



MONTGOMERY
FOUNDED 1788

**Town of Montgomery - P.O. Box 356
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**UNAPPROVED MINUTES
REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Monday, March 7th 2022
6:30pm**

Town Office Conference Room (86 Mountain Road)

View Recording: <https://us02web.zoom.us/rec/share/kZYja4d2bloHvUt5vt-Os2ZRxKCiSg1WC8ISvBGckzCjcptliTk6Bo8A03siP-0A.1LJ0LysTXbb4fOro> Passcode: 6o6+tf?A

Charlie Hancock, Suzanne Dollois, Emily Kimball, Leanne Barnard, Mark Brouillette (arrived 6:40);
Larry Letourneau, Anita Woodward, Sue Wilson, Merle VanGieson, Marlana Valenta

Charlie called the meeting to order at 6:37pm

1. Review and make any changes to the agenda—none
2. Review/approve minutes of the 2/21 board meeting (*board action*)
 - a. Leanne moved to approve the minutes as written; seconded by Emily; unanimous approval 4-0
3. Board Organization
 - a. Oaths of Office—Charlie and Leanne as required
 - b. Election of Officers
 - i. Chair nominations—Suzanne nominated Charlie to serve as Board Chair; elected (4-0)

Marked joined the meeting at 6:40
 - ii. Vice Chair—Suzanne nominated Leanne as Vice Chair; elected (5-0)
 - c. Designation of Regular Meeting Schedule/Newspaper of Record/Posting Locations
 - i. Charlie moved to set the regular meeting of the board on the 1st and 3rd Monday of the month 6:30pm, with the newspaper of record the County Courier, posting located designated as the two Post Offices, the Town Office, and website; seconded by Leanne; approved 5-0
 - d. Review Internal Board Procedures & Vermont Open Meeting Laws
 - i. Signatures for Warrants

1. Charlie moved that Warrants be signed by the majority of board members for approval (reversing procedure adopted during remote meeting); seconded by Emily; approval 5-0
 - e. Review/Establish areas of responsibility
 - f. Review Conflict of Interest Policy—all members have signed, copy on file
4. Public Works
- a. Roads and Bridges (*updates*)
 - i. Grant/Project Updates
 1. Mark lining up contractors for spring work
 2. Thaw over the weekend; one Black Falls culvert issue frozen; one Regan road culvert issue as well; both fixed; some mud but temps dropping Tuesday; prepping grader for use as needed
 - ii. Streetscape TAP Update—no update at this time
 - iii. VLCT Inspection, next steps for Grant Application
 1. Met last Friday, inspection of all buildings; report from VLCT pending; PACIF grant application pending, eligible up to \$6k to support cabinets for fuel, etc. (3 cabinets at \$3k); Mark will review other stuff, eye wash stations, etc. pending grant submittal ASAP
 - b. Buildings and Grounds
 - i. 98 Main Street (*update*)—no updates at this time
 - ii. PSB/Town Office Renovation Committee (*update*)—pending material from architect
 - iii. Town Hall/Grange: opened for elections, all set for public use per policy, scheduling via Liz
 - c. Water Commission
 - i. Updates (*update*)—sampling for quarter completed and submitted
 - ii. Hydrologic Modeling Project Funding (*board action*)
 1. Charlie moved that the board adopt the Loan Agreement for Hyrdrologic modeling project; second Suzanne; approval (5-0) *note: no schedule for repayment set in agreement as loan will be forgiven when project is complete
 - iii. Regan Road Pump Station Project (*update*)—no update at this time
 - d. Longley Bridge TAP (*update*)—awaiting ROW easement documents return, expected back this week
5. Visitors
- a. Marlana Valenta – Marlana provided an explanation of the Window Dressers Community Build Program, working with homeowners to construct insert to provide better insulation and fuel savings; applications open. Board will get additional information for posting on website/bulletins
 - b. Merle – Questioned board process for appointments

6. Old Business

- a. Montgomery Cares for Our Seniors grant application (*board action*)
 - i. The Montgomery Cares For Our Seniors Program is applying for a \$1200 grant from Sparks (VCF). The money is to be used for food and supplies for once a month senior meal and programs. Applying for \$1200, however grant needs to be through town as MCFOS is not a 501(c)3
 - ii. Charlie moved to authorize Parma Jewett to apply for a Spark grant to support the ‘Montgomery Cares for our Seniors’ program on behalf of the board; seconded Leanne; approved 5-0
- b. Municipal Website Updates (*discussion, potential board action*)—no update at this time; meeting with Zach scheduled for 3/1 postponed.
- c. Municipal Wastewater Project (*update*)—next steps will be discussions with landowners re: potential purchase agreements; awaiting final word from engineers on exact size and location (refined from initial design in PER).

7. New Business

- a. 2022 Appointments (*discussion/potential board action*)
 - i. Board will post vacancies and handle appointments at 3/21 meeting
 - ii. Note Dog Officer vacancy following resignation
- b. Overweight Truck Permits (*board action*)
 - i. Chevalier
 - ii. Jack Corse
 - iii. John French
 - iv. Kennedy
 - v. NEQS
 - vi. On Site Septic
 - vii. Working Dog
 - viii. Motion—Charlie moved to approve the slate of permit applications as presented and reviewed by Mark; seconded by Leanne; approved 5-0
- c. Liquor/Tobacco Licenses (*board action*)—none at this time.

8. Open Mail / Sign Orders / Administrative Matters

9. Review Action Items for Board Members

10. Adjourn

- a. Emily moved to adjourn the meeting; seconded by Suzanne; approval 5-0
- b. Meeting adjourned 7:33pm