



Town of Montgomery - P.O. Box 356
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www.montgomeryvt.us

REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION

Monday, July 1st 2024
6:30pm

Town Office Conference Room (86 Mountain Road)

In Attendance: Charlie Hancock, Emily Kimball, Mark Brouillette, Heather Moore, Roberta Baker
On Zoom: Suzanne Dollois (6:45pm)

Zoom Recording:

https://us02web.zoom.us/rec/share/jP_G50iepc0vkkUgvuuEfAIBElI0HBnbM2Pz05jg2tfbgaTVliFrFAR2OgrdlMP_O.s9_dXZJ4JwezNNjR

1. Review and make any changes to the agenda
 - a. No additions or changes
2. Review/approve minutes of the June 17th meeting
 - a. Mark motioned to approve the minutes, Emily seconded. Motion passed 3-0-0.
3. Public Works
 - a. Updates (*discussion*)
 - i. Municipal Grants in Aid reimbursement status
 1. FY23 grants and aid paperwork is all set and submitted, there were some final details of work that needed to be completed, grading and reseeding. That will be done tomorrow, 7/2/24.
 2. FY24 needs to be retroactively submitted for the notice to proceed, and there was one submission made of paperwork, but the state actually needs it in duplicate despite the town treating it as one project.
 - ii. Paving grant application (*board action*)
 1. This is for the paving project on Fuller Bridge Road.
 2. The end date of this project is 12/31/26, the match for the paving grant is over \$34,000. This drops the balance of the reserve account fairly low for an entire fiscal year, if this project were to be executed this year.
 3. There are 3 culverts that need to be replaced and need time to settle before paving occurs.
 4. The culverts can be replaced this season and then they can be left to settle until the following spring/summer.
 5. Motion to accept the state of Vermont grant agreement for the paving project, with the town match of \$34,726 was made by Mark. Emily seconded the motion. Motion passed 3-0-1 (Suzanne joined the meeting during the conversation and therefore abstained from voting).

- b. Regan Road Power Project (*update*)
 - i. The easement paperwork that was submitted was lost in the mail. Liz scanned the paperwork before sending it and was therefore able to submit another copy electronically. The check to be signed is in the warrants for this evening.
 - c. Future Strategic Planning
 - i. The ditching is done in the Deep Gibou, they are working their way down Gibou Road and they are moving next to Regan Road and Hazen's Notch Road.
 - ii. This was supposed to be posted to the website but is missing. Charlie will follow up with Zach to get this posted ASAP.
- 4. Visitors
 - a. Roberta Baker reports that there is a sink hole that needs to be repaired and would like the mowing done. It was suggested that specific items be added to the draft plan of the strategic planning for the road maintenance including an annual schedule. She also suggests that there is someone who drives the roads weekly to look for problem areas.
 - b. Heather Moore is running to be the State Rep for Franklin-7, Enosburg and Montgomery. She has worked as an educator and is a Village Trustee in Enosburg. She is working on bringing opportunities to the communities through grants.
- 5. Old Business
 - a. Municipal Wastewater Update (*discussion*)
 - i. No Updates at this time
 - b. Streetscape Project Update (*discussion*)
 - i. No Updates at this time
 - c. Municipal Contract renewal options (*discussion/board action*)
 - i. Move forward with an employee handbook with a section that denotes how job description changes are handled in the future. Erin is working on writing the employee handbook.
 - ii. Once the handbook is complete there will be times scheduled to meet with each employee, review the new processes and complete a formal review for the year.
 - d. County Sheriff proposal for services (*discussion/potential board action*)
 - i. Charlie reached out to see if they would be willing to complete some ATV education on 58 as to let people know what the ordinance is currently, only. We are not looking to enter into a contract with them as the town voted this down. Discussion followed. At this time we will pause on this.
- 6. New Business
 - a. Setting FY25 Municipal Tax Rate (*board action*)
 - i. Municipal tax rate including the conservation fund is \$0.6070.
 - 1. Motion to approve the municipal tax rate at \$0.6070 was made by Emily, Mark seconded. Motion passed 4-0-0.
 - 2. Ed Rate—last year Homestead was 1.3383; this year it is 1.3871 (4% increase)
 - 3. Ed Rate—last year non-Homestead was 1.6165; this year it's 1.8023
 - b. Liquor/Tobacco Licenses (*board action*)—none

- c. Fleet Permits (*board action*)—none
- 7. Open Mail / Sign Orders / Administrative Matters
- 8. Review Action Items for Board Members
- 9. Adjourn
 - a. Mark motioned to adjourn, Emily seconded. Motion passed 4-0-0 and the meeting was adjourned at 7:21pm.