



**MONTGOMERY**  
FOUNDED 1789

**Town of Montgomery - P.O. Box 356  
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Unapproved Minutes of the  
REGULAR MEETING OF THE  
SELECTBOARD & WATER COMMISSION  
Monday, February 21<sup>st</sup> 2022  
6:30pm

Recording available:

[https://us02web.zoom.us/rec/share/ekdQmxmch7IG27zwC5KrgBQ1wXDK776h1I9G\\_0AII8Nthx2kocgtvZczvNGzwbk4.wvF6nyX12SsCZrXB](https://us02web.zoom.us/rec/share/ekdQmxmch7IG27zwC5KrgBQ1wXDK776h1I9G_0AII8Nthx2kocgtvZczvNGzwbk4.wvF6nyX12SsCZrXB) (Passcode: pPD&#b3Y)

In attendance: Charlie Hancock, Emily Kimball, Suzanne Dollois; Parma Jewett, Sue Wilson, Larry Letourneau, Anita Woodward, Barry Kade, Kenny Miller, Sue Bennet; Leanne Barnard joined at 6:42pm, Mark joined at 6:50pm (following approval of the 2/7/22 minutes)

Charlie called the meeting to order at 6:35pm

1. Review and make any changes to the agenda—no changes made
2. Review/approve minutes of the 2/7 board meetings (*board action*)—Emily moved to approved the minutes as written, seconded by Suzanne. Unanimous approval 3-0.
3. Public Works
  - a. Roads and Bridges (*updates*)
    - i. Grant Updates—none at this time
    - ii. Project Updates—none at this time other than ongoing maintenance/plowing
    - iii. Streetscape TAP Update—Engineering firm selection committee met to review the qualifications of three firms. By narrow vote Hoyle Tanner was selected as engineering consultant. Kick off meeting pending. Expect survey work spring/summer 2022, and re-engagement of public input process on design
  - b. Buildings and Grounds
    - i. 98 Main Street (*update*)—no contact from USPS to date. Result of Elmore pull-out was discussed by the board. Charlie will reach out to state and federal delegations to gauge support.
    - ii. PSB/Town Office Renovation Committee (*update*)—reps from committee will meet with architect Tuesday to review draft plans for input and advancement to division of fire safety.

- c. Water Commission
    - i. Updates (*update*)—no general updates at this time
    - ii. Regan Road Pump Station Project (*update*)—final rule on ARPA funds issued. Recommended that expenditures be made after 3/31/22 to avoid reporting reqs from interim rule complexity. Project expected to move forward in the spring, pending easement receipt from landowners.
  - d. Longley Bridge TAP (*update*)—no updates at this time, work pending for spring
4. Visitors
- a. Sue and Parma would like to re-start Senior Meals under the name “Montgomery Cares for our Seniors” every 3<sup>rd</sup> Monday, and are applying for SPARK grant of support though VCF; first phase would be take-out, post Covid would like to use PSB Conference room/kitchen, summertime plan is to use the Pavillion at the Rec Center; combined with presentations at luncheons; community gardens provision of produce; goal to involve as many community members as possible.
  - b. Barry Kade expressed hope for board to return to in-person meetings, and disappointment that Town Meeting will again not be an in-person floor meeting this year.
5. Old Business
- a. Municipal Website Updates (*discussion, potential board action*)—Board discussed recommendations advanced on Emily, Liz and Genevieve; group will schedule meeting with current website administrator to review
  - b. Town Meeting Day 2022 (*planning/planning discussion*)—no specific updates. Info meetings scheduled for Saturday 3/26 at 10am and Monday 3/28 at 6pm.
6. New Business
- a. Public Safety Building Use Policy (*discussion/board action*)—Board discussed the existing policy for building use, as well as the board informal decision this fall to suspend use of the conference room for public events in light of recent uptick in covid cases, as well as recent concerns that policy is not being followed. Discussion with library trustees ensued. Board determined not make any changes to the existing policy, and to lift the temporary stay on public events in the conference room as long as policy to followed.
  - b. Short Term Rentals (*discussion, Planning Commission Invited*)—Kenny Miller, chair invited
    - i. Kenny Miller and Barry Kade joined the board (in addition to Parma Jewett and Sue Wilson from the DRB) to provide an update on PC discussion regarding this issue. Board has been working with Greta Brunswick from regional planning; DRB feels they lack guidance in creating conditions for STROs; Great suggested STROs designated as commercial buildings per state guidance (to undergo fire inspection, occupancy limits, etc). PC discussing a registry to determine number of STROs in town. Specific concerns of PC are STROs absorbing housing stock,

increases in valuation limiting future sales or rental rates (long term), other concerns around noise, etc. PC will finalize recommendations on a potential Ordinance and draft zoning bylaw changes with DRB, to be re-visited with the Selectboard in coming months.

- c. Renewal of Cotts System Contract—
    - i. Renewal of Cotts Systems Land Record Management Contract. This is our hosted software programming for indexing/digitizing our Town Records. The term is another 3 yr. contract, the amount has increased slightly from \$332 per month to \$405, this is based on larger numbers of scanned images based on recording documents increasing steadily over the last three years .Changes with our software/hosted system pending will make things more streamlined and provide easier access for public users but that is probably a few years out. Town Clerk recommends Cotts renewal. The other digitizing options out there are still fairly minimal when it comes to Municipal needs
    - ii. Mark moved to renew the Cotts System Contract; seconded by Leanne; unanimous approval; 5-0
  - d. Overweight Truck Permits (*board action*)—board reviewed the following:
    - i. Barrett Trucking
    - ii. NEQS—tabled (insurance certificate in hand, but no permit)
    - iii. Newport Sand and Gravel
    - iv. Mark moved to approve the Barret and NSG permits; seconded by Suzanne; Unanimous approval 5-0
  - e. Liquor/Tobacco Licenses (*board action*)—none at this time
- 7. Open Mail / Sign Orders / Administrative Matters
  - 8. Review Action Items for Board Members
  - 9. Adjourn
    - a. Motion to adjourn by Leanne; seconded Suzanne; unanimous approval 5-0  
Meeting adjourned at 8:20pm