



MONTGOMERY
FOUNDED 1780

**Town of Montgomery - P.O. Box 356
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REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION

Monday, May 2nd 2022

6:30pm

Town Office Conference Room (86 Mountain Road)

View Recording:

<https://us02web.zoom.us/rec/share/GuT0w0DRWAEXr1OuOaYrho14rNUxwrshqCttxcsfeNC1pXqezZcbLGvE3O5iucyd.pz5Y0dqssocL1tUT>

Passcode: &!@H%Y1q

**Please note that an issue with the Zoom recording cuts out the first 15 mins. of the meeting. An additional recording can be found on the Northwest Access TV YouTube channel:*

https://www.youtube.com/channel/UCwC_GZdyf5lXG0Rg5Djx-w

Charlie called meeting to order at 6:36pm

In attendance—Charlie Hancock, Suzanne Dollois, Leane Barnard, Emily Kimball, Mark Brouillette; NWATV, Tosca Smith, Mary and Matt Tryhorn; via zoom: Sue Wilson, Merle Van Gieson, Hannah Boudreau, Gabrielle Lumbra, Justin Soule, Marijke Dollois

1. Review and make any changes to the agenda.
 - a. Charlie requested the following additions
 - i. Add: Water Bills/Shut off notices
 - ii. Add: Dog bite in Montgomery Village
 - iii. Add: Mowing Contract
 - iv. Add: Add update on area housing from Superintendent
2. Review/approve minutes of the 4/18 board meeting (*board action*)
 - a. Motion to approved the minutes as written by Suzanne; Seconded by Mark; approved 3-0-2 (Emily and Leane abstained)
3. Public Works
 - a. Roads and Bridges (*updates*)
 - i. Road/Mud Season Updates
 1. Mark gave a brief update on road work coming out of mud season and into regular maintenance schedule. Tosca questioned schedule for annual grading and training schedule for grader. Discussion of annual maintenance routines ensued

- ii. Grant/Project Updates
 - 1. \$20,340 of unbudgeted revenue expected before end of FY from former Grants in Aid project.
 - iii. Vehicular Damage Complaint
 - 1. Board discussed report(s) of vehicular damage on town roads; the board in uncomfortable deviating from the historical precedent that the town will cover any costs associated with repairs, etc. incurred while travelling town highways (with exception of vehicle on vehicle damage).
 - iv. Creamery Bridge road work re-visited
 - 1. Charlie provided a brief update on the project floated last fall in conjunction with the Tyler property. MRBA funding is not an option to assist at this time. Will continue to pursue financial assistance for project.
- b. Buildings and Grounds
- i. 98 Main Street (*update*)
 - 1. Charlie is still working to secure a quote for a commercial appraisal of the building to better inform any potential sale options
 - ii. PSB/Town Office Renovation Committee (*update*)
 - 1. Survey Costs (*potential board action*)—library board will meet Monday 5/9 to review quotes and affirm cost split with town
 - iii. Added: Mowing Contract
 - 1. Board reviewed current contract status following RFP process in 2021. Avery’s has agreed to maintain pricing the same for 2022, but will add a 8% fuel surcharge until the price of fuel goes below \$3.50/gal.
 - 2. Motion to renew contract w/ 8% surcharge as described by Suzanne; seconded by Leanne; approved 5-0
- c. Water Commission (*update*)
- i. Annual CCR (*board action*)
 - 1. Board reviewed the CCR, which will go out end of June with bills (has to be out July 1st). Motion to adopt CCR for distribution with June bills made by by Emily; seconded by Suzanne; unanimous approval 5-0
 - ii. Water Tank Depth Level Transmitter for 242 Storage Tank (*board action*)
 - 1. Board reviewed quote from Instrumart and discussed need with Mark. Motion to approve the quote in the amount of \$1,062.78 for Druck 1800 Series Submersible Pressure Transmitter made by Leanne; seconded by Emily; approved 4-0-1 (Mark abstained)
 - iii. Added: Water Bills/Shut off Notices
 - 1. Board received list from Erin of accounts with are at least two quarters delinquent; motion to authorize Erin to mail shut off notices by Suzanne; seconded by Leanne; unanimous approval 5-0
- d. Longley Bridge TAP (*update*)
- i. Construction bids pending

4. Visitors
 - a. Mary and Matt Tryhorn discussed the recent incident this past Saturday in Montgomery Village with board. Discussion ranged to broader concerns around animal control, lack of animal control officer etc. Board will initiate process in Ordinance to respond to event over the weekend. Continued efforts to secure an animal control officer.

5. Old Business
 - a. Municipal Website Updates (*discussion, potential board action*)
 - i. Emily provided an update; following up from meeting with Zack still hammering out accessibility issues (PC vs. mobile); reorganization of content structure; changing archival system; goal is to have site ready by July 1st (board will review in June).
 - b. Municipal Wastewater and Streetscape Projects (*update*)
 - i. NBRC application for “Montgomery Gateway” submitted; proposal from HT for streetscape engineering has been received and will be reviewed by the steering committee Tuesday afternoon.
 - c. Municipal Purchasing Policy (*re-visited, potential board action*)
 - i. Board reviewed proposed changes. Charlie will incorporate into clean draft for review and final approval at the next meeting
 - d. Building Use Policy (*discussion, potential board action*)—table this, get accurate copies for board review—tabled until 5/16
 - e. 3rd quarter budget status review (*discussion*)
 - i. Board reviewed budget status report from Erin. No significant concerns at this time. Will do final end of Fiscal Year review in July.
 - f. Animal Control Officer Appointment (*board action*)—search is still ongoing
 - g. Town Land Lease Expiration (*discussion, potential Board Action, lease expires 5/5/22*)
 - i. Board discussed the proposals in hand.
 - ii. Emily moved to not renew the lease agreement with Hurtubise for the former Jewett property and pursue the alternative proposal from the Conservation Commission; seconded by Suzanne. Approved 4-1. Board will follow up with CC on next steps.

6. New Business
 - a. Conservation Commission Appointment (*board action*)—Karen Stanley
 - i. Charlie moved to appoint Karen Stanley; 4-0-1 (Emily Abstained)

- b. Dog Bite in Montgomery Village
 - i. Discussed under visitors
 - c. Emily Update on Housing
 - i. Emily provided summary of email from Lynn Cota detailing challenges with staffing due to limited housing stock availability. Emily will forward copy to board.
 - d. Overweight Truck Permits (*board action*)—none
 - e. Liquor/Tobacco Licenses (*board action*)
 - i. NSR Bridge, LLC (The INN)
 - 1. Motion to approved license by Suzanne; seconded by Leanne; unanimous approval 5-0
7. Open Mail / Sign Orders / Administrative Matters
8. Review Action Items for Board Members
9. Adjourn
- a. Motion to adjourn by Suzanne at 8:28pm; seconded by Emily; unanimous approval 5-0