



Town of Montgomery - P.O. Box 356
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MINUTES of the SPECIAL MEETING OF THE
SELECTBOARD & WATER COMMISSION
Friday May 30th 2025
5:30 pm
Town Office (86 Mountain Road)

In attendance: Charlie Hancock, Daniel Kahn, Leanne Barnard, Mark Brouillette

1. Review and make any changes to the agenda – no changes made (approval of minutes will be conducted at 6/2 regular meeting)
2. Public Works
 - a. Municipal Wastewater Project
 - i. Single Audit and Reimbursement Status (*discussion*)
 - ii. Community Bank Grant Line of Credit Execution (*board action*)

The Town's Single Audit is still pending with accounting firm, KBS. Receipt of the single audit by the town is almost three months behind schedule. This has created a number of issues, including the State holding reimbursement(s) for work completed by Engineering consultants. Invoices are now past-due by 90+ days in an amount more than \$600k. Reimbursement against the invoices has been approved by DEC, but release of the funds cannot occur until the audit is submitted. All work is paused until invoices are paid, putting project schedule at risk (including the required expenditure of ARPA funds in required timeline). As such, Erin has worked with Community Bank to establish a line-of-credit against the anticipated grant revenue so that we can keep work moving forward and get consultants paid. We have received word from KBS as of 5/27 that the audit is complete, however it is pending review by one of the partners at KBS. When received, Erin will forward to DEC promptly. One additional concern is that with the fiscal year ending, DEC may hold payment until after July 1st while they close the books of FY25 – this is uncertain. If the audit can be submitted to DEC and reimbursement processed the week of 6/2 the town may opt not to access the line of credit.

Mark moved to execute the Grant Anticipation Note as presented, establishing a line of credit up to \$1M with an interest rate of 4.99% and authorize Erin Walsh, Municipal Treasurer, to request advances and authorize payments under the line of credit, and any interest accrued paid from the Wastewater Reserve; seconded by Dan. Approved 3-0-1 (Leanne abstaining)

3. Adjourn – motion to adjourn made by Dan; seconded by Mark; approved 4-0. Meeting adjourned at 5:45pm