



**MONTGOMERY**  
FOUNDED 1789

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MINUTES of the  
REGULAR MEETING OF THE  
SELECTBOARD & WATER COMMISSION  
Monday, June 21<sup>st</sup> 2021

6:30pm

Montgomery Town Hall, 57 Main Street Montgomery Center

Attendance: Charlie Hancock, Emily Kimball, Mark Brouillette, Suzanne Dollois, Leanne Barnard.  
Visitors: NWA tv, Ryan Cooke, Sue Wilson

Charlie called the meeting to Order at: 6:32pm, noting that Elle Purrier is running at 8:03pm and we'd all really like to watch, so let's be efficient with our time this evening.

1. Review and make any changes to the agenda
  - a. Additions—Municipal Grants in Aid Letter of Intent; Sanitary Survey Letter; Ryan Cooke Driveway permit

2. Review/approve minutes of the June 7<sup>th</sup> meetings (*board action*)

Motion: Mark; Second: Leanne; Vote: 4-0-1 (Suzanne abstained)

3. Public Works

- a. Roads and Bridges
  - i. Road Crew Hiring Updates (*discussion*)

Scott Ovitt started work Monday; Mark Guilmette's surgery has been delayed until Fall; need to address potential plowing needs at that time while he is out recovering

- ii. Drug and Alcohol Policy for CMV Operators (*board action*)

Draft policy was reviewed and discussed; noted table 9-10 amendments and removal of boiler plate; Charlie will compile edits and bring clean copy back for review

- iii. Road Foreman Applicant Interview(s) (*likely executive session*)

Motion to enter into Executive Session by Charlie; Second: Suzanne; Vote: unanimous.  
Entered into Executive Session at 7:19pm

Motion to exit Executive Session by Charlie; Second Emily; Vote: unanimous. Exited Executive Session at 7:54pm

iv. Letter of Intent—Municipal Grants in Aid (Added)

Mark presented letter, described need (required for application); due to State by June 25<sup>th</sup>  
Mark made a motion to submit letter of intent; seconded by Suzanne; Vote: unanimous

b. Buildings and Grounds

- i. 98 Main Street (*update*)-none at this time
- ii. PSB/Town Office Renovation/RFP (*continued discussion/updates*)-first meeting of committee pending final formation

c. Water Commission

- i. Sanitary Survey Letter (added)—Mark reviewed letter; every 3 years state does a survey of system. Inspection was on May 28<sup>th</sup>. Noted storage tank inspection needs; SOS pending work. State asking for daily reporting; Mark will follow up with Ross. Pump station at school chlorinator needs work prior to July 15<sup>th</sup>. Tank screens. Solar panels on Regan Road. Mark will email SOS with punch list needs and deadlines.

- d. FEMA (*update*) – Cat Z was submitted; Charlie will follow up with Erin for totals. \*Note that Board will do full FY21 budget review in July (following end of fiscal year).

- e. Longley Bridge TAP (*update*) – Mark will follow up with St. Onge re: stone needs; table to next meeting.

4. Visitors

Ryan Cooke re: Driveway Permit; discussion. Mark will do inspection and direct board approval at next meeting.

Sue Wilson: Applause to Sue and Justin for new flags. Re: Historical society, Dept of Health asked about Vaccine clinic. HS and National Guard will be at Pratt Hall Saturday July 10<sup>th</sup> at Farmers Market—offering J&J and Phizer vaccines.. Also, Sue applied to Historic Preservation re: markers (bridges/Pratt Hall); approved 3 bridges and Pratt Hall—Comstock, Fuller, Longley. Sue is coordinating with Road Crew.

5. Old Business

- a. COVID-19 and Municipal/Local Response (*updates/discussion*)
  - i. ARPA Appropriations, Planning (*update*)  
Account is set up and we're in the system for Awards. Pending decisions around County and Town funds. No date set yet for receipt.
- b. Wastewater and Streetscape Projects (*updates*)
  - i. Status updates-Village test pits pending; Town has heard from Sen. Sanders office re: CDS request, following up for more information (positive sign). Hoping to have more information later in the week.

6. New Business

- a. Driveway Permit—Ryan Cooke, Hill West Road (added)  
Mark will review with Ryan on site; approval pending review after inspection
- b. Overweight Truck Permits (*board action*)
  - i. Avery's; Motion to approve: Mark; Second: Leanne; Vote: unanimous
- c. Liquor/Tobacco Licenses (*board action*)-none

Additional note-

Suzanne noted all paperwork for EV charging station submitted, reimbursement pending.

7. Open Mail / Sign Orders / Administrative Matters

July 5<sup>th</sup> meeting falls on July 4<sup>th</sup> observance. Board consensus to cancel regular meeting and only hold one regular meeting on July 19<sup>th</sup> (following BCA). Special meetings re: hiring will be scheduled as needed

8. Review Action Items for Board Members

9. Motion to adjourn from Suzanne at 7:56; second Leanne; vote: Unanimous