Town of Montgomery - P.O. Box 356
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REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Monday, May 6th 2024
6:30pm
Town Office Conference Room (86 Mountain Road)
Zoom Recording:
https://us02web.zoom.us/rec/share/AvIuL3e6PVtWUhBCr66OG5OhcnBmnRCyJFDYhhcuD0U789dTllhGor29KFakfCDz.yyvHfxG6I0sXNnUZ

In attendance: Suzanne Dollois, Charlie Hancock, Emily Kimball, Leanne Barnard, Roberta Baker, Lynn Locher, Carissa Stein, Tiffany Salyards, Tosca Smith, Joanne Dennis

1. Review and make any changes to the agenda
    a. No changes to the agenda

2. Review/approve minutes of the April 15th meeting
    a. Motion to approve the minutes from Suzanne, seconded by Emily. Motion passed 3-0-1.

3. Public Works
    a. Updates
        i. Started ditching, removing windrows and tree removed from Hill West
    b. Future Strategic Planning
        i. Charlie is sitting down with the Road Crew and Mark to determine a plan for this spring and summer as well as a regular schedule of maintenance. The plan will look at budgeting and hours/manpower.
        ii. A weekly update to the website would be helpful in communicating what they are planning on doing, possibly a button to email directly any concerns
        iii. Roberta suggests a weekly "ride around" to check out all of the roads to make sure that there are not any emergent conditions that are remaining unaddressed.
        iv. Training opportunities including grader operator training will be discussed as well.
        v. Charlie is working on a distribution list for sugar makers to advance a meeting looking for solutions to mitigate road impacts during mud season, and proposing a meeting mid May or beginning of June
    c. Driveway Permit – Tim and Laurie Murphy
        i. Scott has reviewed and approved the permit.
        ii. Leanne motions to approve the permit, Suzanne seconded. Motion passed 4-0-0.

4. Visitors

a. Roberta is here to discuss the condition of the roads, including Hill West Road among others. She reports that the ditches are full of debris and that aesthetically the roads are becoming unappealing for people driving and walking. Driveways and blocked culverts are also an issue.
    i. Looking for a future plan and a regular maintenance plan to get the roads back in order.

5. Old Business
    a. Municipal Wastewater Update (*discussion*)
        i. Letter for the board regarding Wastewater from Chris Pattullo
            1. Chris is not in attendance so Charlie will reach out.
            2. Charlie read the letter into the record
                a. Questions if a new bond vote is needed, the Town's attorney states that this is not necessary
                b. Validity of grant funding is questioned, the funding is still valid
                c. Validity of the Bonding, same as the first question
                d. Feasibility of anticipated additional funding, this is unknown funding is received but the current funding is not nullified
                e. Restructuring of costs to the users, the cost to users is proportional to the project scope
            3. Letters for easements and compensation for the easements based on a standard square footage value. The easement will be asked to be conveyed free of charge but otherwise the compensation value will be standardized, the target is that these letters be sent out by mid June.
    b. Streetscape Project Update (*discussion*)
        i. Engineers have sent the conceptual design to us and it is posted to the website. This is the design that has to be submitted to VTrans and we are waiting for formal feedback from them.
        ii. NEPA is the next review step in this process, this can be lengthy
        iii. Charlie is meeting with Bethany to seek out additional funding for this project
    c. Police Services Meeting April 18th Enosburgh (*discussion*)
        i. Tabled until next meeting

6. New Business
    a. Conservation Commission - Conservation Fund Application *(board action)*
        i. Carissa Stein and Lynn Locher are here to discuss the application for a request of funds in the amount of $10,000. This is the Sweet Properties LLC, 735 acres total, with 720 included in this application.
        ii. Applications will follow a five point criteria as a qualitative aspect of the application request that has been developed.
        iii. The Conservation Commission recommends that this application for funding be accepted and the request be funded.
            1. Motion to approve the application request made by Leanne and seconded by Suzanne. Motion passed 4-0-0.
    b. Town Hall Committee

i. Review/Acceptance of Rental Contract Changes and Proposed Fee Schedule *(discussion, board action)*
1. Looking to implement a $50 half day use fee, this will allow for more opportunity to use the building and share time efficiently.
2. Implement a cleaning deposit fee of $250 held by Town Office and not cashed unless the space is not properly cleaned. This would be specifically for events, not necessarily for people that are hosting a class on a weekly basis.
3. Fee structure is set for classes/workshops, then for private events, but there is question about Town events/non-profits. Discussion ensued.
4. Motion to amend the use fee structure to include a $50 half day use fee made by Emily, seconded by Leanne. Motion passed 4-0-0.
5. The Committee will work to put something in writing with regard to other changes including the cleaning deposit and the fee structure for town organizations and non-profits.

ii. Community Trust Initiative to Preservation Trust of VT *(discussion, potential board action)*
1. This is not a funding source that will be viable for this municipally owned building

c. 2024 Draft Local Emergency Management Plan *(board action)*

i. Greg Lucas, Doug Kopacz and Charlie have reviewed the Emergency Management Plan.

ii. Suzanne motions to accept the plan, Leanne seconded. Motion passed 4-0-0.

d. Liquor/Tobacco Licenses *(board action)*

i. NSR Bridge LLC liquor licenses 1st class, 3rd class, & Outside Consumption (DBA The Inn)

ii. Tastes Like Anotha, Inc. Outside Consumption Permit
1. Emily motioned to approve the slate as written, Suzanne seconded. Motion passed 4-0-0.

e. Fleet Permits *(board action)*—Tabled until next meeting

i. FW Whitcomb Construction

ii. David Gaudette Trucking

iii. Cardinal Logistics Group

7. Open Mail / Sign Orders / Administrative Matters
8. Review Action Items for Board Members
9. Adjourn

a. Emily motioned to adjourn, Suzanne seconded. Motion passed, meeting adjourned at 8:03pm.