Town of Montgomery - P.O. Box 356
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REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Monday, December 4th 2023
6:30pm
Town Office Conference Room (86 Mountain Road)
View Zoom Recording:
https://us02web.zoom.us/rec/share/zzQs45XyJ10gfWBiZRPApfBSgkDEdCcFlOoP_ns8r20gWN0ThGwPRDja1oKh7ehl.zMFurW1hEhhWmqKN
Passcode: bVQp#Ci7

In Attendance: Board members: Charlie Hancock, Suzanne Dollois, Leanne Barnard, Mark Brouillette, Emily Kimball (via Zoom). Visitors: Abe Barnard, Tosca Smith, Tiffany Salyards, Jimbo Schely, Joanne Dennis, Brad Elliott; joining via Zoom: Kip Potter, Dean Pierce, Merle VanGiesen

1. Review and make any changes to the agenda
    a. The following items were added to the agenda
        i. Regan Road Pump Power Project
        ii. Actuator for Water Plant
        iii. Creamery Bridge Turn Around
        iv. PSB Renovation
    b. Removed: rescheduling 12/25 meeting

2. Review/approve minutes of the 11/20 meeting minutes
    a. Motion to approve as written by Suzanne; seconded by Mark; unanimously approved 5-0

3. Public Works - Updates *(discussion)*
    a. Longley Bridge Road/Trout River work update (*discussion*)
        i. Town has received an Amendment to Contracted Services for Project Management from NRPC. Original Contract Amount was: $18,750; Given the additional work that was completed, that amount needs to be raised to $21,445.26 (an increase of $2,695.26); The additional $2,695.26 is reimbursable against the great, minus 20% match (which works out to another $539 out of pocket)
        ii. Motion to approve Amendment #2 to the Agreement for Municipal Project Management Services between NRPC and the Town of Montgomery for the Longley Bridge Road project, increasing the limiting amount for the project to $21,445.26 made by Mark; seconded by Suzanne; unanimously approved 5-0
    b. Plow Turn around—Road crew met with landowners of current turn around; use may continue through winter but working on plans to re-locate the turn around further up hill

c. Regan Road power project is in the works, power poles will be though Theresa Beghnoche's property; Mark is working with VEC on pole placement and easement docs. Work may be completed this winter.
d. Actuator for Water Plant: Mark reported that two actuators at the Water plant are failing, without which the system would not be able to function. These are original to the plant construction. Replacement parts would cost approximately $4,382.00. Motion to approved the purchase expenditure, not to exceed $4,500 made by Leanne; Seconded by Suzanne; unanimously approved 5-0.

4. Visitors (scheduled for 7pm)
   a. Jimbo is wondering the status of the Deep Gibou; Charlie provide update re: clarification on location of end of Class IV road and discussions with landowner re: installation of gate and replacement of bridge decking.
   b. Merle questioned the need for/impact of raised curbs in the Center as related to the streetscape project. Discussion ensued.
   c. Abe asked about the plowing of sidewalks; this will be taken on by the town and will not be the responsibility of the landowners.

5. Old Business
   a. Streetscape Project update (*discussion)*
      i. Engineers are currently advancing the 30% engineering deliverable following adoption of conceptual design elements as discussed at public meeting and advance by the board.
      ii. Mark questioned if the fire hydrants and curbstops should be replaced as part of this project; Charlie will follow up
      iii. Suzanne asked about response from VTrans re: installation of a stop sign on 118 heading north at the intersection of Rt. 242 going. VTrans has said that they will not put a Stop sign at that location w/out further improvements at this time – question of whether these improvements would necessitate adoption of a Class I town highway still outstanding.
   b. Wastewater Project update *(discussion)*
      i. CWSRF Loan Execution (*discussion*)
         1. The loan to advance Final Engineering for the Center has been issued by the bond back. The loan amount is $978,000.00. The loan captures an additional $125k in principle forgiveness (subsidy) and will be paid off using the Pollution Control Grant secured by the town.
         2. The motion to approve the Loan Agreement RF1-340-2.0 in the amount of $978,000 directed at advancing final engineering for the Center wastewater project was made by Mark, seconded by Leanne. Unanimous approval 5-0.
      ii. Property Purchase (*update, potential executive session, board action*)
         1. There is one identified site that might work as an alternative for the village system, located on West Hill. Charlie will be contacting the landowners to gauge interest.
         2. There is a response to the offer for the center property. Board will discuss under Executive Session (below)

c. 98 Main St. / USPS (*update*)
   i. Charlie has a call scheduled tomorrow at 10am to discuss a new project in the Center.

d. TD Bank ATM (*update*)
   i. They will follow up, they have acknowledged our initial communication.

e. Suzanne asks that there is an update from the Library and Town Office renovation committees.
   i. Charlie will schedule this for upcoming meeting

6. New Business
   a. Grange/Town Hall Committee (*discussion/ board action/appointments*)
      i. A number of proposed Committee members were in attendance. Discussion ensued around the formation and duties of the proposed Committee.
      ii. The goal is to take care of the building, have community events that can also be fundraising events and provide another space that is open to the town throughout the winter. Committee would also further investigate issues of liability, fee schedules, etc.
      iii. The goal of the committee would be to make the space available nest winter, there is not enough time to make changes to the space for efficiency and get the space ready to be open for the winter for 2023.
      iv. The board will formally move to appoint a Town Hall Committee:
         1. Charlie moved to form a Town Hall committee and appoint the committee members as follows: Bard Elliot, Tosca Smith, Tara Lumbra, and Shane Mercy all appointed to 3-year terms; Abe Barnard, Tiffany Salyards, Joanne Dennis appointed to 2-year terms. Mark seconded. Unanimous approval 5-0.
         2. Charlie has asked the new Committee to draft a formal charter and bring this to the board at the next meeting.
   b. Boundary Line Adjustment/Replacement PSB (*discussion/potential board action*)
      i. Mark moved accept the proposed boundary retracement (outlined in orange) and direct Michael Gervais to complete the additional boundary lines for the Robbins parcel and include these in the final survey plat. Seconded by Suzanne. Unanimous approval 5-0.
   c. Health Officer Appointment (*discussion/potential board action*)
      i. Charlie will continue to seek applicant(s)
   d. FY2025 Dispatch Contract w/ St. Albans Police Dept. (*discussion/ board action)*
      i. $15,837 is the contract price, this is what was budgeted. Motion to approve the contract made by Leanne, Suzanne seconded. Unanimous approval 5-0.
   ~~e. Rescheduling 12/25 meeting (*discussion*)~~ Item Removed
   f. Liquor/Tobacco Licenses (*board action)*
      i. Omakase (Mind-full bellies LLC), first class and third class
         1. Mark motioned to issue the license, seconded by Suzanne. Unanimous approval 5-0.
   g. Fleet Permits (*board action*)

Executive Session: The board moved to enter into Executive Session at 7:57 ; motion by Leanne, seconded by Suzanne; Unanimous approval 5-0. (note that recording was stopped at this point, when board exited Executive Session the recording was not able to be re-started.

Motion to Exit Executive Session made by Suzanne; Seconded by Leanne; approved 4-0 (Emily had dropped from the call that this point)

7. Open Mail / Sign Orders / Administrative Matters

8. Review Action Items for Board Members

9. Adjourn: Motion to Adjourn made by Mark; seconded by Suzanne; approved 4-0