Town of Montgomery - P.O. Box 356
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REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Monday, June 17TH 2024
6:30pm
Town Office Conference Room (86 Mountain Road)
https://us02web.zoom.us/rec/share/EN25jvllt0EkpDthy9zUN61N5OWEV9utCKdFF-ux6tODSb_KUwL-xfvI8C4y5fDi.poSFm0lQsdIT7Giw?startTime=1718663630000

Passcode: u^4QRsUP

In Attendance: Charlie Hancock, Emily Kimball, Leanne Barnard, Mark Brouillette, Suzanne Dollois, Roberta Baker

1. Review and make any changes to the agenda
   Addition of application for water service for the below listed driveway permit, (Potter)
2. Review/approve minutes of the May 20th and June 3rd meetings
   Leanne motioned to approve 5/20 minutes, Mark seconded. Motion passed 3-0-1
3. Public Works
   a. Updates *(discussion)*
      i. Municipal Grants in Aid reimbursement status
         1. Fiscal Year 2023 is all set, we are just waiting on reimbursement from the state
         2. Fiscal Year 2024 has outstanding paperwork, the pre construction and notice to proceed paperwork is missing. Mark will look for this. The grant was for $21,000.
      ii. Status of Paving grant application
         1. We do not have paperwork stating that we are approved to do this project. Mark and Charlie will follow up on this.
   b. Potter Driveway Permit, Green Mountain Road *(board action)*
      i. *Scott reviewed this and it is all set. Leanne motioned to approve, Suzanne seconded. Motion passed 5-0-0*
      ii. *Application for water service was also submitted, Kip Potter will be brining in the check to pay for this hookup this week. Work will be completed tomorrow. Leanne motioned to approve the application, Suzanne seconded. Motion passed 5-0-0.*
   b. Future Strategic Planning / Grants status(s) *(discussion)*
         1. *Review of the Draft Town Highways Strategic Planning document that has been developed in conjunction with the road crew.*
         2. *Concerns over the cost of 58 are top of mind and we will be looking to meet with VTrans to discuss more state support*

        3. *Charlie will post this draft plan to the website in order to collect public feedback*

   b. Water System
      i. Sanitary Survey Letter *(discussion)*
         1. *There are multiple violations that need to be remedied by 8/1/24. Mark will be working to fix these violations and will get photos evidence of fixes to Charlie to forward to the state to show compliance ASAP.*
      ii. Future Management combined Water/Wastewater *(discussion)*
         1. *Charlie will be sending out RFIs. Mark plans to step down from his role in about a year. He does not have a wastewater license.*

2. Visitors
   a. Roberta asks about cleaning of the ditches and the grading, Roberta reports that the roads need to be crowned and that there is significant build up in the ditches.
   b. Mark reports that a final grade needs to be done after some ditching and chloride is applied.
   c. Roberta reports that on Hill West there are missing or blocked culverts that need to be addressed as there is water running over the road.

3. Old Business
   a. Municipal Wastewater Update (*discussion*)
      i. Easements for ROWs are in process with regard to the valuation of the property being impacted. There will be a standardized formula to apply to every property.
      ii. In the upcoming months we will be working to develop ordinances regarding hook ups and fee structures.
      iii. Charlie is working with DEC to get a variance for the fee curve to be inapplicable to this project because of the non standard nature of this work.
      iv. Charlie is following up about the schedule for the rest of the borings that need to be completed.
   c. Streetscape Project Update (*discussion*)
      i. VTrans is satisfied with the plans with some minor adjustments.
      ii. Discussion about sequencing of work, planning, curb stops for water, etc.
      iii. The grant funding that Charlie was looking at is for projects much larger than this one
      iv. There is other funding available through various grants.

2. New Business
   a. Municipal Contract renewal options (*discussion/board action*)
      i. Typically we have given each employee a contract at the start of the fiscal year. Employee policies can be in the employee handbook, job descriptions would be issued at hire. Job descriptions can be changed and a clear policy will be included in the employee handbook.
   b. County Sheriff proposal for services *(discussion/potential board action)*
      i. *Charlie will continue to correspond with the sheriff's office to discussed scaled back ideas and will consider budget constraints as this is not a budgeted service*
   c. Liquor/Tobacco Licenses *(board action)*
   d. Fleet Permits *(board action*)

i. A&D Excavating

   1. Mark motioned to approve the permit as written, Leanne seconded. Motion passed 5-0-0.

3. Open Mail / Sign Orders / Administrative Matters
4. Review Action Items for Board Members
5. Adjourn
   a. Mark motioned to adjourn, Suzanne seconded. Motion passed and the meeting was adjourned at 7:44pm.