Town of Montgomery - P.O. Box 356

Montgomery Center, VT 05471

802-326-4719

www.montgomeryvt.us

REGULAR MEETING OF THE

SELECTBOARD & WATER COMMISSION

Monday December 2nd 2024, 6:30pm

Town Office Conference Room (86 Mountain Road)

Zoom Recording:

https://us02web.zoom.us/rec/share/ixLyrfO39cM0tS51uZ9xcSrqtPStW-6AkYZ8WEcJ3WBra6Kd0eZoQ3J6vWHSbWdv.rYE5SfdYD5aSBkJF

Passcode: !0bASznQ

In attendance: Tosca Smith, Roberta Baker, Suzanne Dollois, Charlie Hancock, Emily Kimball, Mark Brouillette, Leanne Barnard

On Zoom: Larry Letorneau

1. Review and make any changes to the agenda
    a. Add appointment of Ethics Liaison

2. Review/approve minutes of the November 4th and 18th meeting
    a. Mark motioned to approve the 11/4 meeting, Leanne seconded. Minutes approved 3-0-2 with Emily and Charlie abstaining from the vote.
    b. Mark motioned to approve the minutes of 11/18, Leanne seconded. Minutes approved 4-0-1 with Suzanne abstaining from the vote.

3. Public Works

a. Municipal Wastewater Project Updates (*discussion*)

    i. 12/5 closing date for the property on Main Street

    ii. The loan application for $566,860 was amended down to $200,000 due to subsidy matches from ARPA funding

    iii. Bidding on the final project will follow

    iv. There will be fill from this project but will include specific requirements for use of this material because of the nature of the material. Charlie will be looking to see if there are local people who are interested in this fill due to storage requirements, etc.. This would be a place to save funds if someone local wants this fill.

b. Streetscape Project Update

    i. Engineers will be back in town on Friday, December 2nd to meet with landowners to finalize details.

c. General Updates *(discussion)*

    i. Regan Road Power Project – construction of building *(update)*

        1. The building is installed and Mark has reached out to Ray Racine with regard to power needs

    ii. Grader Repair Status(s)

        1. Two additional CAT repair people have looked at the grader. Both of these individuals have also stated that it is in need of a new engine. A new engine has been located. The cost would be about $50,000. It would have to be trucked to Underhill to be repaired. The engine will have a warranty. Scott will have a written estimate for this project this week.

        2. The transmission may also need to be looked at and possibly addressed while the grader is in the shop.

        3. Significant discussion ensued with regard to where the funds for this repair should come from, Mark asked for the money to be allocated from ARPA funding.

        4. Mark motioned to authorize up to $55,000 to transport and repair the grader, pending the submission of an approved estimate from the ARPA funds.

a. Suzanne made a friendly amendment to the motion to allocate the funds from the Machineary Replacement Fund, Mark accepts this amendment. Leanne seconded the motion as amended. Motion passed 5-0-0.

b. Mark will email the estimate to the board and if any issue arises the approval will be pulled and discussed at the next meeting.

iii. "Report an Issue" button on Municipal Website

1. With two clicks in the web browser Scott's email is populated for people to submit an issue.
2. Roberta suggests that an update is posted to Facebook that this button is available

4. Visitors
    a. Roberta is wondering if there will be any chipping done of the trees that are in the ditches during this winter period. Mark responds that if there is time this will be done.

5. Old Business
    a. NMVUUSD Vacancy Appointment Recommendation (*board action*)
        i. Mary Niles has recommended that Michelle Schaap fill the vacancy on this board.
            1. Mark motioned to approve this recommendation, Suzanne seconded. Motion passed 4-0-1 with Emily abstaining.
    b. Town Hall Committee status (*update/discussion*)
        i. Committee Composition
            1. Charlie checked on this Charter and it says will consist of 7 members. There are two vacancies at this time as there are 5 current members.
        ii. Building Use Policy updates/Fee Schedule (*discussion/potential board action*)

1. Still pending

c. Food Shelf (Heat Full Kitchen) - Draft Lease agreement (*discussion/potential board action*)

   i. Under "Furnishings" there were some changes as many of the items in the kitchen (non-permanent) items are personal belongings. Other grammatical errors will be fixed and it can be taken up at the next meeting for approval.

   ii. AMP electric bill needs slight changes and then will be paid.

   iii. Heat pumps are installed. There is a bit of condensation that is produced that is being captured for the winter rather than installing a drain, prior to other plumbing work being completed.

6. New Business

   a. Liquor/Tobacco Licenses *(board action)*

   b. Fleet Permits *(board action*)—none

   c. Ethics liaison appointment

      i. This would be an employee that is appointed as a liaison to the state, we will reach out to all time employees to see if anyone is interested in this position.

7. Open Mail / Sign Orders / Administrative Matters

8. Review Action Items for Board Members

   a. Charlie will follow up with Erin about Better Back Roads paperwork submission to the state as it is due by the end of December.

9. Adjourn

   a. Suzanne motioned to adjourn at 7:27pm, Mark seconded. Motion passed and the meeting was adjourned.