



**MONTGOMERY**  
FOUNDED 1780

**Town of Montgomery - P.O. Box 356  
Montgomery Center, VT 05471  
802-326-4719  
www.montgomeryvt.us**

**SPECIAL MEETING OF THE  
SELECTBOARD & WATER COMMISSION**

Monday, August 1<sup>st</sup> 2022

6:30pm

Town Office Conference Room (86 Mountain Road)

View Recording:

[https://us02web.zoom.us/rec/share/rupI42A1VUFbf17wG6Qnf-nZu5fac7pwwWDXbHIy9yYC2WYnu15eZVBYIitt\\_X.F07iYgBzvUh1JiD0](https://us02web.zoom.us/rec/share/rupI42A1VUFbf17wG6Qnf-nZu5fac7pwwWDXbHIy9yYC2WYnu15eZVBYIitt_X.F07iYgBzvUh1JiD0)

Passcode: 9C\*I+JLr

Called meeting to Order at 6:35pm

In attendance: Suzanne Dollois, Charlie Hancock, Mark Brouillette, Emily Kimball, Lynda Cluba; via Zoom: Sue Wilson

1. Review and make any changes to the agenda
  - a. Mark add: Driveway Permit for Matt and Sarah Silva
  - b. Mark add: Update on Cote Road
  - c. Emily add: add website update
  
2. Review/approve minutes of the 6/18 and 6/26 board meetings (*board action*)
  - a. Clarify dates for approval are 7/18, 7/26
  - b. Amended 7/26: Larry Letourneau and Anita Woodward were present via Zoom; Sue Wilson was not present at Tuesday 7/26 meeting
  - c. Mark moved to approve mins of 7/18 as written; seconded by Suzanne; approved 4-0
  - d. Mark moved to approve the minutes of 7/26 as amended; seconded by Suzanne; approved 4-0
  
3. Public Works
  - a. Roads and Bridges (*updates*)
    - i. Paving Update – Paving of lot Wed/Thurs/Friday next week
    - ii. Driveway Permit (added, see above); Sarah and Matt Silva Black Falls Road; shared driveway with house at end of road; this would be separate driveway for lower house; Mark has inspected the site, no issues flagged; Mark has given provisional approval as Road Commissioner; Board approval pending 8/15 (will be warned as board action).

- iii. Cote Road update: Mark met with Don, proposal for Town to take ownership of 20ft. of road and turn around. Mark sees no issue. Mark will talk to Barry, target adoption at 8/15 meeting.
    - iv. Other updates: working on mowing; working on sand pile; looking at replacing driveway culverts which are failing (Amidon, Regan Road), using culverts that we have in inventory; pending quotes for contracted excavator work (targeting review 8/15)
    - v. Update on Black Falls and West Hill Work—Dirt Tech, Goodhue, and Tatro have a request for bids, pending response. Will address scheduling with response.
  - b. Buildings and Grounds
    - i. 98 Main Street, USPS operations, commercial appraisal quote (*discussion, potential board action*)—Charlie provided update on the situation. Board needs clarification of USPS intentions ASAP given appraisal scheduled for later this month. Charlie will follow up by end of week if we haven't heard anything.
  - c. Water Commission (*update*)—no updates
  - d. Longley Bridge TAP (*update*)—no updates
  - e. Review Bids for Town Truck (*discussion, potential board action*)
    - i. New Truck is ready, just pending loan paperwork
    - ii. Bid 1: \$19,500, as is, from Combs
    - iii. Bid 2: \$22,000, conditioned on added mileage not to exceed 500 additional miles prior to receipt, from Lutz Automotive
    - iv. Emily moved to counter Lutz Automotive with not to exceed 1,000 miles prior to sale given the potential required use between now and taking possession of new truck; seconded by Suzanne; discussion on mileage and required use ensued; Suzanne offered friendly amendment to accept bid as written, accepted by Emily; approved 3-0-1 (Mark Abstained)
- 4. Visitors
  - a. Sue – nothing
  - b. Linda – as Animal Control officer, has been conducting census, spent about 40 hrs. so far; requesting assistance from Brent Godin; noted that Heather Skilling will provide mobile vet services for owners who cannot get appointments elsewhere. Inquired re: forms and Ordinance edits (board will take this back up 8/15). Franklin County Animal Rescue is open to a contract for impounding dogs when required; Linda will follow-up with them.
    - i. Motion to appoint Brent to assist with the Dog Census at the hourly rate and mileage reimbursement for Dog Officer made by Suzanne; seconded by Emily; approved 4-0

5. Old Business

- a. Municipal Wastewater and Streetscape Projects
  - i. Engineering Service Agreement for Center Streetscape/TAP Grant (*discussion, board action*)—provisional approval to advance items 1 and 2 given to HT to allow for survey work to advance given contractor schedule; expected final ESA in had for review and approval at 8/15 meeting
  - ii. Potential NBRC award and partial funding (*discussion, board action*)—Charlie provided update on response from NBRC for potential \$800k award to support construction work. Discussion ensued regarding various phases and funding options. No formal action by board required at this time.
- b. Revisions to Dog Ordinance Complaint process/Formalized form (*potential board action*)—under visitors, pending adoption of edits 8/15 meeting.
- c. Website Updates—Emily provided update; Zach is shooting for roll-out of new website at end of August, still working on back-end work.
- d. Personnel Contract Renewals (*discussion will likely be held in executive session 1 VSA 313 1(A)—contracts*)
  - i. Motion to enter into Executive Session by Suzanne; Emily; approved 4-0 (entered Executive Session at 7:44pm)
  - ii. Motion to exit Executive Session by Emily, seconded by Suzanne; approved 4-0 (exited Executive Session at 8:44pm)
  - iii. Charlie will draft contracts from review, pending board adoption 8/15 meeting

6. New Business

- a. Changes in Official Posting Location (*board action*)
  - i. Discussion re: existing locations given closure of PO at 98 Main, and limited board space at Village PO given installation for additional PO Boxes.
  - ii. Potential for follow-up: Jolly, School, locked Plexiglass Bulletin Board outside at 98 Main, Rec Center.
- b. Overweight Truck Permits (*board action*)
- c. Liquor/Tobacco Licenses (*board action*)

7. Open Mail / Sign Orders / Administrative Matters

8. Review Action Items for Board Members

9. Adjourn

- a. Suzanne at 8:45pm, Emily, approved 4-0