Town of Montgomery - P.O. Box 356
Montgomery Center, VT 05471
802-326-4719
www.montgomeryvt.us

REGULAR MEETING OF THE
SELECTBOARD & WATER COMMISSION
Monday December 16th 2024
6:30pm
Town Office Conference Room (86 Mountain Road)
Join Zoom Meeting:
https://us02web.zoom.us/j/88307718246?pwd=yMWulMb8pZgdFuIaPJWeK7abuDQcp0.1
Meeting ID: 883 0771 8246
Passcode: 178403

Charlie Hancock, Mark Brouillette, Suzanne Dollois
Guests: Tosca Smith, Roberta Baker, Theresa Almy, Larry Letourneau

1. Review and make any changes to the agenda
    a. add update on Longley Bridge road to Public Works
    b. add Omakase first and third class liquor license

2. Review/approve minutes of the December 2nd meeting
    a. Mark motions to approve. Suzanne Seconds. 3-0.

3. Public Works
    a. Municipal Wastewater Project Updates (*discussion*)
        -in process of submitting CDS funds for designation; 2.6M+/-
        -working to complete easements and evaluation work
        -water in/water out flows for individuals not already on the water system (only 1 identified in the plan)
    b. Streetscape Project Update (*discussion*)
        -Friday doing individual projects to incorporate into plans
        -Call scheduled with VTrans
        -Bike & Ped grant from NEPA needed
    c. General Updates *(discussion)*
        i. Grader Repair Quote Review/Ratification of Expenditure Approval *(discussion/board action)*
        -Former bid approved was 50k; quote has come in at $61,303 from Bristol Diesel Work LLC including transport.
        -Mark makes a motion to approve a quote up to $61,500 from Bristol Diesel Work LLC to repair the Grader coming out of the machinery replacement fund. Suzanne seconds. 3-0.
        ii. Status of FY24 Better Back Road submission/Status for FY25
        -everything has been submitted; cleared with submissions

iii. Longley Bridge Road updates
-Army corps needs to double check plantings in the Spring; VTrans has confirmed to close the final totals and be responsible for the outcome from plantings evaluation; OR continue as planned.
-Board consensus to continue as planned
iv. Burlington Communications mounted the equipment on Reagan Road, now active and live.

4. Visitors
   a. Theresa: requests exact projected costs of segments of Wastewater Project. Charlie describes the segments, but exact numbers are not yet determined. Asks after "conflict of interest" from Leanne per her relationship to Abe as a potential developing landowner on the proposed system. Charlie offers to cross-reference our Conflict of Interest policy as to assure familial ties and to be sensitive to that perception.
   b. Roberta: inquires why original septic design cost has not fluctuated despite having removed the Village from the project, yet why is the SB concerned about potential of over expenditure? Charlie establishes that the concern is proactively preparing for inflation or unanticipated expense. Current budget is 12.9M. Planning Grants, Subsidies from the loan, etc. and have covered expenses to this point. If the project after evaluation needs to come to a halt, the Town is not yet indebted. Local Option Tax total to-date has raised $172,374, after match funds for grants related to Wastewater were used. Requesting roads update: plowing, brush clearing, sanding, holiday decoration are up
   c. Larry: supports concern about conflict of interest policy; asks about status of "Ethics Liaison Officer" per last meeting. Nomination pending further investigation on terms of employment status and requirements of the position.

5. Old Business
   a. Town Hall Committee status (*update/discussion*)
      i. Committee Composition- Committee recommendations: Claudia Stauber & Nicole Woodworth; both seats to expire in 2025. Mark nominates Claudia and Nicole. 3-0.
      ii. Building Use Policy updates/Fee Schedule (*discussion/potential board action*) Junior Iron Chef Club to meet in the Grange Kitchen starting in January.
   b. Food Shelf (Heart Full Kitchen) - Draft Lease agreement (*review of edits/ board action*) Mark makes a motion to approve the Heart Full Kitchen Draft Lease. Suzanne seconds. 3-0.
   c. Municipal ARPA Funds status follow-up (*discussion/potential board action*) pending response and clarification from VLCT
   d. FNRDC Flood Resilience and Hazard Mitigation Study (*discussion*) Town land as proposed location to drop 4.5 acres of land for flood mitigation; other location at West Hill Bridge for cleaning and repair; other possible location in newly acquired site near Mill Road.

6. New Business
   a. Hazard Mitigation Plan (update/discussion) Funding opportunities available to bake into a broader plan. Local match potential is 7.5% with all Hazard Plans in place versus 25%.

b. Town Meeting 2025 Timeline/Budget Committee/Department Tasking Letters (*update*)
   Letters have been sent out; meetings to start in January. Vacant seat, no nominations at this time.
c. Liquor/Tobacco Licenses *(board action)*
   -1st & 3rd class license for Omakase. Motion from Suzanne to approve licenses. Mark seconds. 3-0.
d. Fleet Permits *(board action*)—none

7. Open Mail / Sign Orders / Administrative Matters
8. Review Action Items for Board Members
9. Adjourn. Mark motions to adjourn. Suzanne seconds. 3-0. Meeting adjourns at 7:25PM.