Town of Montgomery - P.O. Box 356
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REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Monday, May 1st 2023
6:30pm
Town Office Conference Room (86 Mountain Road)
Zoom Recording:
https://us02web.zoom.us/rec/share/h5vNTtMIVZKkMz2bCOmtyeBhhbZlPNXPomAA2gECSMB09ELmGTPONSKvmKBXbU6t.W-JsTaZL2X4d41Rz
Passcode: 6b*H!=5C

Attendees: Suzanne Dollois, Charlie Hancock, Mark Brouillette, Leanne Barnard, Emily Kimball, Peter Locher
Zoom: Merle VanGiesen, Sue Wilson, Larry Letourneau (6:55)

Meeting Called to order at 6:36pm

1. Review and make any changes to the agenda
    a. Add MCA request (under new business)

2. Review/approve minutes of the 4/17 meeting
    a. Mark motioned to approve with amendment from Merle regarding the title of Collector of Delinquent Taxes, Leanne seconded. Motion passed, 5-0-0

3. Public Works
    a. Updates *(discussion)*
        i. Continued spring road work occurring, rain is not helping, but everything is open
        ii. Billy was recognized as the Super Senior on WCAX
    b. Driveway Permit – Bazes (Blazes?), Sheldon Farm Road
        i. Mark has reviewed this permit and looked at the site. Mark has approved. Charlie motioned to approve the permit, Suzanne seconded. Motion passed 5-0-0.
4. Visitors (7pm)
    a. Merle would like to deliver the flag code to the Town Clerk's Office to put in the Selectboard Mailbox. Commented that the Streetscape project may be best suited to move forward focused on the sidewalk project only.
    b. Sue asked about the amount of revenue collected from the local option tax. Though this is not reported quarterly by all businesses, the first quarter has brought in $20k. This fund will be used to reduce the debt on the wastewater system. When the debt service is paid off the local option tax will sunset unless there is a new charter passed. Sue also asks for the flags to be put up prior to Memorial Day. She will check to see if new flags need to be ordered.

c. Larry asked about the Regan Road power installation project. Charlie hand delivered this prior to Christmas. He has not heard back but will follow up. In 1993 at Town Meeting there was an agreement for 4% made rather than a suggested salary. This should be captured in the minutes from this town meeting. Selectboard will look into this.

5. Old Business
    a. Municipal Wastewater Project Update *(discussion)*
        i. DEC has provided feedback and that has been forwarded to the engineers. Final engineering plans will be in the works when all comments from agencies and entities are received
        ii. Attorneys are drafting template style easement language to be provided for use in both the installation and maintenance phases of the project
        iii. Attorneys are also working on drafting ordinance language for including wastewater in the current water ordinance
        iv. As we move forward in the process of ordinance and easements there will be another public meeting with users to discuss specifics and answer questions
        v. At the next meeting (May 15th) we will review the funding sources, user fees and cost increases. This will be a screenshare presentation and hard copy material will be available. If the plans are available from the engineers at this time we will review these as well
    b. Streetscape Project Update *(discussion, potential board action)*
        i. Feedback from the board was taken back to VTrans and Engineers. Charlie and Mark will meet with VTrans via Zoom on Wednesday afternoon to discuss the suggestions and possibilities regarding a reduced scope of work. We need questions answered with regard to use of funding based on changing project dynamics
    c. 98 Main St. *(discussion)*
        i. Post Office has indicated that they want to move back in with a bit more space (approximately 100 sq feet). The other side of the building remains vacant at this time but will be smaller. Montgomery Community Project (co-working space) is looking for space and they have received approximately $80k in federal funding to stand up this project. This space could be workable for them. The space would need to be redesigned. Charlie will get a contractor in the building to find out cost associated with finishing the drywall removal. ServePro will then be contacted for an estimate of costs to get the upstairs back in shape. This work would need to be in concert with a tenant to offset costs associated with a remodel
            1. Sue asked about bathroom access/adding more bathrooms

    d. Mark asked about an RFP that was issued for the old Jewett property. This was issued by the Conservation Commission and any issuance of a contract would first be reviewed by the board, funding would be grant funded through the Caring Canopy Grant

6. New Business
    a. Website Contract (*board action*)

        i. Review of contract for Zach. Charlie moved to adopt the contract from Zach Sheffler, this was tabled until details with Liz are verified
        ii. Work to answer details with Liz with regard to possibility of looking at posting twice a week rather than once a week due to lag time in posting of agendas. Clarify hourly rate with Liz and verify that Liz can receive a second log in tied to the Website line item in the budget
    b. Town Plan MPG Services Contract (*board action*)
        i. Contract for $18,284 to assist with the Town Plan, motion to adopt the contract. Mark motioned to adopt, Suzanne seconded, motion passed 5-0-0
    c. 2023 Local Emergency Management Plan (*board action*)
        i. Charlie requested to table, there are items to be amended prior to approval
    d. Mowing Contract (*board action*)
        i. Avery's has presented a three year service agreement.
            1. 8% fuel surcharge has been added, labor rates to stay the same for the duration of the service agreement. Any price fluctuation would be based on fuel surcharges
                a. Suzanne motioned to adopt the contract, Leanne seconded. Motion passed 5-0-0
    e. MCA Village Green Use
        i. MCA would like to display artwork on the Village Green on 6/16 and 6/17
    f. Liquor/Tobacco Licenses (*board action*)
        i. Mindful Bellies, dba Omakase – Third Class License
            1. Leanne motioned to approve, Suzanne seconded the motion. Motion passed 5-0-0
        ii. NSR Bridge LLC (the INN) – First Class & Third Class License, Outdoor Consumption Permit
            1. Leanne motioned to approve, Suzanne seconded the motion. Motion passed 5-0-0
    g. Fleet Permits (*board action*)
        i. Jordan Pratt
        ii. Wrights Excavating Inc
        iii. Kilburn Transport
            1. Mark motioned to approve the slate, Suzanne seconded. Motion passed 5-0-0

7. Open Mail / Sign Orders / Administrative Matters

8. Review Action Items for Board Members

9. Adjourn

    a. Suzanne motioned to adjourn, Mark seconded. Motion passed 5-0-0 and the meeting was adjourned at 7:40pm