



Town of Montgomery - P.O. Box 356
Montgomery Center, VT 05471
802-326-4719
www.montgomeryvt.us

June 10th 2021

TOWN OF MONTGOMERY
VACANCY NOTICE

WANTED: MUNICIPAL ROAD FOREMAN

The Town of Montgomery is seeking a motivated individual for full time employment as a Road Foreman with the Town's Public Works Dept. The employee is primarily responsible for the overall condition of roads and related infrastructure, equipment, and property. The employee is supervised by the Road Commissioner. Employee must have and maintain a Class B CDL license and a good driving record. Drug and Alcohol Testing is required. Basic Computer skills are required (Microsoft word, excel, email).

Employee shall perform all duties required by the employer for the road position of Road Foreman. Duties include, but as not limited to:

- a. Management of the road maintenance worker(s), including supervising training, and other technical professional education. Setting priorities for all Road Crew activities, managing expenditures, and directing accomplishments. Planning and managing personnel team, including setting schedules, and vacation/time off
- b. Making recommendations to the Road Commissioner on budgets, and major purchases
- c. Grant application and management for all applicable state and federal programs
- d. Maintaining the Bridge and Culvert Inventory
- e. Routine maintenance of covered bridges
- f. Snowplowing
- g. Grading
- h. Operation and oversight of repairs to heavy equipment
- i. Installing culverts
- j. General mechanical/repair skills highly desirable, including welding experience

Compensation package commensurate with experience

Applications accepted until vacancy is filled. Open interviews subject to on-the-spot hiring. Please submit your resume with references to the Montgomery Town Clerk at P.O. Box 356, Montgomery Center, VT 05471, or via email to: municipalclerkmontgomery@gmail.com

~Montgomery Selectboard~

Question? Please Call Road Commissioner Mark Brouillette at 802-309-8574