



MONTGOMERY
FOUNDED 1780

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MINUTES of the
REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Monday, May 16th 2022
6:30pm

Town Office Conference Room (86 Mountain Road)

Zoom recording available:

[https://us02web.zoom.us/rec/share/5Smzk8xV59oaYDWT1szO21xn2I3D9fWbU6F4k43qBCO4RZOI
Dj7fdJiVOEg-MZki.Ws-ENAvKcu1dlQhx](https://us02web.zoom.us/rec/share/5Smzk8xV59oaYDWT1szO21xn2I3D9fWbU6F4k43qBCO4RZOI
Dj7fdJiVOEg-MZki.Ws-ENAvKcu1dlQhx)

Passcode: Lk!T&05i

Called to Order at 6:30pm

In attendance: Charlie Hancock, Leanne Barnard, Emily Kimball, Suzanne Dollois, Mark Brouillette.
Visitors: Peter Locher, Kenny Miller, Alissa Hardy (Planning Commission); Sue Wilson, Parma Jewett,
Joan Hildreth, Carissa Stein, Josh Prior, Daniel Kahn, Doug Kopacz, Lynda Cluba

1. Review and make any changes to the agenda
 - a. Add: Building Bright Futures storage request for Grange Hall
 - b. Add: Lister extension request for Grand List
 - c. Remove: Amendments to Dog Ordinance
 - d. Remove: Building Use Policy
2. Review/approve minutes of the 5/2 and 5/12 board meetings (*board action*)
 - a. Motion to 5/2 by Suzanne; 2nd Leanne; approved 5-0
 - b. Motion to approve as written by Mark; seconded by Leanne; approved 3-0-2 (Emily and Suzanne abstaining)
3. Public Works
 - a. Roads and Bridges (*updates*)
 - i. Grading continues, chloride application; brushes pending delivery to finish street sweeping asap.
 - ii. Received FY23 Better Roads Category D grant: \$46k for Hill West culvert project/ditching
 - b. Buildings and Grounds
 - i. 98 Main Street (*update*)

1. No new communication from USPS; appraisal quotes pending (contacted seven individuals with only one affirmative response on availability). Param has additional names.
 - ii. PSB/Town Office Renovation Committee (*update*)
 1. Survey Costs (*potential board action*)
 - a. Library is amenable to splitting the cost; quotes reviewed again from Chaffee (\$5,000) and Bernard Gervais (\$3-3,500)
 - b. Motion to adopt Barnard & Gervais, LLC. quote by Emily, including a written confirmation of \$3,500 as not to exceed price; 2nd by Mark; approved 5-0
 - c. Water Commission (*update*)—no updates at this time
 - d. Longley Bridge TAP (*update*)
 - i. Call with MPM scheduled for Tuesday 5/17 re: project schedule and cost overruns. Charlie will follow-up with board re: needed decisions to move project forward.
4. Visitors
 - a. Daniel Kahn re: introduction to Montgomery Community Project can co-work space project plans
 - b. Larry would like copy of Purchasing Policy
 - c. Jimbo re: issue with E911 address vs. legal address
 - d. All other visitors present for agenda items (below)
5. Old Business
 - a. Municipal Wastewater and Streetscape Projects (*update*)
 - i. Town has been invited back to submit full application to NBRC for \$1M to support the ‘Gateway Project’ (Streetscape Phase I connecting Rec Center via sidewalk with parking improvements).
 - ii. RFP by Hoyle Tanner received for Streetscape Engineering work. Review and comments returned. Once finalized work will move forward, including public outreach events re: design.
 - b. Municipal Purchasing Policy (*re-visited, final board action*) – board reviewed clean copy including edits discussed at 5/2 meeting. Emily inquired as to clarity around receipt of written estimate prior to minor purchases by purchase agents. Charlie will re-draft to include and bring clean copy to next meeting for approval.
 - ~~c. Building Use Policy (*discussion, potential board action*)~~
 - d. Animal Control Officer Appointment (*board action*)

- i. Charlie relayed conversation with Tracy Ovitt re: position (currently serving as dog officer for Richford and Berkshire at a monthly stipend of \$500 and \$400/mo. respectively).
 - ii. Lynda Cluba would like to apply: requesting rate of \$25/hr.; clarification on where to house dogs needed. Discussion ensued.
 - iii. Mark made a motion to appoint Lynda at \$25/hr. + mileage; seconded by Leanne; 5-0

- e. Manosh/68 Hazen’s Notch Road—Health Order/Emergency Health/Zoning Violations (*board action*)
 - i. Sue Wilson looking to pursue Vacant and Dangerous Building Ordinance track (avoiding the legal and court fees with a Health Order) with Doug Kopcaz, Vacant Building Inspector. Still need Ellen to write a letter re: zoning violations (Charlie will follow up). Discussion ensued re: tax sale re: delinquencies and ability to attach a lien on property against the unpaid fine(s).
 - 1. Next steps: letter from Board Outlining the next steps (from Board); Charlie will follow up with Ellen
 - 2. Look into forfeiture process, and parameters for lien applicability in light of tax sale process

- f. Town Land/former Jewett parcel (*discussion*)
 - i. Carissa Stein provided brief presentation covering past use of Acuron and how that impacts initial work on site re: planting given exclusion period, and suggested process of soil health testing to determine; Carissa will perform bioassay test, and send soils sample to UVM for determination. Discussion ensued re: getting partners together for collaboration on proposed work.
 - ii. Charlie moved to authorize Conservation Commission to perform soils tests and get the ball rolling on organizing a partner meeting; seconded by Leanne. Approved 5-0. Carissa will follow-up via email.

6. New Business

- a. Planning Commission Report on proposed Short Term Rental Ordinance (*discussion*)
 - i. Kenny introduced the proposed elements of a potential ordinance and rationale behind the draft, stemming from prior request from Development Review Board. Discussion ensued regarding various points, as well as how they would intersect with the existing Conditional Use process. Board will think on discussion and item will be added to future agenda.

- b. Misc. Grant Revenue for Montgomery Cares for Our Seniors dispersal (*board action*)
 - i. Board previously approved Town to act as fiscal sponsor, to receive grant.
 - ii. Charlie moved to authorize Erin as treasurer to disperse grant revenue to Parma Jewett for the provisions associated with execution of work, pending submission of receipts; 2nd by Emily; approved 5-0

- c. Fourth of July Parade Authorization (*board action*)
 - i. Mark moved to authorize the parade on Main Street for July 4th; seconded by Emily; approved 5-0
 - d. Fire Warden Appointments (*board action*) expiring 6/30/22
 - i. Charlie moved to re-appoint Billy Baker Sr. as Fire Warden and Joe Zartarian as Deputy Fire Warden; 2nd by Mark; approved 5-0
 - ~~e. Revisions to Dog Ordinance Complaint process/Formalized form (*discussion*)~~
 - f. Lister Extension
 - g. Motion to approved the extension to file Grand List with state made by Emily; 2nd by Suzanne; unanimous 5-0
 - h. Building Brighter Futures request for storage-board discussed request and found no issues with BBF strong a tote in the basement of Grange/Town Hall
 - i. Overweight Truck Permits (*board action*)
 - i. Blue Collar Septic
 - ii. A&D Excavating
 - iii. Jeff Lawyer
 - iv. Mark moved to approved the slate as presented; seconded by Suzanne; approved 5-0
 - j. Liquor/Tobacco Licenses (*board action*)—none
7. Open Mail / Sign Orders / Administrative Matters
8. Review Action Items for Board Members
9. Motion to adjourn by Suzanne; 2nd by Emily; unanimous 5-0