



**MONTGOMERY**  
FOUNDED 1789

**Town of Montgomery - P.O. Box 356**  
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MINUTES of the  
REGULAR MEETING OF THE  
SELECTBOARD & WATER COMMISSION  
Monday, July 19<sup>th</sup> 2021

6:30pm

Montgomery Town Hall, 57 Main Street Montgomery Center

Attendance: Charlie Hancock, Suzanne Dollois, Mark Brouillette (board); Sue Wilson, Larry Letourneau, Erin Kopacz, Merle VanGieson, Joe Sherman, Lynne Drevik, Melissa Haberman, David Burns, Josh Howard, Patsy Tyler, Chad Tyler; Lane Simon, Ross Dunham, Daryl Fithian (Simon Operations Systems)

Charlie called the meeting to order at 6:37pm

1. Review and make any changes to the agenda—no changes made
2. Review/approve minutes of the:
  - a. June 21<sup>st</sup> –Mark made a motion to approved the minutes as written; seconded by Suzanne; 3-0 unanimous approval
  - b. June 24<sup>th</sup> and July 6<sup>th</sup> –tabled due to lack of quorum to approve
3. Public Works
  - a. Roads and Bridges
    - i. Road Crew Hiring Updates/Department Structuring (*discussion*)
      1. Still no word from Eric re: Road Foreman offer, Charlie will follow up
    - ii. Drug and Alcohol Policy for CMV Operators (*discussion, board action*)
      1. Charlie still needs to draft clean copy—tabled to August
    - iii. Vercelli Driveway Permit (*board action*)
      1. Suzanne made a motion to approve the Driveway Permit; seconded by Mark; 3-0 unanimous approval.
    - iv. Municipal Grants is Aid award (*discussion*)
      1. Received \$17.5k, but still not for what it was for. Mark will follow up on that and get back to the board—table to August
  - b. Buildings and *Grounds*
    - i. 98 Main Street (*update*)—no update that this time
    - ii. PSB/Town Office Renovation Committee (*update*)—committee has formed: Jacob Racusin, Remi Gratton, Doug Kopacz, Lis Reighley, Erin Kopacz, Marijke Dollois; first meeting pending

- c. Water Commission
    - i. Review of SOS bills re: Black Lantern, etc. (*discussion*)
      - 1. Mark introduced the three bills and reviewed questions, noting that the town had already received a revised bill for the Black Lantern work. Representatives from SOS in attendance; discussion ensued, with specific attention paid to number of man hours listed and status of parts ordered.
    - ii. Water Distribution Model and Hydraulic Study (*discussion, board action*)
      - 1. Mark and Charlie met with representatives from Hoyle Tanner to discuss opportunity for fully funded model and hydraulic study. Project will update system model and provide additional information on flow rates and pressures, assisting in maintenance/repairs and in planning for future development impacts on the system. Project is fully funded through the state Drinking Water Revolving Fund. Application pending.
    - iii. Status of system repairs/updates per State Inspection (*discussion*)
      - 1. Discussed with representatives of SOS present; they will provide updates/quotes on additional work required, including reservoir inspections.
  - d. FEMA close-out (*update*)– Erin reviewed the final FEMA numbers with the board. Total reimbursement came to \$163,262.73.
  - e. Longley Bridge TAP (*update*)
    - i. Mark talked to St. Onge about stone; we’ll need to contract bringing it in given the size of the stone (damage inside of town trucks/sanders); working on sourcing material now
  - f. Request for use of Comstock Bridge for Wedding 9/14 (*discussion, board action*)
    - i. This sort of permission has been granted in the past.
    - ii. Suzanne made a motion to approve use; seconded by Mark; 3-0 unanimous approval
4. Visitors
- a. Chad Tyler and friends re: Creamery Bridge
    - i. Chad and Patsy introduced situation at the property (vandalism, trash dumping, underage drinking, etc.) with impacts to Bridge. Discussion ensued re: remediation and options moving forward, including partnering with VASA, FCSO, public works. Follow up needed re: ditching and/or stone to limit access and potential work at town plow turn around.
  - b. Sue Wilson—first historic marker going in Wednesday morning; w/in 3 weeks three additional will go in Comstock, Fuller, and Longley bridges. Sue also contacted JD for estimate on 24 flags for winter months to be hung with wreaths (replacement wreaths may not be cost effective—retain 22 lit wreaths).
  - c. Merle—thank you to Board for card. Condition of West Hill has been excellent, with some minor damage from recent heavy rain. Expressed disappointment in town banners, would like to see all flags through Village and Center again.

5. Old Business

- a. ARPA Appropriations, Planning (*update*)
  - i. Charlie moved that the Town of Montgomery accept its allocation of Coronavirus Local Fiscal Recovery Funding from the US Treasury, along with the Award Terms and Conditions and Assurances of Compliance with the Civil Rights Requirements that are requirements of accepting these funds. Seconded by Mark. 3-0 Unanimous approval.
  - ii. Charlie moved that the Board appoint Erin Kopacz to serve as the Town's Authorized Representative as required by the Coronavirus Local Fiscal Recovery Funding from the US Treasury, to sign the Award Terms and Conditions and Assurances of Compliance with the Civil Rights Requirements. Seconded by Suzanne. 3-0 unanimous approval.
  - iii. Charlie moved that the board name Erin Kopacz to be the Contact Person for the Town's CLRFR Award from the US Treasury. Seconded by Mark. 3-0 unanimous approval.
- b. Wastewater and Streetscape Projects (*updates*)
  - i. Congressional spending request for \$2.9M has been advanced by Sen. Sanders to the Interior Committee for approval. If passed out of Committee will be attached to appropriations bill. Funding would fill the gap created by the failure of the tax rate question at Town Meeting Day and subsequent re-consideration vote.
  - ii. Test pits ongoing

6. New Business

- a. FY21 Budget Review/Status Updates coming into FY22 (*discussion*)
  - i. Overall things good coming out of FY21.
  - ii. Revenue up, including delinquent tax collection coming in way over budget, bog thanks to Anita. Overall FY21 rev up \$128k over budget—attributed to FEMA receipts higher than expected, as well as additional grants revenue.
  - iii. Expenses: paving higher than expected. FEMA match was spot on. Waiting on grant reimbursements for Gov Ops to even out deficit.
  - iv. Reviewed FEMA totals
- b. Status of Animal Control Officer (*vacancy*) and Complaint Snider/Mandigo (*discussion*)
  - i. Charlie will email scheduling poll for hearing
- c. Melissa Haberman follow up on email re: traffic in the Village
  - i. Melissa re-capped email re: concerns around traffic, ATVs, noise, etc. Joe Sherman, Lynn Drevik, Dave Burns included in conversation. Discussion ensued.
- d. Overweight Truck Permits (*board action*)—none
- e. Liquor/Tobacco Licenses (*board action*)—none

Motion to enter into executive session to discuss SOS invoices as they relate to Contract by Suzanne, seconded by Mark; unanimous approval 8:21pm

Motion to exit executive session by Mark, seconded by Suzanne; unanimous approval 8:33pm

7. Open Mail / Sign Orders / Administrative Matters
8. Review Action Items for Board Members
9. Suzanne moved to adjourn, seconded by Mark—3-0 unanimous approval. Meeting adjourned at 8:34pm