Town of Montgomery - P.O. Box 356
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REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Monday, March 18th 2024
6:30pm
Town Office Conference Room (86 Mountain Road)

https://us02web.zoom.us/rec/share/hGYdDlehiUJRfBIn02Nn-JU2nr83Xnju6kYT_gwyu5MM_CgnwwIDTV41Q9eFtaLK.1mpMQVQYO0ewulAd

Suzanne Dollois, Charlie Hancock, Emily Kimball, Mark Brouillette, Leanne Barnard, Tim Snider, Scott Ovitt, Liz Reighley, Craig Godfrey, Carol Farmer

Zoom: MaryBeth Doyle, Jackie Kaufman, Larry Letourneau, Kim Morrill, Peter Locher, David (Millbrook Contracting),

1. Review and make any changes to the agenda
    a. Added item to public works
2. Board Organization
    a. Oaths of Office, Oaths have been taken by Mark and Leanne
    b. Election of Officers, Charlie has been nominated by Emily as Chair, voted 5-0-0, nomination approved. Leanne nominated Emily Kimball, 4-1-0, passed. f
    c. Designation of Regular Meeting Schedule/Newspaper of Record/Posting Locations
        i. Current schedule 1st and 3rd Mondays, Messenger is the paper of record and posting locations are PSB, Village Post Office Board, Jolley, Mark moves to maintain as written above, Leanne seconded. Passed 5-0-0.
    d. Review Internal Board Procedures & Vermont Open Meeting Laws
        i. Handbook is available and all Open Meeting Laws are followed.
    e. Review/Establish areas of Responsibility
        i. Take on areas of interest, we can designate as needed.
    f. Review Conflict of Interest Policy
        i. Policy has been signed by all on the board as of current.

3. Review/approve minutes of the March 4th meeting
    a. Mark motioned to approve the minutes, Leanne seconded. Minutes approved, 5-0-0.

4. Public Works
    a. Updates *(discussion)*
        i. Summary of VTrans site visit; Black Falls Landowner discussion
            1. 3/13/24 visit from VTrans, Stephen Stanley came to review road conditions, grants to pave Fuller Bridge Road and state aid, specifically with regard to 58 and needing more money in order to take care of it due

to increased traffic. Black Falls was discussed as well and Stephen visited and also met with landowners.

a. The idea of digging up the road and redoing it is cost prohibitive at almost $1million per mile. Redoing sections of the road, ditching, and working to address potholes. Scott and Mark will work to come up with a five and ten year trajectory of projects that need to be addressed to better maintain and address the roads in town. Scott also reports that there isn't money available from the state right now to help with class three roads. Mark will continue to investigate grants that may be available for class three roads. If Mark can find grants that could be used Mary Niles will help in the grant writing process.
b. Jackie reports that Mark has accurately summarized the visit and appreciates the time spent. She also asks about the impact of the sap trucks and how the town could incentivize sugar makers to bury their pipelines, or otherwise work to keep the traffic off of the roads.
c. Marybeth echoes the sentiment of appreciations and the need to incentivize sugar makers to keep the traffic off the roads. She also suggests trying to bring together the community to problem solve how we work to improve and maintain the roads.
d. Larry also mentions the other sugar makers in town that have done the same and recognizes the cost to those individuals.
e. Mark reports that DOT will write the sugar makers a ticket as long as the selectboard stands behind that, Mark also questions if there are grants available for the sugar makers to help preserve the roads through infrastructure investments to move their sap

