town Office Renovation/RFP (*continued discussion/updates*)  
Charlie reported that he has reached out to a few people to form a sub-committee. He hopes to have an update at the next meeting.
- iii. Town Hall/Grange
  - 1. Furnace/Chimney (*update*)  
John Mercy has completed the work; Mark reported that the furnace looks good.
  - 2. Lift Assist/Elevator (*update*)  
We haven't heard from Access Mobility as to when they will start work on the elevator . Mark mentioned that there is a rotten stair at the bottom and he would like to have a carpenter come repair it.

c. FEMA (*update*)

Charlie reported that Erin sent out an email with budget information and explanations for FEMA and Public Works. Erin will be at the next meeting to discuss the specifics around the budget. The process has been good overall, and we will receive a total of \$158k in reimbursement from FEMA (we had budgeted \$60k in the current FY budget).

5. Longley Bridge TAP Project Public Information Hearing (*beginning at 7pm*)

Brian gave a presentation on the Slope Stabilization for Longley Bridge Road. He updated the Board that there are some changes to the plans and questions for the Board. Charlie asked about a couple of points raised, additional work to the west of the current project, and emergency measure work. Discussion ensued.

6. Visitors

Larry asked if the informational meetings for a reconsideration vote must be held in the same manner as the original informational meetings (for Town Meeting). Charlie responded that it is not required and there is a potential in-person meeting set for 10am on Saturday, May 15th. He opened discussion up to the Board. Consensus is that there will be an evening Zoom meeting earlier in the week before the in-person meeting, potentially Thursday the 20<sup>th</sup> at 6:30pm.

7. Water Commission Issues (*discussion/potential action*)

a. Peter Baker Water Bill 2021 Q1

Mark explained that the house had some frozen pipes and 112,000 gallons of water went through the meter. The homeowner has asked for some relief in this payment. Mark made a motion that the Town offer an extra quarter for Peter Baker to pay the bill without penalty, Leanne seconded. Vote: 5-0, Aye. Motion passed.

b. Regan Road Tank Power Supply

Charlie explained that the power supply seems to fluctuate because it currently operates on a solar battery. We'd like to run electricity to the tank so that there is no water loss due to fluctuations in power. Doug Kopacz will give an estimate of running power to the tank.

c. River Street Hydrant

Ross said that the hydrant on River Street behind The INN is not functional and needs to be replaced. Mark said these hydrants are from circa 1970s and parts are hard to find. Mark suggests the Town replace the old hydrants one by one; he anticipates a cost of \$3,500 to put in a new one. Mark made a motion to replace the fire hydrant on River Street behind The INN at a cost not to exceed \$3,500, Leanne seconded. Vote: 5-0, Aye. Motion passed.

8. Old Business

a. COVID-19 and Municipal/Local Response (*updates/discussion*)

i. ARPA Appropriations, Planning (*update*)

Charlie reported that \$120K should be coming to the Town, and the county monies are also going directly to the towns, which should be for a total of \$360k to Montgomery in direct payment. The guidance for its use should be coming out next Monday.

ii. Reopening Guidance

Charlie reminded the Board that the guidance was discussed at the last full Board meeting. The Governor's guidance changed after the last Board meeting, and Charlie amended the guidance accordingly for Town meetings. Emily made a motion to adopt the amended guidance, Suzanne seconded. Vote: 5-0, Aye. Motion passed.

b. Wastewater and Streetscape Projects (*updates*)

i. Status updates

1. STAG Community Project Request (Welch) submittal (*update*)

The Town did not receive the request through Welch's office.

2. Sanders submittal

The Town submitted a request through Sen. Sanders and will also send a request through Sen. Leahy's office.

ii. Timeline—Action Items/Next Steps

Charlie has a call in with Chip Sawyer of St. Albans and Tim Smith of Franklin County Industrial Development to see if the Town can receive money through the federal RISE program funding. There will be some test digging on potential wastewater disposal sites shortly

- c. Flags on Main Street  
Sue sent an estimate from JD Design for the two-sided welcome flags for 24 flags, \$2,338 plus shipping. She estimates they'll be good for 4+ years, and they'll be staggered with American flags. Suzanne made a motion to accept the quote from JD Design for the "Welcome to Montgomery" flags, not to exceed \$2,500, Mark seconded. Vote: 5-0, Aye. Motion passed.

9. New Business

- a. Northwest Access TV Request  
NWATV has asked if they can send in a videographer to record meetings periodically, in-person. Charlie extended the invitation to NWATV to record in-person meetings.
- b. Overweight Truck Permits (*board action*)
  - i. Gaudette
  - ii. Spaulding  
Mark made a motion to approve the overweight fleet permits for Spaulding Construction and Gaudette's Excavating, Leanne seconded. Vote: 5-0, Aye. Motion passed.
- c. Liquor/Tobacco Licenses (*board action*)
  - i. The INN—First class, Third class, Outdoor consumption  
Mark made a motion to approve the First Class, Third Class, and Outdoor Consumption licenses for The INN, Leanne seconded. Vote: 5-0, Aye. Motion passed.

Mark asked about the paving of the PSB lot and said he will be looking at several contractors' quotes

Road Crew Compensation Discussion:

Mark made a motion to enter into Executive Session to discuss Road Crew compensation, Suzanne seconded.

Mark made a motion to exit Executive Session, Emily seconded. Vote: 5-0, Aye. Motion passed.

Emily made a motion to raise the hourly rate of pay for Mark Guillmette at \$23/hour effective the next pay period, Leanne seconded. Vote: 5-0, Aye. Motion passed.

- 1. Open Mail / Sign Orders / Administrative Matters
- 2. Review Action Items for Board Members
- 3. Adjourn

Mark made a motion to adjourn, Suzanne seconded. Vote: 5-0, Aye. Motion passed.

Meeting adjourned at 8:34pm.

