



MONTGOMERY
FOUNDED 1789

**Town of Montgomery - P.O. Box 356
Montgomery Center, VT 05471
802-326-4719
www.montgomeryvt.us**

Unapproved Minutes of the
REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Monday, March 21st 2022
6:30pm

Town Office Conference Room (86 Mountain Road)

View Recording:

https://us02web.zoom.us/rec/share/OkRLfyI1DArbQx9fhixMU19Fw3JxK5-fmjJbdRFcxXX6d4sHixZ7_R26xyYYhESI.35KZBBg6eBrzehh8 Passcode: wB3M6^EL

In attendance: Charlie Hancock, Leanne Barnard, Emily Kimball (zoom), Suzanne Dollois (zoom, joined at 6:40pm, exited at 7:51), Mark Brouillette joined at 6:55; Visitors: Sue Wilson, Larry Letureneau, Anita Woodward, Merle VanGieson, NWATV

Charlie called the meeting to order at 6:37pm

1. Review and make any changes to the agenda
 - a. *housekeeping note* Charlie noted new mail boxes in Town Office for members
 - b. Charlie removed (tabled) Item 5e (Purchasing Policy)
2. Review/approve minutes of the 3/7 board meeting (*board action*)
 - a. Motion to approve as written by Leanne; seconded by Emily; approved 3-0
3. Public Works
 - a. Roads and Bridges (*updates*)
 - i. Grant/Project Updates
 1. Mark provided an update on road conditions and plan for work in the next few days, noting that conditions are changing in real time due to rain/temperature/etc. Today worked on Gibou and West Hill to make passable all the way around; tomorrow back to Black Falls/Rt. 58 and Amidon; biggest challenge is that it's not freezing at night, so we can't move material in the AM; Billy is moving mud to gain access where we can; challenges with traffic
 2. Projects—Mark is getting paving quotes; Hungerford at \$62k, still looking for additional quotes (town budgeted for \$90k, which included in-house work for prep). Last round of quotes were around \$90k. Work will square out lot (push back edges on east side)

- b. Buildings and Grounds
 - i. 98 Main Street (*update*)—carry forward
 - ii. PSB/Town Office Renovation Committee (*update*)—meeting this coming Wednesday; update pending for 4/4 meeting
 - c. Water Commission (*update*)—no updates at this time
 - d. Longley Bridge TAP (*update*)
 - i. Easement paperwork has been returned re: ROW. Town attorney will need to review process for advise on next steps for the financial transaction. She/he will also need to complete the attached certification letter to verify that the Right-of-Way processes and requirements have been satisfied for VTrans before we can proceed.
 - e. Driveway Permits
 - i. Perley Weed, South Brook Road (across from Deuso garage)
 - 1. No issues, no culvert needed, Mark has reviewed
 - ii. Dejan and Mary Radeka, (1270) Regan Road
 - 1. Mark reviewed the site, no culvert needed
 - iii. Motion to approve both permits made by Leanne; seconded Emily; approved 5-0
 - f. Vtrans TA 60 Annual Financial Plan for 2022
 - i. Board reviewed annual financial plan; discussion ensued regarding calculations based on mileage and rates set by state for state aid.
 - ii. Motion to approve by Charlie; second Leanne; 5-0
 - g. Town Road and Bridge Standards
 - i. Board reviewed Standards
 - ii. Motion to adopt by Leanne; seconded by Charlie; 5-0
4. Visitors
- a. Sue Wilson: first Senior meal was today (take out only), included chili, coleslaw and corn bread; had 25 people; extra dessert (carrot cake) also went to the Town Garage; Sue also presented a proposal for wooden snowflakes for light poles, with material list and cost of \$40 each (\$960 total) to replace the wreaths (which are old and falling apart); double sided wreaths were priced at \$44 each (plus bows and lights); motion by Mark to adopt proposal with cost not to exceed \$1,000; seconded by Leanne; Emily questioned projected timeline, Robert will begin construction immediately; Larry questioned process (expenditure not warned), Mark w/drew motion; item will be on 4/4/21 agenda
5. Old Business
- a. Municipal Charter (*update*)
 - i. Charter is in House Gov Ops, waiting on work from Rep. Leffler