b. Personnel (*discussion/executive session – 1 VSA 313 (a)(1)(A) - Contracts*)
    i. Mark motions to enter into Ex Session, Leanne seconded. Entered into Ex Session at 8:15. Motion to exit Ex Session, seconded by Suzanne at 8:27, 5-0-0.
    ii. Mark motions to hire Matthew Kirkpatrick at $24/hour for the first 90 days, $25 after the 90 days. Motion passed 5-0-0. Hiring offer will be extended.
    iii. Mark motions to give a bonus to Dave Tanner and Scott Ovitt of $1,000 each. Emily seconded the motion. Motion carried 5-0-0.
c. Paving of Fuller Bridge Road
    i. Grant application is due April 15th to do this work. The total cost would be $183,000. The town share of this is 20%, or $38,000. Mark reports that if we push this off for another year that the cost of materials and labor will increase. Mark has all of the supporting documents to submit the grant.
        1. Mark motions to apply for the grant to repave Fuller Bridge Road with a cost not to exceed $40,000. Suzanne seconded the motion. Discussion ensued with regard budgeting constraints as well as the need to maintain other roads as well. Motion passed 5-0-0.
        2. There will be an opportunity to review this again before accepting the grant.

5. Visitors

a. Craig Godfrey is here to ask about maintaining class four roads as a contract. The landowners on the road would work with Craig to submit a maintenance agreement to the town, it would be reviewed as any other class four maintenance agreements. The Town would not be any part of a financial agreement, that would be between the landowners and Craig.

6. Town Plan Adoption (*board action pending confirmation of changes following 3/11/24 hearing*)
    a. Mark motions to adopt the Town Plan as amended, Emily seconded and thereby adopt the new Town Plan. Motion passed 5-0-0.

7. Old Business
    a. Municipal Wastewater Update - Hearing Recap (*discussion*)
        i. Meeting held last week, some technology challenges impacted online participation. There were no major engineering red flags, the major takeaways were to being scheduling meetings with landowners. In order to do this we will be scheduling "Office Hours" with the engineers to begin and dates will be announced as early as tomorrow.
        ii. Closing on the Knight property has been pushed until March 29th at the latest.
        iii. Larry asks about how the user rates being tied to water usage may be off as people use more water seasonally, watering gardens, washing cars, filling pools, etc.. Charlie reports that the engineers have a strategy to address this.
        iv. Larry also asks about new systems and if they will be required to hook up. This is part of the plan to hopefully reuse parts of systems that are adequate or how to credit landowners who have systems that meet the criteria.
        v. Mark met about doing the borings, and marking things out so that the water system would not be in jeopardy and how if there is an issue that it will be addressed.
            1. Charlie will get in writing that any damage will be the responsibility of the contractor and not the town
    b. Town Hall Committee Charter Adoption *(board action)*
        i. No members present, tabled until next meeting

8. New Business
    a. Appointments (*board action*)
        i. Village Cemetery Commission – 4 year term
            1. No one was elected at Town Meeting, tabled until next meeting.
        ii. Water Commission – 3 year term
            1. Emily nominates Mark Brouillette. 5-0-0.
        iii. Water Commission – 2 year term
            1. Mark nominates Leanne Barnard. 5-0-0.
        iv. Development Review Board – 4 year term
            1. Emily nominates Sue Wilson. 5-0-0.
        v. Development Review Board – remainder of 4 year term exp 2025
            1. Mark nominates Barry Kade. 5-0-0.
        vi. Development Review Board, alternate – 4 year term
            1. Mark nominates Merle Van Gueisen. 5-0-0.

vii. Development Review Board, alternate – remainder of 4 year term exp 2025
   1. Charlie nominates Charles Snedicor. 5-0-0.

viii. Agent to Convey Real Estate – 1 year term
   1. Mark nominates Barry Kade. 5-0-0.

ix. Budget Committee (5) – 1 year term
   1. Nominated Slate:
      a. Charlie Hancock, Erin Kopacz, Mark Brouillette, Leanne Barnard, Katherine Barnard. Slate passed, 5-0-0.

x. Director of Disaster/EMS Management – 1 year term
   1. Emily nominated Greg Lucas. 5-0-0.

xi. Deputy Director of Disaster/EMS Management – 1 year term
   1. Mark nominated Doug Kopacz. 5-0-0.

