



**MONTGOMERY**  
FOUNDED 1786

**Town of Montgomery - P.O. Box 356  
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[www.montgomeryvt.us](http://www.montgomeryvt.us)

MINUTES of the  
REGULAR MEETING OF THE  
SELECTBOARD & WATER COMMISSION

Monday, March 20<sup>th</sup> 2023

6:30pm

Town Office Conference Room (86 Mountain Road)

View Recording:

[https://us02web.zoom.us/rec/share/ackKKWz2fNyTCE1KLzCHIJKqq-BpG3X9mOKaoQ\\_q9ZIKmErVxmqezoSThXx3m1Uc.dCnmp3NFZD2QjqfN](https://us02web.zoom.us/rec/share/ackKKWz2fNyTCE1KLzCHIJKqq-BpG3X9mOKaoQ_q9ZIKmErVxmqezoSThXx3m1Uc.dCnmp3NFZD2QjqfN)

Passcode: vLRdYC9=

Charlie called the meeting to order at 6:35pm

In attendance: Charlie Hancock, Leanne Barnard, Emily Kimball, Suzanne Dollois, Mark Brouillette; NWATV; via Zoom: Larry Letourneau, Anita Woodward, Sue Wilson, Roberta Baker

1. Review and make any changes to the agenda – Add: Annual Financial Plan-Town Hwys; Certification of Compliance for Town Road and Bridge Standards
2. Board Organization (*board action*)
  - a. Oaths of Office
  - b. Election of Officers
    - i. Mark nominated Charlie for board chair. No other nominations. Charlie elected board chair 5-0
    - ii. Suzanne nominated Leanne for vice chair. No other nominations. Leanne elected vice chair 5-0
    - iii. Mark nominated Emily for board secretary. No other nominations. Suzanne elected board chair 5-0
  - c. Designation of Regular Meeting Schedule/Newspaper of Record/Posting Locations
    - i. Charlie moved to designate Regular Meetings on the first and third Mondays of the month at 6:30pm, with exception of state and federal holidays, in which case meetings will be rescheduled; seconded by Emily; approved 5-0
    - ii. Mark moved to designate the County Courier as the newspaper of record; seconded by Leanne; approved 5-0
    - iii. Charlie moved to designate the Village Post Office, Town Office, and Jolly Community Bulletin Board as formal posting locations (in addition to the website); seconded by Suzanne; approved 5-0
  - d. Review Internal Board Procedures & Vermont Open Meeting Laws
  - e. Review/Establish areas of Responsibility
  - f. Review Conflict of Interest Policy—signed copies already on file

3. Notice of Appointments (*discussion, potential board action*)
  - a. Charlie will list appointments and post
  - b. Northwest Fiberworx- Charlie moved to appoint Erin Kopacz to the NWCUC; no other nominations. Erin appointed 5-0
  
4. Review/approve minutes of the 3/6 and 3/13 meetings
  - a. Motion to approve minutes of 3/6 by Mark; seconded by Leanne; approved 4-0-2 (Charlie and Suzanne abstaining)
  - b. Motions to approve minutes of 3/13 made by Suzanne; seconded by Leanne; approved 5-0
  
5. Public Works
  - a. Updates (*discussion*)
    - i. Made it through last storm okay; thaw is going slow, fingers crossed for good mud season (no deep frost). Estimate pending from Vaillancourt for additional work on Truck 2.
  - b. MRPG Storm Water Operating Permit/Fee (*board action*)—fee payment in warrants for this evening and will be signed and submitted.
  - c. Added: Annual Financial Plan-Town Hwys; Certification of Compliance for Town Road and Bridge Standards
    - i. Mark reviewed the financial plan which combines state aid and town funds, described calculations. Mark made a motion to approve the annual financial plan for town highways; seconded by Emily. Approved 5-0
    - ii. Mark reviewed the Certificate of Compliance for Town Road and Bridge Standards. Required annual approval. Mark moved to approve Town Road and Bridge Standards for 2023; seconded by Leanne. Approved 5-0.
  - d. Personnel (moved to Executive Session at end of meeting (*1 VSA 313 (a)(1)(A)*))
  
6. Visitors
  - a. Larry L. – asked about Australian Ballot Results from Town Meeting Day; results are posted on website
  
7. Old Business
  - a. Streetscape Conceptual Plan update/next steps (*discussion*)
    - i. Charlie provided update on conversation with Engineers, relaying list of questions from 3/13 Special Meeting and review of Draft Plans. Engineers preparing response. Plans are now being reviewed by VTrans permitting division for greater clarity on State Hwy. vs. Class I TH features/structures reqs. Expect response in early April.
  
8. New Business
  - a. FY23 Flood Resilient Communities Grant Application LOS via Conservation Commission (*board action*)
    - i. The Franklin County Natural Resources Conservation District (FCNRCD) was not awarded the last flood modelling grant requested last fall for Montgomery. Before applying for another grant opportunity CC requested FCNRCD hold a

discussion meeting with Staci Pomeroy (River Scientist), Erin De Vries (Vermont River Conservancy) and Lindsey Wight (MRBA) to make sure pursuing flood modelling made sense. They were supportive and agreed that it was worthwhile to pursue and advocated that we include upstream on the Trout River up to Montgomery Center.

Based on that conversation, Lauren Weston with the FCNRCD has sent the application that they would like to submit. CC/Town are not applying for direct funds, the project holder is the District, CC would be in the support/partner role.

Charlie moved to submit letter of support for Grant Application; seconded by Emily; approved 5-0

- b. Liquor/Tobacco Licenses (*board action*)
  - i. Lantern Holdings, LLC.
    - 1. Motion to approve by Leanne; seconded by Emily; approved 4-0-1 (Suzanne abstaining)
  - ii. Tastes Like Anotha, Inc.
    - 1. Motion to approve by Leanne; seconded by Suzanne; approved 5-0
- c. Fleet Permits (*board action*)
  - i. Consolidated Communications
  - ii. John French and Sons Trucking, Inc.
    - 1. Mark made a motion to approve the slate as presented; seconded by Suzanne; approved 5-0

Motion to move into Executive Session to discuss personnel matters (see above) by Emily, seconded by Emily; approved 5-0 (entered into Executive Session at 7:22pm)

Motion to exit executive session made by Suzanne, seconded by Emily, approved 5-0 (exited Executive Session at 7:28pm)

Mark made a motion to temporarily hire Billy Baker Sr. for assistance during mud season, and to assist with grader training at a rate of \$30/hr.; seconded by Leanne; 5-0. Further discussion was held regarding training.

9. Open Mail / Sign Orders / Administrative Matters

10. Review Action Items for Board Members

11. Adjourn

- a. Motion to adjourn by Emily; seconded by Suzanne; approved 5-0  
Meeting adjourned at 7:29pm