- b. Municipal Appointments (*board action*)
 - i. Water Commission
 - 1. Emily nominates Charlie Hancock and Leanne Barnard; 4-0
 - ii. Agent Real Estate
 - 1. Charlie nominates Barry Kade; 4-0
 - iii. Budget Committee
 - 1. Leanne nominates the existing slate; 4-0
 - iv. Dir Disaster/Emergency
 - 1. Charlie nominates Greg Lucas; 4-0
 - v. Deputy
 - 1. Emily nominates Brent Godin; 4-0
 - vi. Fence Viewers
 - 1. Leanne nominates Listers; 4-0
 - vii. Road Commissioner
 - 1. Leanne nominates Mark Brouillette; 4-0
 - viii. Trans Advisory
 - 1. Leanne nominates Mark Brouillette; 4-0
 - ix. Alternate
 - 1. Charlie nominates Leanne Barnard; 4-0
 - x. Rec Board
 - 1. Leanne nominates Journey Johnston, Corbin Erwin, and Brendan O'Shea; 4-0
 - xi. Wild and Scenic
 - 1. Charlie nominates Cynthia Scott and Carissa Stein; 5-0
 - xii. NW CUD
 - 1. Charlie Everett McGinley as Rep; Ian Scott and Roger Lichti as alternates; 5-0
 - xiii. Community Garden Board
 - 1. Leanne nominates the existing slate; 5-0
 - xiv. Conservation Commission
 - 1. Leanne nominates Parma Jewett, Matt Paggi, and Lynn Locher; 5-0
 - xv. Newsletter
 - 1. Leanne nominates Suzanne Dollois; 4-0-1
 - xvi. Wood and Shingles
 - 1. Leanne nominates Wendy Howard; 5-0
 - xvii. Tree Warden
 - 1. Mark nominates Charlie Hancock; 4-0-1
 - xviii. Weigher of Coal
 - 1. Mark nominates Jacob Racusin; 5-0
- c. Municipal Website Updates (*discussion, potential board action*)
 - i. Emily provided update: Liz, Genevieve, and Emily met with Zack to discuss needs of town website (PC and mobile platforms); goal to streamline navigation; Zack will do the work under existing agreement/rate (no additional expenditure); next steps Zack will produce a mock-up of updated site prior to build (ready next meeting); once finished site will go live

- d. Municipal Wastewater and Streetscape Projects (*update*)
 - i. Charlie is working with Hoyle Tanner and Linda Blash (municipal project manager) on submitting a Letter of Intent to NBRC to assist with a portion of phased work
- e. Municipal Purchasing Policy (*re-visited, potential board action*)
 - i. Tabled until 4/4/21 meeting

6. New Business

- a. Access Mobility Quote (*board action*)
 - i. Mark moved to approve quote as presented for \$375 for elevator; seconded Leanne; 5-0
- b. Overweight Truck Permits (*board action*)
 - i. NA Manosh
 - ii. Structural Wood Corporation
 - iii. Cardinal Logistics
 - iv. Ernest P Krusch
 - v. Kris Bullock
 - vi. Pike Industries
 - vii. Harrison Concrete Construction
 - viii. Harrison Redi-Mix Corp
 - 1. Motion to approve at slate of permits as presented by Mark; seconded by Leanne; approved 4-0
- c. Liquor/Tobacco Licenses (*board action*)
 - i. Snowshoe Pub
 - 1. Motion to approved by Mark; seconded by Leanne; 4-0
 - ii. Sylvester's Market
 - 1. Motion to approve by Mark; Leanne; 4-0
 - iii. Black Lantern
 - 1. Motion to approved by Mark; Leanne; 4-0

7. Open Mail / Sign Orders / Administrative Matters

8. Review Action Items for Board Members

9. Adjourn

- a. Motion to adjourn by Leanne; seconded by Mark; 4-0