



Town of Montgomery - P.O. Box 356
Montgomery Center, VT 05471
802-326-4719
www.montgomeryvt.us

REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION

Monday, July 15, 2024
6:30pm

Town Office Conference Room (86 Mountain Road)

In Attendance: Charlie Hancock, Emily Kimball, Mark Brouillette, Leanne Barnard, Tosca Smith,
Roberta Baker

On Zoom: Merle VanGuiesen

Zoom Recording:

https://us02web.zoom.us/rec/share/T0Sr0L71D27kZSjfuJ1Pzxz_yujbMHtKLuHoK1_goVY-V67uMflmzrv-GfTKiAdH.XXRIGg-7KqDilpt6

1. Review and make any changes to the agenda
 - a. No Changes
2. Review/approve minutes of the July 1st meeting
 - a. Mark motioned to approve the minutes, Emily seconded the motion. Motion passed 3-0-1.
3. Public Works
 - a. Updates
 - i. Municipal Grants in Aid reimbursement status
 1. Everything was submitted for the 2023 reimbursement, Mark has not reached out for the 2024 reimbursement as of yet. Mark will reach out to VTrans to get this process complete.
 - ii. Currently the crew is working on mowing and grading. They are paused currently on ditching and culverts as the excavator contractor is on another project.
 - iii. Our roads did not sustain too much damage from the flooding last week.
 - b. Regan Road Power Project
 - i. Mark will be reaching out to Tucker (Vermont Electric Engineer) to move the project forward as they should have received the check at this point.
 - c. Future Strategic Planning – Feedback, next steps
 - i. We have not yet received any feedback in person or in writing. There is still time to provide feedback.
 - ii. Charlie would like to review the plan with each member of the road crew and discuss the process of the strategic plan. This will be part of their annual review, and will be discussed both individually and as a whole team.

- iii. There will also be a checklist developed for what should be taken care of each season.
- iv. There has been a discussion about how we can better manage the sugaring impact on the roads, and how we can work with sugar makers to better collaborate and mitigate damages.

4. Visitors

- a. Tosca Smith would like to bring the food pantry to the Town Hall as Lois Lumbrha has given notice that she will no longer be continuing this at the Methodist Church. The basement of the Town Hall is damp, there is hope for a heat pump to be installed to be more efficient and to help mitigate the moisture issues. The Electric Vehicle chargers will need to be shut off during large events in order to maintain a safe power source in the kitchen. The EV Chargers are costing about \$140/month which is not sustainable in the long term as far as the money that has been budgeted for the Town Hall Committee. Charlie reports that the chargers will not remain in that location once streetscape work and 98 Main Street work is done. Tosca reports that the elevator needs to be replaced. While it has passed inspection, the emergency exit mechanism is seized up and needs to be either repaired or replaced; she will get estimates.
- b. Roberta Baker has notes to share for the strategic plan for the roads. This feedback was submitted in writing.
- c. Merle Van Guiesen reports that there is a large pot hole that needs to be repaired on West Hill. Mark believes that the culverts in that location need to be replaced and this may be something that we need to look into Better Backroads grant funding for in the future. Merle also reports that there are some trees that need to be trimmed back as they are preventing sight lines on the road. Merle also asked about slanted parking in the 98 Main lot conversion. Charlie will follow up on this. The website needs to reflect DRB expiration of terms, Charlie will check with Liz about this.

5. Old Business

- a. Municipal Wastewater Update
 - i. Waiting on the next iteration of the Engineering Service Agreement to be approved by DEC. Hoping this will be signed off on ASAP so that engineering work can continue.
 - ii. We will file a new loan paperwork when it is ready in order to bring in another \$125,000
- b. Streetscape Project Update
 - i. NEPA update, there will be archeological studies done this week that is required for the project. This work should be conducted in the town ROW (6 sites). This will be happening this week if people see a crew digging holes, that is what they are doing.
 - ii. August 15th 'Office Hours' (1-5pm) and Public Hearing (6pm)

6. New Business

- a. Town Hall Committee Request(s)
 - i. See visitor section from what Tosca presented
- b. Annual Review Process with Employees, previously discussed

- c. Liquor/Tobacco Licenses (*board action*)—none
 - d. Fleet Permits (*board action*)—none
- 7. Open Mail / Sign Orders / Administrative Matters
- 8. Review Action Items for Board Members
- 9. Adjourn
 - a. Mark motioned to adjourn the meeting, Leanne seconded. The meeting was adjourned at 7:17pm.

UPCOMING DATES:

August 7th: Flood Resilience Meeting Project Update @ PSB

August 15th: Streetscape Engineering Office Hours @ PSB beginning at noon, Hearing at the Town Hall @6:00

August 19th: Regular Selectboard meeting with Meeting for Sugar makers