xii. Fence Viewers (3) – 1 year term
   1. Mark nominates the listers. 5-0-0.

xiii. Forest Fire Warden – remainder of 5 year term exp 6/30/27
   1. Mark nominates Doug Kopacz. 5-0-0.

xiv. Animal Control Officer – 1 year term
   1. Suzanne nominates Lynda Cluba. 5-0-0.

xv. Road Commissioner – 2 year term
   1. Suzanne nominates Mark Brouillette. 5-0-0.

xvi. Transportation Advisory Rep – 1 year term
   1. Suzanne nominates Mark Brouillette, 5-0-0.

xvii. Transportation Advisory Rep Alt – 1 year term
   1. Mark nominates Scott Ovitt. 5-0-0.

xviii. Recreation Board (3) – 3 year term
   1. Mark nominates, Peg Dohney, Lisa Perry and Jay Farnham. 5-0-0.

xix. Zoning Administrator – 3 year term
   1. Mark nominates Ellen Fox. 5-0-0.

xx. MRBA Wild & Scenic Rep (2) – 1 year term
   1. Mark nominates Carissa Stein and Cynthia Scott. 5-0-0.

xxi. NW CUD Rep (3) - 1 year term
   1. Emily nominates Erin Kopacz. 5-0-0.

xxii. Community Garden Board (7) - 1 year term
   1. Charlie nominates: Remi Gratton, Wendy Howard, Genevieve Lodal-Guild, Parma Jewett and Hannah Sorenson. 5-0-0.

xxiii. Conservation Commission (3) – 4 year term
   1. Suzanne nominates Joan Hildreth, Sue Baker and Charles Snedicor. 5-0-0.

xxiv. Town Newsletter Editor – 1 year term
   1. Mark nominates Suzanne Dollois. 5-0-0.

xxv. Financial Controls Officer – 3 year term
   1. Mark nominates Suzanne. 5-0-0.

xxvi. Inspector of Lumber/Shingles/Wood – 1 year term
   1. Emily nominates Charlie Hancock. 5-0-0

xxvii. Tree Warden – 1 year term
   1. Emily nominates Charlie Hancock. 5-0-0.

xxviii. Weigher of Coal – 1 year term

1. Mark nominates Emily Kimball. 5-0-0.

b. Northeast International Mutual Aid Association Membership (*board action*)

i. Fire Department would like to join this Aid Association (Orleans and Essex County Departments) as it opens up aid and training opportunities. The cost of membership is $100. Mark motions to approve this membership, Leanne seconded the motion. Motion passed 5-0-0.

1. Charlie will get a letter to Tim stating the support of the Select Board.

c. Proposal consideration from Millbrook Building & Remodeling Inc (*board action*)

i. Liz is asking for the board to accept the Preconstruction Proposal. Millbrook has experience working with other town offices that have installed vaults in their projects. They will be evaluating all of the project components to bring together estimates.

ii. David from Millbrook reports that they are ready to begin work.

iii. Funding for this Preconstruction cost would be coming from the ARPA funds.

iv. A project budget is needed in order to being looking for any grants that may be available.

v. Mark motions to execute the preconstruction services cost, not to exceed $5,000 from ARPA funds, Emily seconded. Discussion ensued. Motion passed, 5-0-0.

d. Liquor/Tobacco Licenses (*board action)*

i. Thompson/Himes Enterprises, LLC 1st and 3rd class liquor license

1. Emily motions to approve the license as requested. Motion passed 5-0-0.

e. Fleet Permits (*board action*) Camp Precast Concrete, Inc., AmeriGas, SD Ireland, Kris Bullock (Sticks and Stuff).

i. Mark motions to approve the fleet permits as presented, Leanne seconded. Motion passed 5-0-0.

9. Open Mail / Sign Orders / Administrative Matters
10. Review Action Items for Board Members
11. Adjourn

a. Motion to adjourn by Suzanne, seconded by Leanne. Meeting adjourned at 8:29pm.