



MONTGOMERY
FOUNDED 1780

Town of Montgomery - P.O. Box 356
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MINUTES of the
REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Monday, November 21st 2022

6:30pm

Town Office Conference Room (86 Mountain Road)

View Zoom Recording:

<https://us02web.zoom.us/rec/share/R6doKqz7Cmyx5c9ZTLG69sDtaakm7BeKUXqGTsG9JgdwIIM9RpqrCsgkNlt-73n5.h3gq5HI9jHGSGQld>

Passcode: zt^pY3cL

In attendance: Charlie Hancock, Leanne Barnard, Mark Brouillette, Suzanne Dollois, Emily Kimball; Peter Locher, Barry Kade; on Zoom: Sue Wilson and Merle VanGieson; NWATV

1. Review and make any changes to the agenda
 - a. Charlie add: DK contract amendment

2. Review/approve minutes of the 11/17 board meeting (*board action*)
 - a. Motion to approve as written by Leanne; second by Suzanne; approved 5-0

3. Public Works
 - a. Roads and Bridges (*updates*)
 - i. Longley Bridge Road Stabilization Update – MPM Transition (*board action*)
 1. Move to approve Municipal Project Management Services Agreement, Amendment #1, from NRPC, increasing ‘shall not exceed’ for services to \$18,000 made by Mark; seconded by Emily; approved 5-0
 2. Motion to appoint Dean Piece as MPM and send letter to VTrans notifying them of change made by Mark; seconded by Leanne; 5-0
 3. Dean provided update on work status; need to renew ACOE permit
 - ii. Added: Formal adoption of DK amendment
 1. Mark moved that the board approve the amendment of the contract with D&K for the Longley Bridge Road project and authorize the Chair to sign the contract amendment on the board’s behalf; seconded by Leanne; approved 5-0
 - a. Target out to bid in January; need clarification from Nydia on reqs to advance this timeline; other potential approval res, amendments to existing agreement(s)
 - iii. Part Time Hire (*update*)—board has received application from Kenny Miller

1. Charlie moved to enter into executive session in order to discuss compensation (contracts); seconded by Suzanne; 5-0 7:03pm
 2. Charlie moved to exit executive session; seconded by Suzanne; 5-0 7:09pm
 3. Motion by Mark to extend offer of employment to Kenny Miller for part time (approx. 20 hr/wk) position associated with winter plowing through the spring, at a rate of \$24/hr.; seconded Leanne; approved 5-0
 - iv. Additional updates from Mark—grader has been repaired, cost came in under budgeted amount
 - b. Buildings and Grounds
 - i. 98 Main Street, USPS operations (*discussion*)
 1. USPS facilities leadership/staff continues to be useless, not returning calls or emails, and failing to advance promised movement regarding any decision.
 2. Appraisal is moving forward (site visit conducted last week)
 - ii. Town Hall has been closed up, pipes drained
 - c. Water Commission (*update*)
 - i. Regan Road Power Project (*update, execution of documents*)
 1. Motion to approve VEC Town Occupancy Request made by Mark; seconded by Suzanne; approved 5-0
 - ii. Update: curb stop at MCA fixed
4. Visitors
 - a. Sue Wilson: question re: Center Survey work per WW project
 - b. Merle: Sterns Allen passed away, was advisor for PVR, assisted Montgomery is town-wide reappraisals and Lister assistance.
5. Old Business
 - a. St. Albans Police Dispatch contract (*board action*)
 - i. FY23 budgeted \$14,364 so FY24 up \$719 (this comes out of fire dept budget)
 - ii. Motion to adopt EMS and dispatch contract by Mark for FY24 in the amount of \$15,083.00; seconded by Emily; approved 5-0
 - b. FEMA Hazard Mitigation Assistance - Property Acquisition Reporting Compliance (*review*)—no formal action needed, Charlie will complete the form an return
 - c. NBRC Award for Streetscape Project - Resolution (*board action*)
 - i. Motion to adopt Streetscape Application Authorized Official Resolution by Mark; seconded by Suzanne; approved 5-0
6. New Business
 - a. Planning Commission Grant Application (*discussion, board action*)
 - i. Peter and Barry here to discuss Town Plan expiration date Feb 2024. Municipal planning grant available, tight turn around time. Application would require a resolution from the board; municipal match 10%; estimate around \$5-20k depending on scope of work and degree of outreach. PC intention is to submit an application for grant assistance. Asking board to accept a ceiling for match of \$2k (ie. max match). PC needs board resolution to submit application.

ii. Emily moved to adopt the FY23 Municipal Resolution for Municipal Planning Grant for Town Plan update, with Town Match capped at \$2k; seconded by Leanne; approved 5-0

b. Liquor/Tobacco Licenses (*board action*)

c. Fleet Permits (*board action*)

7. Open Mail / Sign Orders / Administrative Matters

8. Review Action Items for Board Members

9. Adjourn

a. Motion to adjourn made by Suzanne; seconded by Emily; 5-0

b. Adjourned at 7:50